



Minutes of the meeting of Freystrop Community Council & Freystrop Village Hall
held at Freystrop Village Hall on 11 July 2022 at 20:00

1. Attendance & Apologies

- Freystrop Community Councillors: W D Thomas (Chair), E Utting, D S Harries, A M Simpson, C Saunders
- Pembrokeshire County Council: Councillor M J John
- Clerk: R D Lavis
- Members of the Public: H Saunders
- There were no apologies

2. Declarations of Interest

- The Chair requested Councillors to point out all declarations of interest at appropriate points in the meeting.

3. Welcome Remarks

- The welcome was given by the Chair prior to the AGM which preceded this monthly meeting.
- Congratulations were extended to Councillor C Saunders on her recent betrothal.
- Condolences were expressed to PCC Councillor M J John on the recent passing of his sister.

4. Questions from the Public

- There were no questions

5. Minutes of the May 2022 Meeting

- The minutes of the meeting held on 9 May were approved.
 - Proposed: A Simpson, Seconded: D S Harries

6. Minutes of the June 2022 Meeting

- The minutes of the meeting held on 20 June were approved.
 - Proposed: E Utting, Seconded: A Simpson

7. Matters Arising

- None were raised

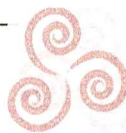
8. Correspondence

- A summary of items listed in the agenda was given by the clerk.
- The Chair informed Council that he had received correspondence from the Valuation Office (VO) concerning the Village Hall. The VO were informed that logging on to system was not possible and that PCC do not charge for rates on the hall. An email was received by the Chair stating that no information needed to be provided.

FREYSTROP COMMUNITY COUNCIL

9. Highways & Rights of Way

- Targate Road: The Chair has drafted a letter to be sent to PCC requesting possible 'Access Only' signs at either end.
- Overhanging Branches:
 - The clerk has notified PCC of the problem on Targate Road. This had been requested by Cllr E Utting following comments passed to her by resident G James.
 - Cllr D S Harries commented that a similar issue was starting to be experienced on New Road/Maddox Moor.
 - The clerk volunteered to raise the issue with PCC again. C Saunders mentioned that it is possibly the responsibility of the owner of the hedge to maintain clear headroom over the highway.
- Public Right of Way PP21/18 from Silverstream to Bower House, New Road:
 - 22/0095/PA – Condition imposed upon the planning application: A separate diversionary order must be applied for with regard to the public footpath crossing the site.
- Clearance of ProWs
 - A schedule has been published.
 - D S Harries re-iterated that PP21/20 has not been passable for some time.



10. Planning

- [22/0095/PA](#) – Will Meadows
 - Passed with conditions
 - The Chair pointed out that there was no reference in the Planning Officer's report regarding FCC's suggested conditions, i.e. provision of a second access and restrictions upon the hours of operation.
 - He also noted that the internal response from Highways disregards all off-site traffic issues.
- [22/0140/PA](#) – Land to North of Freystrop Cross
 - PCC have offered a meeting at County Hall with our C.Cllr and FCC representatives. The Chair suggested any responses should be delayed until after that meeting.
- [22/0287/PA](#) – 2 Silverstream
 - No documents were available for viewing on planning website at the time of the meeting.

11. Training

- All Councillors have been sent the One Voice Wales Good Councillor's Guide. It is suggested that this be a 'mandatory' item on the training plan.
- The Chair requested that the clerk researches further training courses before the September meeting.

12. FCC Financial Matters

- The clerk reported that the Schedule of Members' Payments for 2021/22 has been submitted and receipt acknowledged.
- The Chair requested that the Internal Auditor, Brian Hearne, be thanked for his work for 2021/22.
- R K Lucas has been approached to give a valuation of the main FCC assets.
- Clerk's Salary
 - The Chair requested approval for a cheque for £475.00 for the 1st quarter to be issued. Also, that a Standing Order be set up for quarters 2,3 & 4 to be paid on the 15th of the month following the end of the quarter. A payment by BACS is required to be made to HMRC each quarter of £118.75 to cover the tax element of PAYE.
 - Proposed: A Simpson, Seconded: C Saunders
 - Cheque no.: 100552
- Bank Balances
 - Current a/c £4,478.30 as at 3/7/22. Bank charges of £5.00 incurred.
 - Deposit a/c £13,004.28 as at 3/7/22.

