

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY  
13<sup>TH</sup> SEPTEMBER 2022 AT NEWTON HALL, WATERSTON AT 7.00PM**

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**PRESENT:** Cllr H Dyer (chair)  
Cllr B Evans  
Cllr R Diggle  
Cllr Mrs J Lloyd  
Cllr Mrs J Wilson  
Cllr G Wilson

**APOLOGIES:** Cllr P Roberts

The Clerk was in attendance (J Clark)

Members observed a two-minute silence to mark the passing of HM Queen Elizabeth.

**109/22      DECLARATIONS OF INTEREST**

None received.

**110/22      MEMORIAL SERVICE FOR HM QUEEN ELIZABETH II**

Rev Alan Chadwick had advised Cllr Mrs J Wilson of his intention to hold a service at St Tudwells Church on Sunday 18<sup>th</sup> September 2022 at 6.30pm in memory of the late HM the Queen. All residents and Members of Council were invited to attend.

**111/22      CHAIRMAN'S REPORT**

Nothing to report.

**112/22      MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 14<sup>th</sup> July 2022 were proposed and seconded. They were agreed as a true record.

**113/22      MATTERS ARISING**

The following matters were raised:

- a) Minute 97/22a) Remind Marc Owen about the parking on Mastlebridge Green.
- b) Minute 97/22b) Clerk to speak to M. Quantrell about the electric connection on the Cocklebank.
- c) Minute 97/22c) The sea wall has still not been repaired by PCC.
- d) Minute 102/22 Clerk to inform Sean Tilling that we will opt for the barrier at Waterston play park.
- e) Minute 107/22a) The hedge to remain in place at the Boatyard.

- f) Minute 107/22b) A response had been received from the HDUHB regarding the surgery at St Clements Road.

## 114/22 PUBLIC PARTICIPATION

There were no members of the public present.

**115/22      UPDATE ON ACCOUNTS TO 31<sup>ST</sup> AUGUST 2022**

The following financial information had been circulated:

- Bank Account Reconciliations Summary showing a balance of £875.84 in the Current Acct, £15,237.53 in the Saver Acct and £10,775.10 in the United Trust Bank acct.
- The Financial Statement – Cashbook showing income of £9,852.91 (gross) and expenditure of £9,170.43 (gross).
- The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The Clerk advised that she had purchased a laptop and could use her mobile phone to connect to a wifi hotspot for access to remote meetings.

**RESOLVED:** That the above information be accepted.

## 116/22      ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

a) Mrs J Clark September salary	£231.8
b) PAYE for September	£57.03
c) OVW Training for Cllr R Diggle (Chairing Skills)	£35.00
d) J Clark reimb for postages and photocopying	£21.51
e) Playground Repairs – work on swings etc	£517.54
f) Currys Ltd – purchase of laptop	£349.00
g) Mastlebridge Hire of hall	£39.00

**117/22      LAND AT HONEYBOROUGH CEMETERY**

Official copies of Register of Title had been received from Stephen Hill, Solicitors in relation to the land at Honeyborough Cemetery which is jointly owned by this Council and Neyland Town Council on behalf of the Joint Burial Board. The land is now officially registered to these two authorities despite the fact that PCC had attempted to register the land in their name. It was agreed that a letter be sent to PCC advising that this land is not in their ownership and to provide copies of the Register of Titles to provide proof of ownership. It was also agreed that NTC need to send a similar letter to PCC.

**RESOLVED:** That a letter be sent to PCC advising them that this land is officially registered to both Llanstadwell CC and Neyland TC with copies of the Register of Title.

That Neyland TC be advised to send a similar letter to PCC.

**118/22      TO CONSIDER PLAY AREA INSPECTION REPORTS FOR SEPTEMBER**

The inspection reports had been received and circulated to all Members and the following actions were recommended:

- a) **Jordanston** – that the new benches be installed by Cllrs P Roberts and B Evans and secured, and all broken benches removed. That a price be obtained for pressure washing of the equipment and for an inspection of the aerial cable. Cllrs P Roberts and Evans offered to repair the rotten post supporting the platform.
- b) **Waterston** – It was agreed there was no need to get the overhanging trees cut back. Cllr H Dyer offered to look at the corroded nuts on the swings. Clerk to obtain a quote for the replacement of the cradle swing seat. It was agreed that a new bench be purchased when funds allow and any damaged seats to be removed by Cllrs Roberts and Evans.
- c) **Hazelbank** - the uneven surface near the entrance to be reported to PCC. Check that 'No Dogs' signs are in place.

**119/22      TO CONSIDER QUOTE FOR PEDESTRIAN GATE AT WATERSTON PLAYPARK**

Information on the costs for a pedestrian gate had been provided by Sean Tilling of PCC, however he recommended that a second rail be installed near the pedestrian gate to make a zig zag entrance rather than purchasing a new gate which may be difficult for pushchairs and wheelchairs to access. The cost for this would be approximately £60.00 for a post, £50 for the rail and £150 to install. He also suggested that a new sign prohibiting horses and bikes be located at the entrance. Members agreed to try this solution before purchasing a new gate.

**RESOLVED:** That the suggestion by Sean Tilling to install a second rail at the entrance be agreed to and that PCC be asked to carry out this work at the costs indicated above.

**120/22      PLANNING APPLICATIONS**

There were no planning applications to discuss.

**121/22**      **FINANCE AND GOVERNANCE TOOLKIT FOR TOWN & COMMUNITY COUNCILS**

Members had received copies of Modules A and B of the Health Check of the above document which were studied at the meeting and notes made for future reference. Copies to be circulated to all cllrs prior to next meeting.

**RESOLVED:**                      **That modules A & B of the Health Check be completed and circulated.**

**122/22**      **AUDITOR'S REPORT ON ACCOUNTS 2020-21**

The auditor's opinion on the accounts 2020-21 had been received which was an unqualified opinion with no matters giving cause for concern.

**RESOLVED:**                      **That the Auditor's Opinion on the accounts for 2020-21 be accepted and agreed.**

**123/22**      **CORRESPONDENCE**

The following correspondence had been received:

- a) Welsh Govt The s6 Biodiversity and ecosystem resilience duty – suggested that we have wildflower areas at our play parks to meet these requirements.
- b) Cerebral Palsy Cymru – request for donation -
- c) Brian Sherwood – accessibility of local footpath – response sent.
- d) Keel Wales Tidy – Community Orchard package – noted.
- e) Audit Wales – Consultation on Fee Scales 2023-24- no comment.

**124/22**      **ANY OTHER INFORMATION**

The following matters were raised:

- a) There is evidence of ash dieback on several trees near to the Hazelbeach car park which should be reported to PCC.
- b) There are nettles brambles etc on the roadside from the Church to the bottom of the hill which require cutting back by PCC.
- c) The buddleia has still not been cut back at Warlow's Yard. Report again to PCC.
- d) A local resident has asked why the top section of the pontoon at Hazelbeach had been removed early as the pontoon was late being installed. Refer to PCC.
- e) There is a motorbike parked on the ramp to the bus shelter at Mastlebridge – report to Marc Owen of PCC.
- f) A resident of Church Road has asked if some use could be found for the phone box on Church Road – refer to next meeting.

125/22

**DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 11<sup>th</sup> October 2022 at 7.00pm.

The meeting closed at 9.07pm.

Signed.....Chair.....Date

Signed.....Clerk