

# Jeffreyston Community Council

**Clerk: Marie Everall**

**Tel: 01646 650266**

**Email: jeffreystoncc@gmail.com**

01<sup>st</sup> November 2022

Dear Members,

The next meeting of the Council will be held online on **Monday the 7<sup>th</sup> of November 2022** at 07.30pm. All Members of the council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out below. As per the provisions of the Local Government and Elections (Wales) act 2021, **members of the public are entitled to attend this meeting and may obtain access codes from the Clerk on request.**

**Public Participation will commence at 7.30pm and will not normally exceed 15 minutes in length**

## AGENDA

1. **Chairman's Welcome**
2. To note those present and receive/approve apologies for absence
3. **To accept Cllr Maccreath's resignation**
4. To consider an application for co-option to Jeffreyston Community Council  
(Para 1.7 and 1.8 of The Electoral Commission – Guidance for Candidates refers)
5. **To appoint a Vice-Chair to Jeffreyston Community Council**
6. To receive any declarations of interest as per the Code of Conduct
7. **To receive and confirm the minutes of the last meeting held on the 3<sup>rd</sup> of October 2022**
8. To receive Clerk's update report since the last meeting, to include:
  - \*Dog Fouling and \*Ford Bridge
9. **To discuss the latest SLA Play Area Inspection Report, to include the self-closing gate (sent)**
10. To receive County Councillor updates from the Ward and County Council, to include update from last month's public participation items
11. **To approve the Council's Training Plan prior to publication (sent)**
12. To discuss The Finance and Government Toolkit for Community Councils Theme 'A' – Vision, Purpose and Community Planning – Part 1 and Part 2 (sent)
13. **To discuss the latest report on Clerk's Hours (sent)**
14. To receive update on the Local Government Services Pay Agreement for 2022 - 2023
15. **To discuss and approve the Draft Budget for the 2023 – 2024 Financial Year (sent)**
  - Councillor's Allowances 2023 – 2024
  - Investment in Council IT equipment
  - Staff Costs
16. To discuss the recent successful Community Lottery Grant, to include
  - Formal Acceptance and Associated Paperwork
  - Permitted Development
  - Tender Process
  - Community liaison on play equipment design
  - Certificate of Title
17. **Correspondence / Consultations / Surveys**
  - WAG – Town and Community Council Digital Services
  - WAG – A Healthier Wales
  - WAG – Independent Remuneration Panel for Wales Draft Report – Feb 2023
  - OVW – Training Dates for Oct / Nov / Dec
  - WAG – Electoral Administration and Reform White Paper
  - HSBC – Changes to Terms and Conditions

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- OVW – Sustainable Farming Scheme Outline Proposals for 2025
- OVW – Conference on Biodiversity
- WAG – Consultation on Renting Homes (Wales) Act 2016
- WAG – Draft Guidance on Responding to People Affected by Suicide

### **18. Planning Matters:** None to date

*Planning applications to be considered at the meeting can be viewed online by visiting the relevant planning authority's website using the reference stated on the agenda.*

- (a) To consider any planning application consultation received after publication of the Agenda

### **19. To receive and consider Financial Matters including approval of payments**

(a) HSBC Bank Balance as at 20.09.2022	£4,292.36
HSBC Bank Balance as at 20.10.2022	£3,729.83

#### (b) Approve Payments

- Wages November (Standing Order)
- Royal British Legion Poppy Donation - £20.00

#### (c) Requests for donations - None to date

#### (d) To consider any urgent payment of invoices received after publication of the Agenda

#### (e) To approve the Direct Debit mandate to Pembrokeshire County Council (Council's Financial Regulations Section 6 para 6.7)

### **20. To consider any Highway Matters - None to date**

### **21. To note any minor matters (no decision needed) or items for the next agenda**

- Feedback from Councillors who attended the Code of Conduct Training
- Poppy Wreath
- Councillors Contact Details
- Community Council liaison with St Oswald's VA School

### **22. To approve date of next meeting (Monday the 5<sup>th</sup> of December 2022 – To be confirmed)**

- Please note that audio or video recordings of Full Council Meetings is not permitted without the council's prior written consent.
- Jeffreyston Community Council Meetings are regulated by its' Standing Orders

#### **Marie Everall – Clerk/RFO for:**

Jeffreyston Community Council

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c/o Collinsford Cottage,

Jeffreyston,

Kilgetty,

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