

LAMPHEY COMMUNITY COUNCIL

Meeting held on the 15th June 2022 at Lamphey Village Hall at 7.00 pm

Present: Cllr N Vince, Cllr J Purser, Cllr A Skeels (Council quorate with 3 Councillors)

1. Apologies

Cllr L Scourfield, Cllr S Cannon, Cllr D Phillips, Cllr R Talliss and County Councillor T Hodgson.

2. Declarations of Interest

Will be taken as and when they arise.

3. Approval of the minutes of the Community Council on the 17th May and the 25th May 2022

Proposed by Cllr J Purser and seconded by Cllr A Skeels to approve both sets of minutes. Carried.

4. To receive updates on the outstanding action points

Defibrillator/Sewerage– Cllr R Talliss to update at the next meeting

Hedge cutting, slipway these had been dealt with

Dog Fouling/Toilets Freshwater East – Cllr T Hodgson

Dropped Kerbs – follow up with Jessica Hatchett PCC

Cllr Details to be displayed on noticeboards

4. Report from Cllr Hodgson

Not received

5. To consider applications for co-option

Two applications had been received by the Clerk from Mr M Colley and Mr P Bowling who had both lived in the area all of their lives.

Proposed by Cllr J Purser and seconded by Cllr A Skeels to co-opt both of them onto the Council. All in agreement and Cllr N Vince suggested inviting them both to the next meeting and advise them they should read the Code of Conduct and current Standing Orders prior to the meeting and signing the Declaration of Office forms.

6. Update from outside Organisations

Cllr J Purser advised that a meeting of the Jubilee Group had taken place and due to the success of the event a considerable sum of money had inadvertently raised. This sum amounted to £1800 and Cllr Purser suggested making the following donations subject to full council approval.

W.I, Community Assoc, YFC, Cricket Club, Bowls and Sports Pavillion.

Phil Kidney had donated £180 from the bar takings.

Cllr N Vince proposed that this should be discussed and approved by full Council, seconded by Cllr A SKeels.

At the meeting held the previous evening it was suggested that an annual event should be held as well as other events as there seemed to be a lot of goodwill within the village at the present time.

7. Financial Report

To be discussed at the next meeting.

8. Planning Applications

To be discussed at the next meeting

9. Approve payments

To be discussed at the next meeting

10. Update on Land at Freshwater East

Cllr Purser advised that a meeting of PCNP was due to be held in the near future and an update should be forthcoming.

11. Defibrillators

Cllr R Talliss to update at the next meeting

12. Slipway

The system seemed to be working well. Cllr J Purser suggested that as we were now entering the busy summer season that perhaps the Long House should increasing their stock of keys. Cllr Vince to follow up.

13. Grass Cutting

Dealt with at the May meeting

14. Graveyard

Discuss at next meeting

15. Community Events

Discuss at the next meeting

16. Tree at Bishops Garden

Email from PCC had been circulated, no action needed.

17. SPRAG

Noted

Meeting adjourned at 7.50 pm until Tuesday 21st June at 7 pm

Re-convened Meeting held on Tuesday 21st June at 7 pm

Councillors Present:- Cllr N Vince, Cllr S Cannon, Cllr R Tallis, Cllr A Skeels, Cllr D Phillips, Cllr J Purser, Cllr L Scourfield and Cllr P Bowling and Cllr M Colley who had both signed the declaration of office forms.

Cllr N Vince welcomed the new councillors and advised all Councillors that the Council had met on the 15th June when the Council had been quorate and certain agenda items had been discussed but a number of items had been held over.

Declaration of interests would be taken as and when they arose.

4. To receive updates on the outstanding action points

Some items had been dealt with at the previous meeting.

The following up-dates were given.

Cllr R Talliss advised the meeting that little progress had been made with Welsh Water following his email highlighting the sewerage problem and he was now going to escalate his complaint to the complaint section.

Tree Planting – Cllr T Hodgson

Dog Fouling – July Meeting

Toilets at FWE – Cllr Talliss commented that the quote didn't include electric/cabling. Suggested looking back at the quote

Dropped Kerbs – follow up with PCC and highlight safety issue

Highway Matters – noted that the road by Westhill had sunk again. Clerk to follow up

Jubilee Event – this event had been a huge success and Cllr J Purser thanked everyone that helped leading up to and during the event.

