



Minutes of the meeting of Freystrop Community Council  
held at Freystrop Village Hall on 9 May 2022 at 19:30

1. Attendees

- Freystrop Community Councillors: W D Thomas, D S Harries, A M Simpson
- Pembrokeshire County Council: Councillor M J John
- Clerk: R D Lavis
- Members of the Public: Mrs C Pugh
- Apologies were received from Cllrs E Utting and M R Harries. Cllr C Daye sent her later apologies.

2. Declarations of Interest

- The Chairman requested Cllrs to point out all declarations of interest at appropriate points in the meeting.

3. Welcome

- Cllr W D Thomas, continuing Chair, welcomed the Councillors present to the new council session and congratulated Pembrokeshire County Councillor M J John on his re-election.

4. Questions from the Public

- There were no questions from the public.

5. Approval of the Minutes of the April 2022 Monthly Meeting

- The approval of the minutes of the meeting held on 11 April was postponed until the June FCC meeting when it is hoped that at least 2 Councillors present in April will be attending.

6. Matters Arising

- Update on floor polisher purchase.
  - Cllr D S Harries sought clarification that she had approval to purchase the SEBO Dart 3 UHS Floor Polisher. Cllr W D Thomas confirmed that approval had been granted.

7. Correspondence

- The clerk gave details of the email correspondence listed in the agenda.
  - Cllr W D Thomas requested the clerk completes the asbestos survey with regard to the Village Hall and the Freystrop Cross Bus Shelter.

8. Highways & Public Rights of Way

- Traffic restrictions on Bridlepaths off Moorland Road.
  - The Chair had tried to meet in person with PCC officers to discuss the matter and is still hoping to arrange something.
  - Physical barriers are not appealing to PCC, signage is preferred.
  - PCC also intimated that casual vehicle use could be acceptable on the bridle ways. This was seen as unacceptable by those present.
- Traffic calming measures on Targate Road and St Clement's Park.
  - The clerk will contact PCC for an update on the monitoring of Targate Road.
  - Cllr M J John had received approaches from residents and spoken to them.
  - Cllr D S Harries stressed that with the increased use of the Recreation Park traffic calming was continually rising in importance. A strong case for more effective measures than speed indicators to slow speeding vehicles was put forward.
  - All traffic violations should be reported on 101 with as much detail as possible. This must be encouraged.
  - The clerk suggested that some monitoring of traffic can be made a part of the working party at the Recreation Park.
  - Cllr M J John suggested that a joint approach by himself, FCC and the Recreation Park Steering Group should be made.

9. Planning Matters

- Priory View, Moorland Road
  - Planning application 22/0019/PA.
    - No objections to the content of application were raised.





## 10. Freystrop Community Council Financial Matters

- The first instalment of the precept, £1668, has been received from PCC. Further payments will be received in August and December.
- 2021/22 accounts will be passed to the FCC internal auditor Mr Brian Hearne this week. Auditing and the preparation of Audit Wales forms will be carried out.
- The income/expenditure statement will be presented to FCC at the June AGM.
  - Bank Balances
  - Current a/c £4,752.51 as at 3/5/22. Bank charges of £6.20 incurred.
  - Deposit a/c £13,003.20 as at 3/5/22. Interest of £0.53 accrued.
- Business Debit Card
  - Council are requested to consider the obtaining of a card to make payments to cut costs.
- Cheque Signatories
  - Former Cllr G Hughes is one of three signatories for cheques. Cllrs W D Thomas and E Utting remain the only authorised signatures for cheques and it follows that new mandates must be made if cheques are to be continued to be used.
- FCC Insurance
  - The cost is £263.41, which is the same as the last 2 years as part of a 3 year deal and is due by 1 June 2022.
    - Proposer Cllr A M Simpson, Seconder Cllr D S Harries.
    - Payment to BHIB Ltd, cheque no. 100551.

## 11. FCC Annual Report

- An unreadable copy of the working draft had been distributed to councillors for review. The clerk will issue a version which can be reviewed prior to the next meeting.

