**Amroth Community Council/Cyngor Cymuned Amroth**

**Draft Minutes** of meeting held by Amroth Community Council on Thursday 29th September 2022.

Note the meeting was delayed by a week due to the official mourning period.

**Councillors present:**  T Baron (Chairman); A Cormack – joined meeting at 7.30 pm; A Evans; F Evans; R Harris; M Harvey; R Lake; M Morris; S Phillips (Vice Chair). R Tippett Maudsley; E Wyn Morgan.

**In attendance:** Mrs Kathryn Bradbury (Clerk)

**Apologies**: J James.

**Declaration of Interest. None.**

**Chair’s Welcome**

Chairman Tony Baron welcomed all Councillors to the meeting. This being the first meeting following the passing of Queen Elizabeth, a minute’s silence was observed.

Cllr Baron reported that he had represented the Community Council at a service of thanksgiving for the life of the Queen at St Davids Cathedral.

1. **Minutes** of the meeting held on Thursday 28th July 2022 were agreed as a true record.

Proposed by Cllr. Martin Morris

Seconded by Cllr Mark Harvey

Vote - unanimous

Cllr. Baron signed the July Minutes.

**2 .Matters Arising**

* Royal Mail have agreed to relocate the post box in Summerhill on grounds of road and pedestrian safety. A process must be followed which can take up to 22 weeks.
* 70 Trees project with PCNPA. Dr Kevin Caley and members of LARC have drafted a map of locations and tree varieties across the wards which has been sent to Ranger Chris Taylor who will place the order and arrange planting in December.
* A letter has been sent to NRW asking for more information on the sewage pollution which occurred in August, specifically to ask if it was likely to reoccur and what preventative action has been taken. An acknowledgement has been received but no reply. **reference number: CAS-198355-M0V1 .  Cllrs were informed that a lady had been taken seriously ill with potentially life altering E Coli after swimming at Amroth at the time of the incident. Her case was reported to Public Health England who referred it to Public Health Wales. The Clerk was asked to write again requesting information copying in Mark Drakeford, The Secretary of State for Wales, the local Senedd Member and MP**

**3.County Councillors Report**

Cllr Cormack reported that a meeting had been organised with the Ironman Race Director to talk to business owners in Amroth about the negative impact the event had on the community. Measures to improve access to the village and to limit the time roads are closed were raised as well as better publicity for Amroth to competitors. The race will take place a week earlier in 2023.

Cllrs reported that signage in Amroth itself needed improving as many cars drove up to the closed Summerhill junction and had to turn round including one towing a caravan.

**4.Planning**

**22/0240/PA** **Orchard View, Old Amroth Road, LLANTEG, Narberth, Pembrokeshire, SA67 8QN** **Proposal:** Replacement garage. **This application has been conditionaly approved.**

**Meadow House Caravan Park -** *A site meeting is due to take place in September*

**NP/22/0253/CLP Amroth Castle Holiday Park** – the Certificate of Lawfulness Proposed - Use of land as a caravan site without any limitation. **This application has been withdrawn.**

**22/0365/PA The Haven, Pleasant Valley. SA67 8NY. Proposal, Replacement Dwelling. Comments due by 2nd September 2022.**

This application is very similar to a previous application to which ACC sent objections to. There has been no material change and so the objections to the last application are still relevant. ACC object to this application.

**22/0349/PA Yard of Band of Hope, Kilgetty Lane, Stepaside, SA67 8JZ. Proposal:** Additional pitches to planning permission 20/0382/PA (2 to 6) with alternative layout with ecological enhancements & drainage detail.

A previous (20/0382/PA) approved application was made with conditions including

“There shall be no more than two pitches on the site and on each of the pitches hereby approved no more than two caravans shall be stationed at any time, of which only one caravan shall be a residential mobile home. Reason: To ensure the retention of planning control by the Local Planning Authority in recognition of the location of the site and to accord with Policy GN.32 of the Local Development Plan (adopted 28 February 2013)”.

