

# **LAMPHEY COMMUNITY COUNCIL**

## **Annual Meeting 25<sup>th</sup> May 2022**

### **At Lamphey Village Hall**

Present: Cllr N Vince, Cllr R Talliss, Cllr L Scourfield (7.10 pm), Cllr S Cannon, Cllr A Skeels, Cllr D Phillips, Cllr J Purser, Cllr T Hodgson and Mrs P Davies (Clerk)

#### **1. Apologies**

None

#### **2. Declarations of Interest**

Declarations of interest would be declared as and when required during the meeting

#### **3. Approval of the minutes of the Meeting held on the 25<sup>th</sup> April 2022**

Proposed by Cllr R Talliss and seconded by Cllr D Phillips that the minutes should be accepted as a true and accurate record.

#### **4. To receive updates on the Action Log**

- Sunken Drain – work completed
- Road near Westhill, Lamphey – Clerk to follow up
- Hedge cutting – Agenda item
- Slipway – Agenda item
- Cars on pavement – Cllr Hodgson advised the Council that PCC Housing Dept were writing to the Tenant. It was noted that if the car was parked on the road then the road might not be wide enough for larger vehicles to pass safely.
- Defibrillators – Agenda item
- Sewerage – Cllr R Talliss had sent a reminder email to Welsh Water as to date they had not responded.
- Tree Planting – a possible site was the land near Honeyhill Grove. Cllr T Hodgson thought the Council would need to ask Phil Leggett for permission. The Clerk to look back through emails and request approx. 30 trees for planting in the autumn and involve local school children.
- Jubilee Event – Agenda item
- Road Signs Hodgston – Cllr Hodgson advised that the signs would be erected later in the summer once all the legal notices had been published.

- Dropped Kerbs, FEW – Cllr Hodgson had been in touch with Jessica Hatchett of PCC. Cllr Hodgson suggested writing to PCC and advise when the dropped kerbs were needed as there was only a certain amount of funding available.
- Dog Fouling – Cllr T Hodgson advised that a number of new bins had been installed within the village. The Councillors were very grateful for the new bins but asked if the new bin at the top of the road to Bishops Palace could be moved down to the Bishops Palace. Discussion took place on who owned the road and if the bin was placed near the Bishops Palace whether PCC would empty it. Cllr J Purser suggested that a further bin be placed by Honeyhill Grove as this was a popular walking route.
- Toilets at Freshwater East – on going
- Elections – co-option notices to be displayed. Agenda June meeting
- Planning – PCNP no update from PCC on planning application NP....
- Enhanced Pembrokeshire Grant – Agenda item

## **5. Report from Cllr T Hodgson**

Cllr Hodgson advised the meeting that not much had happened due to the recent elections. Cllr Hodgson suggested a possible meeting between PCC/Danfo and LCC to discuss the way forward with the toilets at FEW.

Following a successful meeting between Cllr N Vince, Cllr J Purser and Cllr D Phillips with Emrys Llewellyn and an ecologist when it was agreed to carry out an early cut of some narrow areas in the community. Cllr J Purser pointed out that to date this hadn't been done and with the bank holiday soon it would be helpful if this was done asap on safety grounds. Cllr Hodgson to follow up with PCC.

Cllr Hodgson left at 7.30 pm

## **6. Report from outside organisations**

Plans for the Jubilee event were in hand. The Valero marquee would be erected on the Wednesday afternoon and some local help may be needed. Cllr L Scourfield to put together an itinerary. A small charge for the pork rolls, the WI would provide drinks/cakes. Costs included paying for the pork rolls and a cash float would be needed but everything else would be free of charge.

Proposed by Cllr S Cannon to charge £4 for the pork rolls and £2.50 for the burgers. Seconded by Cllr L Scourfield. All in favour.

The fancy dress parade would start at the school and finish on the playing fields. The medals would be handed out at a later date and Mrs R Smith to compile a list.

The bands would need to be paid in cash.

Proposed by Cllr L Scourfield and seconded by Cllr S Cannon to authorise the payments which totalled £350 and £250 cash float which totalled £600 in total. All in favour.

Cllr J Purser had approached CK Stores for a donation of some food items. It was resolved that if the Council needed to buy extra items then the council would pay for the extra items. Seconded by Cllr R Talliss and all Councillors were in favour.