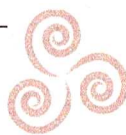
FREYSTROP VILLAGE HALL

13. Village Hall

- Door Repairs
 - The Chair would chase Gordon Thomas re. fitting full door locking mechanism. Adjustments are required to the fire doors.
- Car Park Extension
 - The Chair has drafted a letter for the clerk to send to BDS about finishing off the car park work and formal land transfer.
- Village Hall Upgrade
 - The Chair wished to express his gratitude to D S Harries for her work on this project.
 - The Chair has a list of possible grants from Funding Wales. PAVS will assist with any applications.

14. Parc Hamdden Freystrop Recreation Park

- Picnic in the Park
 - Plans and posters have been produced for a Picnic in the Park on Sunday 31 July, 15:00-17:00, to celebrate one year of the project to improve the community play area.
- Resilient Green Spaces
 - The Steering Group had received notification of Productive Community Orchards grants. The group intend to register interest and to use any funding as a part of the orchard project with Haverfordwest Rotary.
- Places for Nature Officer
 - The Chair had requested a video from Rachel Carter which has not arrived. He suggested contacting Rachel and asking her to attend a meeting.
- Carl Griffiths' Cheque
 - The cheque for work done has not been presented.



15. Cemetery

- The rubbish has been cleared.

16. Bus Shelters, Telephone Kiosk & Other Assets

- Marquee
 - It was felt that the marquee was too valuable an asset with many small parts to be lent out but could be hired out.
 - A suggestion was made that the marquee be added to the Hall insurance.
 - The Chair requested that D S Harries and the clerk create a draft hire agreement.
- Telephone Kiosk
 - Brief discussions have been held in previous meetings as to the future use of the kiosk.
 - The Chair requested the clerk post to the Freystrop Facebook group requesting ideas from the community.

17. FVH Finances

- The Chair pointed out that VAT can be reclaimed, or not paid, on any works to the structure of the Village Hall.
- Although prepared we await the signing off of the 2021/22 accounts by the Internal Auditor.
- Bank Balances
 - Current a/c £14,596.07 as at 29/6/22.
 - Deposit a/c £1,602.74 as at 29/6/22.

18. OVW & PCC Liaison Meetings

- OVW Pembs Area Meeting
 - Welsh Government are reportedly concerned about poor election turnout and the lack of councillors coming forward.
 - Claire George (Tiers Cross) was re-elected as chair, Lizzie Lesnianski (Martletwy) as vice-chair.
 - An excellent presentation was given by Phillip Hall the Defibrillator Co-ordinator.

19. County Councillor's Report

- A default 20mph limit for all areas with streetlights was expected to be passed in the Senedd on 12/7/22.
- The 10 year plan for Welsh Education has been published.
- Draft Well-being plans are out for consultation.
- The PCC Team Around the Family have been recognised for their commitment to, and support for, carers and their families.
- Recycling centres are retaining the booking system.
- The 308 bus service is still not running on Saturdays.

20. Members' Requests

- A meeting between the 2 Internal Auditors, the Chair and the clerk has been suggested to improve the accounting processes.
- The Chair requested all Councillors to consider having separate meetings FCC & FVH since the agenda appears to grow each month.

21. Date of Next Meeting

- Next scheduled meeting 12 September 2022 at 19:30 in Freystrop Village Hall.

Prepared by
R D Lavis, Clerk
Email freystropcc@yahoo.com

Approval proposed by:

E. Ulling

Seconded:

A. Simons

Signed:

h. Jones