**Therefore, Amroth Community Council object to this application.**

**We have since been notified that this application has been refused.**

**22/0414/PA. Marlow, 4, Wesley Close, PLEASANT VALLEY, Narberth, Pembrokeshire, SA67 8NT**

**Proposal:** First Floor Extension & Alterations. **Following discussion ACC had No Objection to this application.**

**NP/22/0528/FUL. Wisemans Bridge Inn, SA69 9AU. Proposal,** Alterations of accommodation rooms to replace 2 ground floor self-contained units and 2 individual bedrooms on first floor with 1No, 2 bedroom, two storey self-contained unit, and 1No, 3 bedroom, 2 storey self-contained accommodation unit with external alterations including balconies. **Following discussion ACC had No Objection to this application.**

**NP/22/0535/S73. Furzewood Farm, Amroth. SA67 8NQ. Proposal,** variation of Conditions 2&4 of NP/21/0709/FUL – addition of solar PV to roof and UPVC windows on Dormers. **Following discussion ACC had No Objection to this application.**

**NP/22/0542/FUL. Beulah, Amroth. SA67 8NA.** Proposed extension to the side & rear of existing dwelling comprising of a kitchen/family room at ground floor level & bedroom with en-suite and home office on first floor level. **Following discussion ACC had No Objection to this application.**

There are still outstanding planning queries surrounding works being carried out in the wards. The Clerk will contact Enforcement for an update, copy to Head of Planning.

**5.Correspondence**

* Welsh Government - Section 6 biodiversity and ecosystem resilience duty requires Community Council to publish a report on steps taken to help maintain and enhance Biodiversity in the wards. **The Clerk has drafted a report.**
* A consultation was launched on Thursday, 1st September and will run until 5pm on Friday 14 October to allow members of the public to identify and comment on Green Infrastructure opportunities.

Green Infrastructure is natural and semi-natural features, green spaces, green corridors, rivers and lakes that intersperse and connect places. These can range from entire ecosystems such as wetlands and rivers to parks, fields and gardens to street trees, hedgerows, roadside verges and green roofs or walls.

 The Green Infrastructure assessment will form part of the evidence base for Pembrokeshire County Council’s revised Local Development Plan 2 and help contribute to the delivery of key national aims such as the Well-Being of Future Generations Act 2015 and Environment (Wales) Act 2016.

The consultation – open to all Pembrokeshire residents - will comprise of an online survey and an interactive map to allow those taking part to identify Green Infrastructure opportunities and/or comment on any of the identified opportunities or projects for each of the 11 settlements.   The consultation is available at: [https://pembrokeshire-green-infrastructure-strategy-eng-luc.hub.arcgis.com/](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fpembrokeshire-green-infrastructure-strategy-eng-luc.hub.arcgis.com%2F&data=05%7C01%7C%7Cc8b061c1634f49b8ff4008da8c288748%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637976402951692411%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=Corjr10vBEbtJPfpMT7pjXAGn1PIN%2FMpBi%2B25KgmVW8%3D&reserved=0)

* Pembrokeshire Community Hub sent an email regarding warm rooms in community venues such as halls, libraries, and other spaces to open their doors to the public and provide a warm room, access to tea and coffee and maybe a board game or some reading material so that people can spend some unpressured time in a warm space. This has been forwarded to both Community Hall Committees. It was pointed out that transport to the venue could be an issue in rural areas.
* The Older Peoples Commissioner for Wales has published a newsletter of dealing with the rising Cost of living. It can be viewed at

 [Commissioner's Newsletter Special Bulletin: Cost of Living - Older People’s Commissioner for Wales](https://olderpeople.wales/news/commissioners-newsletter-special-bulletin-cost-of-living/)

* The UK Government has launched the Help for Households campaign which draws together information on the support packages it has put in place to help ease the impact of the cost of living crisis. There are 41 schemes available to support citizens, all of which can be found on the new[**Help for Households website**](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fhelpforhouseholds.campaign.gov.uk%2F&data=05%7C01%7C%7C7935336055784056ebf808da85ab4724%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637969267932205197%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=qnjTYYmvQID%2F%2BxkCgdiwlLfJLFMAyRLaBHsCivKUMNs%3D&reserved=0)
* **From Welsh Government.** Via Hywel Dda Health Board

Please share your feedback about your experience of the COVID-19 pandemic. This could be about any aspect in which your life was affected, or the lives of those you care about. For example, it could be about health or social care, education, work, home, money, support, your family life or social life.

Your feedback will help make a difference. We will share what you tell us directly with the UK Inquiry. We may also share what we hear with the NHS, the Welsh Government and other bodies in Wales who can take action to make changes where this is needed.

