

# **LAMPHEY COMMUNITY COUNCIL**

## **Annual Meeting 17<sup>th</sup> May 2022**

### **At Lamphey Village Hall**

Present: Cllr N Vince, Cllr R Tallis, Cllr L Scourfield, Cllr S Cannon, Cllr A Skeels, Cllr D Phillips, Cllr J Purser

#### **1. Apologies**

None

#### **2. To Elect the Chair for 2022/2023**

Cllr N Vince the current Chairman advised the Council that he was happy to stand down for someone else to be elected Chair or continue.

Proposed by Cllr S Cannon and seconded by Cllr L Scourfield to re-elect Cllr N Vince as Chairman for the next year. Full council agreed.

Cllr N Vince accepted and agreed to continue as Chair for the next year.

#### **3. To Elect Vice-Chair for 2022/202**

Cllr L Scourfield proposed Cllr S Cannon as Vice-Chair. Seconded by Cllr J Purser. There were no other nominations Cllr S Cannon was elected as Vice-Chair.

#### **4. Outgoing Chair's report**

Cllr Vince gave a short address and thanked all Councillors for working together and making good decisions which benefited the community. The Finances were in good order and the Council could look forward to the future. The Annual Report had been agreed and published and the Council would need to compile Councillor Training Plans in the autumn. Cllr Vince also thanked all the Councillors who were working on the Jubilee Project. Cllr Vince also thanked Cllr Talliss for all the work and research that he had undertaken in making sure that all the Villages had defibrillators. Although the decision by PCNP to lock the slip way had been controversial it was reassuring that all parties had worked together to find a solution and move forward.

#### **5. New Chairs address to the Council**

Covered above

#### **6. To receive any personal and prejudicial declarations of Interest**

These would be taken as and when during the meeting

**7. Annual Reports from Treasurer/RFO**

Carry over into June

Cllr S Cannon to continue to inspect the accounts book on a quarterly basis.

**8. To set the time and dates of monthly meetings of Lamphey Community Council**

Agreed that the meetings would be held on the 3<sup>rd</sup> (third) Wednesday of each month. No Meetings held in August.

**9. To review the Councils Financial Regulations, Financial Risk Assessments and Standing Orders**

The Risk Assessment was accepted by Full Council when reviewed in November 2021. When the document is next reviewed the scoring index may need to be modified.

Proposed by Cllr J Purser and seconded by Cllr L Scourfield to accept the documents.

**10. Appointment of Officers and Representatives for 2022/2023**

Internal Controller	Cllr S Cannon to continue
Internal Auditor	Mr Gareth Hopkins
One Voice Wales	Cllr R Talliss
Lamphey Village Hall	Cllr A Skeels
Lamphey Recreation Ground	Cllr J Purser
FESCA	Cllr S Cannon
Lamphey Community Assoc	Cllr A Skeels
Lamphey School Governor	Cllr N Vince to continue to Oct 2023

**11. Appointment of Chair to Freshwater East Liaison Committee**

Mrs J Vince was the previous chair. Proposed by Cllr J Purser and seconded by Cllr L Scourfield to elect Cllr S Cannon as Chair. All agreed. Cllr J Purser and Cllr A Skeels to represent the Council.

**12. To review signatories with HSBC and discuss online banking**

Mrs J Vince was a signatory on the bank account and needed replacing.

Full Council agreed that Cllr R Talliss to replace Mrs J Vince as a signatory. Cllr S Cannon and Mrs P Davies are the other signatories.

The Clerk to make enquiries about online banking and the Council Financial Regulations would need to be amended when the necessary documents had been read and submitted to the bank. June Agenda

**19. To approve the following payments:-**

Proposed by Cllr S Cannon and seconded by Cllr D Phillips to approve the following payments. Full council approval

Mrs P Davies May Salary	£234.65
HMRC	£58.60
Cllr S Cannon (concrete)	

Jubilee Event (Enhanced Pembroke Grant Funding which is ring fenced)	
Swinging Nettles	£150
Calico Jack	£100
Mr J Bowling	£100
Valero Marquee Donation	£100
Float for Hog Roast and Hog Roast	£250

**21. Co-option arrangements**

The Clerk read out the co-option arrangements and the necessary notices would be displayed and would be discussed at the June meeting. If more than two people expressed an interest in being co-opted then the council would need to take a vote on the candidates.

The Clerk had received an email late afternoon from PCC Helen Mcleod-Baikie from PCC which included a proposal relating the land in Lamphey. In view of this proposal it was agreed to close the meeting and the Clerk would issue new a new agenda and organise a meeting for later in May to discuss the proposal.

The meeting was closed at 7.45 pm

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**Chair**

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**Date**

The following to be included on the next Agenda

- Defibrillators
- Slip Way – Access
- Grass Cutting
- Graveyard – to discuss the letter received from PCC
- Community Events