Proposed by Cllr J Purser and seconded by Cllr S Cannon that the following donations should be made:- with full council approval

- Pembroke Cancer Care £100 (Valero)
- Lamphey WI £250
- South Pembs YFC £50
- Hall Committee £50
- Sports Field £50
- Lamphey Community Association £350
- Scouts £50
- Gas £36.50

Cllr A Skeels advised the council that grill/hot plate used during the Jubilee needed some refurbishment. Proposed by Cllr M Colley and seconded by Cllr J Purser to spend up to £300 on the refurbishment of the bbq/hot plate which various community groups have used and will continue to use in the future. All in favour.

The Clerk had taken advice from One Voice Wales and they had advised that the money from the Jubilee Event should be ring fenced for future events and wouldn't form part of the precept.

- Total of money received £1968
- Donations made £936
- Left a total of £1031.00 which needed to be ring fenced.

There was also a total of £92.00 from a previous event. The Clerk to check back through the records.

Cllr L Scourfield suggested planning a bonfire night. Discussion took place on preliminary arrangements.

Cllr N Vince to ask the school if the children could sing at the Senior Citizens Christmas Dinner.

Presentation of Medals – Discussion took place on the best way forward with giving out the medals as not all children attend the school, some are home-schooled and some may attend other schools.

Date 11th July at Lamphey Village Hall - time 3.15 – 5.00 pm

The School to be contacted to see if they can help circulate the message.

8. Financial Officer Report

Proposed by Cllr J Purser and seconded by Cllr S Cannon to defer to the July meeting and Cllr M Colley to help the Clerk.

Cllr N Vince asked that funds that should be ring-fenced should be highlighted which are approximately £14,250

Cllr N Vince and Cllr S Cannon had met with the Clerk and had a brief and positive appraisal and had suggested some financial and legal training.

Online Banking – this was discussed and all councillors agreed that this should be implemented.

Cllr N Vince had highlighted certain sections from the online banking form. The Clerk to find out from HSBC if they offer a card reader to authorise the payment and if not would a system of email exchanges be sufficient with some sort of code as suggested by Cllr R Talliss.

Proposed by Cllr J Purser and seconded by Cllr D Phillips to implement online banking as soon as possible. Full council approval.

9. Planning

NP22/0279 82 Trewent Park

Discussion took place on the application and proposed by Cllr S Cannon that the work is excessive and encroached on neighbouring properties and if granted would allow neighbouring properties to carry out the same alterations. Seconded by Cllr A Skeels with all Councillors in Agreement.

NP/22/0279

No Objection - proposed by Cllr R Talliss and seconded by Cllr S Cannon. Full council approval

10. To approve the following payments

Proposed by Cllr A Skeels and seconded by Cllr J Purser that the following payments should be approved. With full council approval

Clerks wages	£234.55
HMRC	£58.60
Western Power	£765.15
WI	£250.00
YFC	£50.00
Hall Committee	£50.00
Bowls Club	£50.00
Sports Field	£50.00
Community Assoc	£350.00
Cllr J Purser (Gas)	£36.50
Defibrillator	£481.44

Western Power

£765.19 (supply in Hodgeston)

11. Play area at FWE

July Meeting

12. Defibrillators

Cllr Talliss updated the meeting on the current situation. Western Power to install the supply. When the Defibrillator was installed and working Cllr Talliss suggested the residents of Hodgeston should receive some training on the equipment and a press release should be circulated.

13. Slipway

Cllr N Vince advised that there were 50 keys in stock and the Longhouse knew how to source more keys.

14. Grass Cutting

Discussed at the May meeting.

15. Purchase of Graveyard

Following discussion on the best way forward it was suggested that a small sub-committee should be formed to discuss this matter and report back to the full council with suggestions as there was a lot of work and research needed and would save time in full council meetings. Cllr J Purser suggested asking Mr J Parsons for advice as he had a legal background.

The following Councillors to form the sub-committee; Cllr J Purser, Cllr S Cannon, Cllr J Purser, Cllr A Skeels and Cllr M Colley, with Mr J Parsons and Mr Guy Thomas for specialist advice as and when needed with Cllr J Purser as chair. All in favour.

Cllr R Talliss suggested the following Terms of Reference:-

Overall costs

Business plan

Look at planning issues past and present

Risk Assessment

Perhaps form a Burial Board to take overall responsibility

Cllr S Cannon and Cllr R Talliss suggested contacting the planning department for advice for the planning history and the scope of any future applications.

Proposed by Cllr R Talliss and seconded by Cllr S Cannon to write to the Planning Authority to ask for guidance on the planning history. All in favour.

16. Community Events

July Agenda

17. Tree in Bishops Garden

To be monitored

18. SPRAG

Noted.

19. Future meeting dates

A list of dates had been circulated

The meeting was closed at 8.50 pm

Chair

Date

The following to be included on the next Agenda

- Encroachment of land owner onto PCNP Land