Your views and experiences will help them to see what people think has worked well and take action to learn from the things that didn’t go so well.
[**LINK TO THE SURVEY**](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fhaveyoursaychcwales.uk.engagementhq.com%2Fuk-inquiry&data=05%7C01%7C%7Cf6de9620afdb4de1945f08da8f26ab94%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637979693497456865%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=NsrcggZHqhRZGq4ReJ7BwwPU7XUWoOF0n4rhg1zQJXg%3D&reserved=0)

* Request from Llanteg Village Hall committee for a donation towards cost of publishing the Llanteg newsletter. The newsletter serves the purpose of communicating with our residents, as well as improving wellbeing and social interaction.

Currently they deliver 260 newsletters twice a year (520), and printing costs now are £560 per annum. The work involved in creating the publication is kindly produced free of charge by Ruth Roberts.

**Decision**.A discussion took place. There was a suggestion that some copies could be sent by email to reduce costs and that cost of advertising could be raised

The donation of £200 was proposed by Cllr. Phillips, Seconded Cllr. Harries, Cllrs voted unanimously.

* The St David Awards offer an opportunity to raise the profile of people who are doing exceptional things in Wales and the opportunity to recognise and celebrate people from all walks of life.

Nominations close at **midnight on 20 October 2022** and details on the awards and nomination process can be found on the St David Awards website [https://gov.wales/st-david-awards](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fgov.wales%2Fst-david-awards&data=05%7C01%7C%7C4b59821b54f445080b8108da9ca1912f%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637994515333373025%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=tgpufsQGwN1cAMKyUrX%2FnAbHIHIjhXNzimrY5TIb61o%3D&reserved=0)

* Notice of Motion to ban Pets as Prizes on all Council owned land submitted by Cllr. Alistair Cameron (Kilgetty/Begelly ward). In resolving to adopt the recommendations at its meeting on 5th September 2022, PCC Cabinet also accepted an amendment to the effect that ‘a letter be sent to all Town (city) and Community Councils requesting that they also support an outright ban on the giving of live animals as prizes, in any form, on land that they own or control’**. Agreed**. Proposed Cllr Phillips, seconded Cllr Harries. Cllrs voted unanimously to support the motion.
* The Local Democracy and Boundary Commission for Wales has today published its updated **Community Review Guidance**. [You can find the updated Guidance, an Easy Read version, and a video explaining Communities, on the Commission's website.](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fldbc.gov.wales%2Fpublications%2F09-22%2Fcommunity-review-guidance-2022&data=05%7C01%7C%7C2c3d3aa96b0b477693c308da9fafc4c5%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637997874520854392%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=Gyh7IwCjGWB4CH7cfJxwd96twU7JtbljR7c1KDo3Aiw%3D&reserved=0)

Community Reviews are necessary to ensure that Communities continue to accurately reflect their local area, especially in situations where for example a new housing estate has been built which crosses a current Community boundary.

The Commission recognises however that any potential changes to Community boundaries or electoral arrangements may cause concern for yourselves or your councillors. Any queries at this stage can be directed to enquiries@boundaries.wales

* Mid & West Wales Fire and Rescue Service’s draft Annual Business Improvement Plan 2023/2024 is out for consultation from **Tuesday, 27 September and will close on Tuesday, 06 December 2022**.  To view our draft Plan and to participate in our consultation, please complete the [online survey](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.mawwfire.gov.uk%2Feng%2Fnewsroom%2Fcurrent-campaigns-and-consultations%2Fdraft-annual-business-improvement-plan-20232024-consultation%2F&data=05%7C01%7C%7C60b24942886e4a664a8c08daa07abd6d%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637998746296579685%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=t%2B5ALkOdwY8WGvkBHwE1o02iPPAYQA1yDkcmL3d7oSg%3D&reserved=0) which can be found on our [website.](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.mawwfire.gov.uk%2Fabip2324&data=05%7C01%7C%7C60b24942886e4a664a8c08daa07abd6d%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637998746296579685%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=zY3IdSQtqQ1dDPCVvopEWpI1Y6qT%2F4cTZpvZeFCuZfs%3D&reserved=0)
* **Letter from SPRAG**. Following a noticeable decline in the train service to South Pembrokeshire over the last few years a number of individuals have gathered together to form the ‘South Pembrokeshire Rail Action Group’ (SPRAG). They have written again asking for a letter of support**. Agreed**. Cllrs agreed to send a letter with comments on the impact on residents of the wards. Proposed, Cllr Harvey, Seconded Cllr. Harries. Cllrs voted Unanimously.

