

Jeffreyston Community Council

Clerk: Marie Everall

Tel: 01646 650266

Email: jeffreystoncc@gmail.com

26th September 2022

Dear Members,

Following the cancellation of the September meeting out of respect for Her Majesty and the Royal Family, the next meeting of the Council will be held online on Monday the 3rd of October 2022 at 07.30pm. All Members of the council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out below. As per the provisions of the Local Government and Elections (Wales) act 2021, **members of the public are entitled to attend this meeting and may obtain access codes from the Clerk on request.**

Public Participation will commence at 7.30pm and will not normally exceed 15 minutes in length

AGENDA

1. Chairman's Welcome
2. To note those present and receive/approve apologies for absence
3. Declarations of Interest
4. To receive and confirm the minutes of the last meeting held on the 6th of June 2022
5. To receive Clerk's update report since the last meeting, to include:
 - Jubilee Plaques
 - Jeffreyston Wynch
 - Council Vacancies
 - Enhancing Pembrokeshire Grant – Final Report
6. To receive update from County Councillor Vanessa Thomas on:
 - (a) Local Development Plan 2
 - (b) Local Taxes for Self-Catering Accommodation
7. To receive update on Play Area Repairs and the Lottery Community Grant Application
8. To pass a resolution to sign up to the Civility and Respect Pledge
9. To discuss the PCC free internet training course on the Code of Conduct
10. To discuss the proposed Tourism Levy – Councillor Maccreath
11. To consider the published statutory guidance on the Local Government and Elections (Wales) Act 2021 and to determine any actions needed to comply with the guidance (e-mailed to members June 14th)
12. To consider arrangements for the use of the new Finance and Governance Self-Assessment Toolkit published by One Voice Wales and the Society of Local Council Clerks and the Welsh Gov. (e-mailed to members June 15th)
13. To receive the Audit Wales Office report on the Council's Full External Audit for 2021/2022
14. To receive and approve the Draft Training Plan for Jeffreyston Community Council
15. To discuss Remembrance Sunday 2022
16. To receive update on Clerk's Hours
17. To discuss 2023/2024 Budget
18. To approve Bank Reconciliation, Cashbook and Budget Review to the 22.09.22
19. To consider setting up a Direct Debit for Payment of SLA Invoices
20. To discuss dog fouling issues in the village
21. To discuss Ford Bridge

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22. Correspondence / Consultations / Surveys

- Clerk dealt with a Freedom of Information Request from a Resident
- Several Reports of a Constant Droning Noise in the Community (Enquiries forwarded to County Councillor Vanessa Thomas)
- Version 2022 of The Good Councillor's Guide
- **Consultation on Audit Fee Scales 2023/2024 – Response by 16.09.22**
- **'A Fairer Council Tax' Consultation – Closing date 04.10.22**
- **PCNPA Green Infrastructure Consultation**
- Hywel Dda 'A Healthier Mid and West Wales'
- Section 6 Biodiversity and Ecosystem Resilience Duty
- PCC – 'Help us develop our participation strategy'
- PCC 'Working Better Together Seminar
- OVW Training Dates
- OVW Nature Network Fund
- Pembrokeshire Pride 2022 Event
- Dr S Jones, Director of Community Services
- Invite to the Commemoration and Thanksgiving Service for the Life of Her Majesty Queen Elizabeth II in St David's
- OVW Online Conference 27.10.22
- WAG St David's Awards

23. Planning Matters:

Notification of planning decisions

- (a) Proposal: Repair & rebuild work to chapel.
Site Address: Bethel Baptist Chapel, Loveston, Kilgetty, SA68 0NP
Decision: Conditionally Approved
- (b) Proposal: Non material amendment to permission 21/0856/PA (Extensions and Alterations) to allow replacement of bifold door and window
Site Address: Harrolds Farm Holiday Cottages, JEFFREYSTON, Kilgetty, Pembrokeshire, SA68 0RT
Decision: Conditionally Approved

Planning applications to be considered at the meeting can be viewed online by visiting the relevant planning authority's website using the reference stated on the agenda.

- (c) To consider any planning application consultation received after publication of the Agenda

24. To receive and consider Financial Matters including approval of payments

(a) HSBC Bank Balance as at 20.08.2022	£2823.46
25/8 Precept Remittance 2/3 for	1666.00
Wages August	-192.10
Bank Charges	-5.00
HSBC Bank Balance as at 20.09.2022	£4292.36

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(b) Approve Payments and ratify payments made to Audit Wales and PCC

- Wages Sept and October and November (Standing Order)
- Audit Wales Invoice 2020/21 Audit £200
- PCC Invoice for play area repairs £45
- SLCC Training Invoice £36
- Clerk's Reimbursements* £84.43
- (*Viking Office Supplies £62.45
and Sandyhill Nursery £21.98)

(c) Minute Item 32/22 (b) June Meeting – approval of PCC repairs for £148 (Cheque number 100505)

(d) Requests for donations

- Cerebral Palsy Cymru
- Tenovus Cancer Care

(e) To consider any urgent payment of invoices received after publication of the Agenda

25. To consider any Highway Matters

- Ash dieback
- Potholes between Market Gate Farm SA68 0SH and Wren's Nest SA68 0RT
- Damaged Manhole Cover

26. To note any minor matters (no decision needed) or items for the next agenda

- Resident Enquiry relating road access
- Condolences on the passing of Her Majesty the Queen – Councillor Morgan
- SLCC West Wales Branch Meeting 30.09.22

27. To approve date of next meeting (Monday the 7th of November 2022 – To be confirmed)

❖ **Please Note that audio or video recordings of Full Council Meetings is not permitted without the council's prior written consent.**

❖ **Jeffreyston Community Council Meetings are regulated by its' Standing Orders**

**Marie Everall – Clerk/RFO for:
Jeffreyston Community Council
Cyngor Cymuned Jeffreyston**

**c/o Collinsford Cottage,
Jeffreyston,
Kilgetty,**

Jeffreyston Community Council

Clerk: Marie Overall

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SA68 0RX