

Rosemarket Community Council

Training Plan

Rosemarket Community Council takes a dual approach to training.

- It is the Clerk's responsibility to ensure that training opportunities are made available for community councillors on an ongoing basis.
- It is the responsibility of community councillors to highlight areas they require training in.

New community councillors are provided with three documents: Standing Orders; Good Councillor Guide; and Model Code of Conduct.

Community Councillor Handbook

This is a new initiative. The objective is to provide a single point of reference for all community councillors covering a range of topics in a concise way. It will be created and kept in an electronic format (Master as a Word document and circulated as PDF).

Topics will include:

- Overview of Rosemarket Community Council
- Individual roles and responsibilities
- Meetings
- Publications (Annual Report; Biodiversity report; Newsletters etc)

The Community Councillor Handbook will be completed by the end of 2022.

Once completed, the Community Councillor Handbook should be reviewed at least annually to ensure it remains up to date. This is the responsibility of the Clerk and Chairman.

OCTOBER 2022