**6.Finance as of 30th August 2022**

**b. Statement of accounts**

 Account 649 – £3485.97

 Account 856 – £12,596.18

 David Rees - £1431.44

 **c. Income August/Sept**

 PCC EP Grant claim SPA7&8, FC2 = £20,336.00,

 National Lottery Grant for new Notice Boards £10, 000

 Second Precept payment. £5833

 **d. Payments Aug/September**

Clerk’s wages Aug/Sept + expenses for Book of condolence £28.99

 Cameron Griffiths – Installation of three new benches in SPA £250 (From EP Grant)

 OVW Training – New Councillor induction R Lake £35

 Deposit for new notice boards £10,760

 Free Wifi Internet £45 + vat =£54

 Sutcliffe -new play equipment £32,400

 Cinema for all - Film Club License £65 & £159.60 for Film

 Payment to M Pearce re ECDR £100

 Order more dog waste bags £42

 Paul Turpin- seat £700

 Llanteg Newsletter donation £200

**All Payments were agreed**

**Proposed Cllr. Harries Seconded, Cllr. Lake. Cllrs voted unanimously.**

**7.To discuss and resolve asset and ward maintenance issues and transport**

* Interpretation Board from Stepaside. Following permission from Owen Roberts at PCC, Cllr Alan Evans fitted the board to the Bus shelter. ACC are very grateful to Cllr Evans.
* Bus shelter in Saundersfoot ward. Owen Roberts will agree to it remaining of ACC take on its maintenance. **Agreed**. The Clerk will investigate maintenance costs.
* The surface damage at Merrixton Corner has been surveyed (and repaired)
* Cars are frequently turning in the opening to Church View, Summerhill after missing the Amroth Junction. This was again reported to the Traffic Management team who will investigate to see if the signs should be repositioned or if additional advance directional signage is justified.
* Speed indicator devices are being installed in Stepaside and Summerhill.
* Recent accidents have drawn attention to the speed on the A477, especially through the village of Llanteg. The Clerk has reported the concerns to PCC Highways and the South Wales Trunk Road Agency
* Obstructive parking along the front in Amroth has again been a serious problem over the Summer. The Clerk and other residents have written to Streetcare at PCC to request additional Enforcement.
* Loose dogs on the restricted section of the beach has again been an issue. PCC are monitoring the situation. The Clerk has received many comments of appreciation regarding the new designated access route. **Agreed**. The Clerk will write to PCC to express gratitude for the designated route via the slipway.
* The Happy to Chat bench has been delivered and will be installed shortly.
* Llanteg Gardening Club have written to say that the Old School Garden needs some trees thinned out to help establish the new trees. There are diseased Ash trees that also need removing for safety.  **Agreed** -Cllr Harries will obtain quotes from a tree surgeon.

Proposed Cllr Phillips, Seconded Cllr. Harries. Vote was unanimous.

* Damage to the No overnight parking signs on the pebbles in front of Amroth Castle Caravan Park. **Agreed.** The Clerk will write to the owners of the land to ask for them to be repaired or removed.
* Following the landslide on the Wales Coastal Path, the access officers from PCC and PCNPA are looking at possible diversions off the road.
* ACC has received reports of Staff from an Amroth Sea front business dumping rubbish in the sea front bins over the summer, filling them. **Agreed**. The Clerk will write to PCC to enquire about Trade licenses and trade waste contracts, copy in Cllr. Cormack.

**8. To discuss a senior Citizen Christmas Party**

A discussion took place. Cllrs favoured supporting other community organisations already delivering community support projects. **Agreed** The Clerk will invite PAVS to address the council on community initiatives already operating.

**9. To discuss Effective Communication with residents**

* Cllr Eleri Wyn Morgan will take over as editor of the Newsletter and look at expanding it with support from the Clerk.

**12. Finance & Governance Tool Kit**

The Clerk explained its function and will continue to work through part one reporting to Council monthly. Actions needed include

* Prepare a Vision and Purpose Statement
* Draft an annual report

**12.Report By Amroth and District Community Association**

The Hall is busy with several new groups started including Yoga and Mindfullness. The committee are planning several new initiatives including a Tuesday games afternoon starting in November to work with the Warm rooms’ initiative. The Film night starts on 30th September. Grateful thanks were expressed to Cllr Harvey for his work on this. Other ideas include afternoon tea and a showing of Downton Abbey, Children’s’ Party at Halloween, and Christmas. A grant application is being submitted for new flooring to allow additional classes including Keep fit and dance classes.

