

JEFFREYSTON COMMUNITY COUNCIL

Clerk : Mrs Marie Everall
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Collinsford Cottage
Jeffreyston, Kilgetty
SA68 0RX

6th September 2022

Dear Members,

The **next meeting** of the Council will be held online on Monday the 12th September 2022 at 07.30pm. All Members of the council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out below. As per the provisions of the Local Government and Elections (Wales) act 2021, **members of the public are entitled to attend this meeting and may obtain access codes from the Clerk on request.**

Yours faithfully,

Marie Everall

Marie Everall
Clerk

A G E N D A

1. **Chairman's Welcome**
2. To note those present and receive / approve apologies for absence
3. Declarations of Interest – Personal/Prejudicial/Pecuniary Declarations of interest will also be taken as and when they arise
4. To receive and confirm the minutes of the meeting held on the 06.06.2022
5. **To receive Clerk's update report since the last meeting, to include**
 - Update on Jubilee Plaques
 - Jeffreyston Wynch
 - Training Plan
 - Two Community Council Vacancies
 - Clerk's time off in lieu
 - Final Report for the Enhancing Pembrokeshire Grant
6. **To receive an update from County Councillor Vanessa Thomas on**
 - (a) Local Development 2 Plan
 - (b) Local Taxes for Self-Catering Accommodation
7. **To receive update on the play area to include repairs and Lottery Community Grant Application**
8. **To pass a resolution to sign up to the Civility and Respect Pledge**
9. **To consider the published statutory guidance on the Local Government and Elections (Wales) Act 2021 and to determine any actions needed to comply with the guidance (e-mailed to members June 14th)**

- 10. To consider arrangements for the use of the new Finance and Governance Self-Assessment Toolkit published by One Voice Wales and the Society of Local Council Clerks and the Welsh Gov. (e-mailed to members June 15th)**
- 11. Correspondence / Consultations / Surveys**
- Clerk dealt with a Freedom of Information Request from a Resident
 - Several Reports of a Constant Droning Noise in the Community (Enquiries forwarded to County Councillor Vanessa Thomas)
 - Version 2022 of The Good Councillor's Guide
 - **Consultation on Audit Fee Scales 2023/2024 – Response by 16.09.22**
 - **'A Fairer Council Tax' Consultation – Closing date 04.10.22**
 - **PCNPA Green Infrastructure Consultation**
 - Hywel Dda 'A Healthier Mid and West Wales'
 - Section 6 Biodiversity and Ecosystem Resilience Duty
 - PCC – 'Help us develop our participation strategy'
 - PCC 'Working Better Together Seminar
 - OVW Training Dates
 - OVW Nature Network Fund
 - Pembrokeshire Pride 2022 Event
- 12. Planning Matters:**
- Notification of planning decisions**
- (a) Proposal: Repair & rebuild work to chapel.
Site Address: Bethel Baptist Chapel, Loveston, Kilgetty, SA68 0NP
Decision: Conditionally Approved
- (b) Proposal: Non material amendment to permission 21/0856/PA (Extensions and Alterations) to allow replacement of bifold door and window
Site Address: Harrolds Farm Holiday Cottages, JEFFREYSTON, Kilgetty, Pembrokeshire, SA68 0RT
Decision: Conditionally Approved
- Planning applications to be considered at the meeting can be viewed online by visiting the relevant planning authority's website using the reference stated on the agenda.*
- (d) **To consider any planning application consultation received after publication of the Agenda**
- 13. To receive and consider Financial Matters including approval of payments**
- (a) HSBC Bank Balance as at 20.08.2022 £2823.46
Includes Precept Remittance 2 of 3 for £1666
- (b) Approve Payments
- Wages Sept and October (Standing Order)
 - Audit Wales Invoice 2021/22 Audit £200
 - PCC Invoice for play area repairs £45
 - Clerk's Reimbursements* £84.43
(*Viking Office Supplies £62.45
and Sandyhill Nursery £21.98)
- (c) Requested for donations
- Cerebral Palsy Cymru
 - Tenovus Cancer Care

- (d) To consider any urgent payment of invoices received after publication of the Agenda
- (e) To receive update on the 2021/2022 External Full Council Audit

14. To consider any Highway Matters

- Ash dieback

15. To note any minor matters (no decision needed) or items for the next agenda

16. To approve date of next meeting (Monday the 3rd of October 2022 – To be confirmed)