## 12. Village Hall

- Defibrillator
  - The cabinet has been fixed to the Village Hall.
    - Installation and connection to electricity supply cost £138.
    - FCC cheque no 100550.
    - NB Freystrop village Hall was invoiced – contra entries will made in the accounts.
  - The equipment, provided free by Save A Life Cymru, has arrived and is in the process of being registered.
  - Nick Jones & Phil Harding will be guardians.
  - A free training session in the use of the defibrillator will be given by Pembrokeshire College on Wednesday 25 May at 18:30.
- Fibre GigaHub
  - The Swansea Bay City Deal is putting together a bid to bring fibre networks to all public buildings, including village halls. Cllr W D Thomas has entered an expression of interest on behalf of Freystrop Village Hall. No costs are involved in getting the network to the hall.
- Village Hall Main Door
  - A locksmith has been engaged to look at the problems caused by wear and tear on the main door. A temporary repair has been effected whilst the problem is investigated. A new door may have to be purchased.
- Valuation Office Agency
  - The VOA requires the completion of a "Request for rent, lease or ownership details" for the hall to set a rateable value as a non domestic property.
    - NB PCC currently grant 100% rate relief on the hall.
- Village Hall Refurbishment
  - Cllr D S Harries listed some of the more important issues requiring attention at the hall
    - Kitchen disrepair, a lack of hygiene in the kitchen, dry lining and a damp proof course needed, a hole in the roof and windows blown.
    - A request for an extra cubicle in the Ladies' was put forward. The chair suggested that this may be achieved by the addition of disabled toilet facilities which are required.
  - Cllr D S Harries was asked to create a list of works required with their priorities.
  - Cllr D S Harries requested that a local cleaning firm be employed for 2 hours/week to maintain a high standard of cleanliness in the hall.





### 13. Parc Hamdden Freystrop Recreation Park

- The Chair will send a copy of the Play Area Inspection to the Recreation Park Steering Group for reference.
- The Outdoor Connections Fund obligations to PAVS are complete. An event has been held using the marquee. An end of project report with photographs was completed and sent to PAVS. An email of appreciation was received from PAVS.
  - A request for reimbursement of the cost of the marquee was made by R D Lavis. It was pointed out that the actual cost of the marquee had increased by £30 between project application and approval.
  - Proposer Cllr D S Harries, Seconder Cllr A M Simpson.
  - £1352.90, cheque no. 516
- Happy to Chat Bench
  - The application for a bench was succesful. Delivery of the bench should be within 4 weeks.
- Pembrokeshire Cost National Park Anniversary
  - Nothing has been heard back from the Ranger dealing with the anniversary tree distribution to Freystrop. A follow up email will be sent.

### 14. Freystrop Village Hall & Playing Field Finances

- Accounts
  - Mr Roger Howells (former banker) is currently auditing the 2021/22 accounts.
  - The Chair suggested a £25.00 honorarium be given.
  - Proposer Cllr D S Harries, Seconder Cllr A M Simpson.
  - Cheque no.
- Bank Balances
  - Current a/c £16,364.99 as at 29/04/22 (includes £1321.91 from the Outdoor Connections Fund).
  - Deposit a/c £1602.62 as at 29/04/22.

### 15. One Voice Wales and PCC Liaison Meetings

- Nothing to report this month.

### 16. County Councillor's Report

- 25 new PCC Councillors were elected on 5 May. 19 seats were uncontested.
- Councillor John is to look into the removal of the National Speed Limit between Haylett and Lower Freystrop following the recent accident outside Gate2Plate. The area is becoming increasingly hazardous. The removal of the NSL would create a 40MPH stretch from Haylett to Freystrop Cross.
- During discussions it was suggested that the clerk send a note to Highways about "No Through Road" signage at the Little Milford junction.

### 17. Date of Next Meeting

- Freystrop Community Council AGM 13 June 2022 @ 19:30
- Next scheduled meeting 13 June 2022 immediately following the AGM

Prepared by

R D Lavis, Clerk

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Approval proposed by:

*Anna Simpson*

Seconded:

*Dawn Harries*

Signed:

*R D Lavis*  
11/7/22