**13. Report by Llanteg Village Hall Committee**

The Summer Show was held on Saturday 13th August at the hall. There were over 180 entries, and whilst not a fundraiser £227 (raffle and door takings) was divided equally between the Saundersfoot and Tenby First Responders and Welsh Air Ambulance. Next year’s show is planned to be combined with fun activities similar to the Jubilee Celebrations this year at Llanteglos.

The Chat Bench has been installed at the hall and the Solar lighting for the car park is still an ongoing project due to full planning being needed.

 Coffee mornings at the village hall on the last Friday of the month continue to be well supported and raffle money raised has been donated to DEC Ukraine appeal.

A new coded cabinet has been installed for the DE-Fib at the village hall, further training on its use and CPR to be arranged.

Newsletter items to be submitted by 15th October please for the Autumn issue.

The Garden group enjoyed a visit to Glyn Bach Llangolman on 7th August, the Old Bishops Palace in Abergwili on 3rd September, and Gelli Uchaf on the 18th September. The programme of winter talks begin in October.

The village walk was on August Bank Holiday Monday and a walk guided by Nigel Bailey at Llandyfaelog was enjoyed on 24th September. Begelly is the next venue at the end of October.

Crunwere churchyard has been tidied by a team of volunteers recently.

**14 .Report by Play Area Representatives**

**Summerhill**

* **Phase two –** replacement of the Junior Multiplay has been completed and the benches and activity tables installed. Work needs to be carried out to fix them down. Some will be moved up to Llanteg to the Old School Gardens and Clay Pits.

**Agreed –** Cllr Harries to organise for the benches to be secured and moved.Proposed Cllr Harries, Seconded Cllr Harvey.

* **Bug hotel-** The bug hotel is in use. Cllr Harvey has drafted an information board to accompany it. PCNPA will have this translated and printed.

**15.Project ideas and Updates**

**Amroth Free Wi-Fi –**The Wi-Fi is now working well.

**Exercise Jantzen –** four remaining texts still need writing. The QR Codes in place have registered up to 150 hits in first six weeks. The Colby Water Fountain QR code has been translated in to French by a volunteer.

**Film club –** The audit visual equipment has been installed in Amroth Parish Hall and films will be shown monthly**.**

**Allotments –**Senior Estate Manager for the National Trust- Alex Rees -Wigmore has been in touch to say he will meet with ACC in October to discuss the possibility of suitable land. – Defer to October Agenda.

**Notice Boards –** Cllr. Harvey was successful in securing £10k from the National Lottery to part pay for the new boards. The order has been placed.

**16.Community matters –**

* Following an act of vandalism on one of the memorial benches ACC are very grateful to William Thwaites who carried out repairs to the bench.
* The Future Generation’s Commissioner for Wales are hoping to publish a range of examples on the ways Town & Community Councils (TCCs) are implementing the Well-being of Future Generations Act 2015. They are interested in the Clean Seas project and Bertie. Hopefully Bertie will be chosen as a case study.
* The Mobile Library visits Amroth monthly and will be in the village by the Bus stop between 2.45pm and 3.15 pm on Friday September 30th, 25th October, and 25th November 2022.

**17.Determine matters Councillors wish to be added for discussion at the next meeting**

* Please send through matters for discussion to the Clerk by Thursday October 13th 2022.
* Allotments
1. **To receive a report and any proposals from the Finance and Resources sub-Committee**
*Due to the confidential nature of information to be discussed under this agenda heading and in accordance with s2 of the Public Bodies (Admission to Meetings) Act 1960 members of the public and press were requested to leave whilst this item was discussed.*

**Agreed.** The Clerks hours and salary will be increased following a successful annual review.

1. **The date of the next meeting is Thursday 20th October 2022 in Llanteg Village Hall.**

Anyone wishing to observe please contact the Clerk amrothclerk@outlook.com . Virtual attendance will also be possible via zoom.

**The meeting closed at 9.55 pm**

**If you would like to be kept informed as to information regarding matters affecting the parish, road closures, public consultations, sea defences etc please email the clerk and you will be put on our secure mailing list (GDPR compliant).**