Cyngor Cymuned Spittal / Spittal Community Council

Clerk & Treasurer – Mrs Eirian Forrest

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**Minutes of meeting of the Community Council held on Tuesday 5TH July 2022**

**The meeting was held via Zoom.**

**Minutes No. 385**

**Present:**

Community Councillors: E Whitby, W Oriel, A Jones. R Elston, County Councillor S Yelland

Clerk & Treasurer: E Forrest

1. **Apologies for Absence:** Rev. D. Rees, D Williams.
2. **Read and sign minutes of the AGM and the last meeting (AGM 07.06.22 & No 384 - 07.06.22):**

The minutes of the previous meetings were read, approved, and will be signed later as a true record by A Jones (Chairperson).

1. **Matters arising from the minutes:**
2. Village Green – A revised quote has been received which has increased, the new quote without the fencing is £12,354.00 plus VAT. The timber bollards have increased in price from £45 each plus VAT to £95 each plus VAT. Spittal Forum will be donating £500 towards the bollards. After a discussion, it was agreed to get another three quotes to include the fence. When the quotes are in, a meeting will be arranged to discuss the quotes and decide on the contractor.
3. Speed bump near Spittal school – PCC have inspected the speed bump and have advised there are not bolts missing.
4. Veranda at Zions Hill – S Yelland having checked said the veranda is permitted development and may need the landowner’s consent. It was agreed to not progress this any further.
5. Fallen trees on Bridleway between Spittal and Cardigan Road – S Yelland has reported this, but due to the rise in Covid cases there are a lot of staff on sick leave, so it will not be done immediately.
6. Pothole in tunnel – this has been filled.
7. Pothole on bend approaching Spittal Crossroad – this has been filled.
8. Jubilee gift for children of Spittal – There are forty-three children in the village. R Elston had found medals online for £1 each. E Whitby asked R Elston if she could find out the price of mugs by the next meeting.
9. Declaration of Acceptance of Office – received to date from R Elston and W Oriel.
10. **Planning:**

Nothing to report.

1. **Finance:**
2. Lloyds TSB account balance on statement dated 10.06.22 – Balance £15,974.03
3. General Allowance payments – opt out received from everyone apart from D

Williams. It was agreed to allow a bit longer to respond.

1. **Appeals:**

Joshua Beynon on behalf of Pembrokeshire Pride, who are hosting Pembrokeshire’s first ever pride event. It was considered due to the rising cost of the village green works it was decided to not donate at this time.

1. **New Statutory Guidance:**
2. To increase transparency and increase awareness of the work of the community councils, to prepare and publish an annual report to be published as soon as possible after 1st April 2022. The annual report was circulated to members prior to the meeting and has been published on the website.
3. Multi location meetings – a requirement that all Community Councils make and publish arrangements for its meetings to enable people who are not in the same place to meet and take all reasonable steps to allow people to join from another location. The minimum requirement is that members can hear and be heard by others.
4. Provide opportunity for public participation at public council meetings – Members of the public in attendance are given a reasonable opportunity to make representations about any business to be discussed, unless doing so is likely to prejudice the effective conduct of the meeting. This does not mean that members of the public can take part in debate.
5. Prepare and publish a training plan to support training for councillors and council staff. The plan is to be published no later than 5th November 2022.
6. Other provisions which impact on community and town councils –
7. Notice of meeting to include time, place and how the meeting can be accessed virtually (if applicable) to be published electronically at least three clear days before the meeting, or if a meeting is convened at short notice, then 24 hours’ notice.
8. Within seven working days of a council meeting, to publish electronically a note setting out, the names of the members in attendance, apologies for absence, any declarations of interest, and any decisions taken at the meeting.
9. **Correspondence:**

**Circulated to members before the meeting:**

1. Invitation to CWBR Youth Project.
2. Good Councillors Guide updated 2022.
3. Finance and Governance Toolkit – One Voice Wales and Society of Local Council Clerks have published the toolkit which community councils are encouraged to use. It was agreed that the toolkit is not needed.
4. Survey Candidate Survey reminder - Data Cymru are conducting a survey on behalf of all local authorities in Wales.
5. Cervical Screening Campaign.
6. Resilient Community Grant launch.
7. Welsh Government and National Lottery Heritage Fund - Local Places for Nature grant scheme.

**Letters:**

1. Hywel Dda University Health Board – public drop-in event to discuss the Fishguard Integrated Health and Wellbeing Centre.
2. Pembrokeshire YFC – thank you for the donation.
3. **Any other business:**
4. W Oriel reported:
5. a dog fouling problem on the lane by Penrhyn (Golden Hill Road) and asked if a bin could be placed. S Yelland said that PCC do not provide dog poo bins anymore.
6. the play equipment is dirty and asked if the play equipment could be washed down. This would be up to the community to do. It is noted that J Doncaster has made a start at weeding the playground.
7. a tree that was overhanging the 20mph sign by The Vicarage.
8. branches blocking the streetlight by the post box by Crosslyn.
9. R Elston – Steve Brown asked if Clarbeston Road Football Club could use the village green for a fun day on 16.07.22 which was agreed. Clarbeston Road football club have renewed football nets & laid new turf in the goal posts on Spittal green as their contribution to the community. E Forrest had contacted PCC to request that the grass is cut before 16th and asked S Yelland if he could put in a request also.
10. **Date of next meeting -** Tuesday 6th September at 7.30 via Zoom.

**Signed ………………………………………….….**

**Date………………………………………………….**