A donation to the hall committee for the electric used during the event would need to be discussed after the event. Some of the money raised from the raffle would be donated to the Hall and Sports committee,

Mr Martin Cole to install a light in the marquee. June agenda if he makes a charge.

## **7. Financial Report**

June Meeting

## **8. Planning Applications**

None received

## **9. Land at Freshwater East**

No update – June agenda

## **10. Plans for the Jubilee**

Already covered

## **11. Highway matters not covered until the action log**

Cllr L Scourfield highlighted that the grass on the corner of the road going to FEW and Lower Lamphey Road hadn't been cut. The Clerk to contact PCC and request that this area and the area by Honeyhill is included in grass cutting schedule.

## **12. Defibrillators**

Cllr R Talliss updated the Council on the current situation and circulated information from Western Power. A local resident in Hodgston had given permission for the defibrillator to be mounted on the wall outside his house. The costs supplied by Western Power was discussed which was £637 + vat. Additional costs included £405 + vat for a heated cabinet which is approved by the Ambulance Trust. Other costs included the costs for an electrician to connect the supply. The total costs for the electric, cabinet and electrician would total approximately £1200 + vat. An estimate for an electrician to connect the supply to the cabinet to be obtained.

Proposed by Cllr A Skeels and seconded by Cllr L Scourfield to proceed with this scheme and all councillors in favour.

Discussion took place on the above and the following was agreed

A letter to be written to Mr M John asking for permission to site the defibrillators on his property.

Cllr J Purser proposed setting an upper limit of £1600 to cover all costs relating to the purchase, fitting and arranging the electricity supply to the new defibrillator. All in favour.

When the new defibrillator is installed it was suggested by Cllr R Talliss that this needed to be publicised and provide some training for residents in Hodgaston.

**13. Slipway Access – Cllr J Purser**

Cllr J Purser asked for clarification on what was the procedure on ordering extra keys for the lock on the slipway as we had a busy bank holiday at the end of the month. Cllr N Vince advised that PCNP had supplied the Longhouse with 50 keys and would top them up when the numbers got low.

Cllr J Purser was also concerned that the gap by the slipway wasn't big enough for a double buggy to fit through. The Clerk to write to PCNP and highlight the access issues. Cllr N Vince to liaise with PCNP and the Longhouse to clarify the situation with ordering more keys.

**14. Grass Cutting**

Covered earlier in the meeting.

**15. To discuss the proposed purchase of land in Lamphey and the letter from PCC**

The letter from Helen MB from PCC had been circulated to all Councillors.

Cllr J Purser had approached a local resident for advice on the content of the letter.

The local resident suggested writing a letter to PCC which he had drafted and was read out. Cllr R Talliss suggested add details of planning history and approvals to the content of the letter.

Cllr R Talliss pointed out that this was an entirely new project and all searches and other associated reports would be starting from scratch.

Discussion took place and although Cllr L Scourfield was in favour of the project he questioned how the Council was going to pay for the land. Cllr N Vince suggested that the Council would need to put together a comprehensive business plan which would include all costs, legal costs and works needed to make sure all costs were covered. If the project went ahead then revenue would include the sale of burial plots which were in the region of £1900 for a plot. Cllr L Scourfield suggested involving the Church Committee at a later date. And perhaps a sub-committee would need to be established to deal with the ongoing negotiations. The sub-committee to be arranged after the co-option process had been completed. Proposed by Cllr L Scourfield to write to Ms H BM and get feedback at the next meeting, seconded by Cllr R Talliss.

## 16. Community Events

The Clerk to find out when the next tranche of funding is available to apply for.

Other possible events that could be arranged included a Halloween party, Fireworks. June agenda.

The condition of some of the equipment in the play area was discussed as a recent report had highlighted some corroding on some of the bolts. The Clerk to find out the name of the company that installed the equipment and try to find what was equipment was agreed as some councillors thought that all the bolts/screw should have been stainless steel.

**The meeting was closed at 8.55 pm**

-----

**Chair**

-----

**Date**

**Date of the next meeting Wednesday 15<sup>th</sup> June 2022 at 7.00 pm**

The meeting was closed at 7.45 pm

The following to be included on the next Agenda

- Defibrillators
- Slip Way – Access
- Grass Cutting
- Graveyard – to discuss the letter received from PCC
- Community Events.