

MINUTES

Letterston Community Council Meeting

7:30pm Monday 20th June 2022 held at Letterston Community Hall, with members joining remotely by Zoom Meeting

Present: Cllrs H Johnson (HJ)(Chair), P West (PW), R Davies (RD), G Humphrey (GH), G Thomas (GT), B Morgan (BM), A Adams (AA), B Homer (BH), S Millichip (SM), S Jones (Clerk) (SJ)

Apologies: A Sharp, M Bateman (PCC)

22/09 Minutes

The minutes of the previous meeting - 16th May 2022 were read and accepted as a true record **P BM S AA**

Matters Arising

- **19/06 Play Park Equipment:** Photo taken following commissioning. Feedback so far has been complimentary. Some youths have been seen jumping on the equipment, but no damage resulting. Self closing gates are required and no dogs signs. [ONGOING]
- **19/29 Memorial Bench:** A quote has been received and it was decided not to proceed. [CLOSE]
- **19/46 Recycle Bins:** In hand with PCC. MB fed in that the bin at the entrance to Spring Gardens had been removed after persistently being used to dump household waste. [ONGOING]
- **20/35 Broadband:** AA stated that the event at the Memorial Hall on 7th June had been well attended and received. There may be some issues getting the cabling across the railway at the bottom of Midland Lane. [ONGOING]
- **20/112 Dog Fouling:** In hand with BM. [ONGOING]
- **20/29 Storyboard:** In hand with HJ. [ONGOING]
- **21/04 Football Clubhouse:** PW stated that the lease is almost complete. P RD, S SM that the rent be set as £25. PW will finalise arrangements and stated that the solicitor's fee, including deed search would be £750 + VAT, with Chair and Clerk to sign for LCC. [ONGOING]
- **21/37 Village Flag:** The flag has not yet been received, but a copy was presented to Amelia Griffiths, the winning designer at the Platinum Jubilee day. The gift token will be presented when the flag is received. HJ has received an invoice for £154.80. [ONGOING]
- **21/42 Queens Platinum Jubilee** HJ thanked all who had contributed to make a great day for the whole village. All feedback received had been very positive, including from the police. Letter of thanks to go to Peter Harding. PW has collated a summary of feedback and lessons learned which can be used for any future events. All to chase for outstanding bills to be sent in. [ONGOING]
- **21/49 New Legislation:** PW stated that we have until November to publish a Training Schedule, but this best not left until then and asked all to consider which modules and dates by the next meeting. All are done online by Zoom. PW has compiled a structure for the Compliance Officer. [ONGOING]

- **21/72 Road Safety Issues:** SJ produced a draft questionnaire for residents and interested parties which can be shared by email. Photos were produced of works being carried out on a van parked blocking the pavement. SJ to write to PCC Planning about change of use. [ONGOING]
- **21/77 Toilets:** SJ has signed the agreement with PCC. AA reported that the Land Registry had confirmed that neither parcel of land was registered, but following information from HJ, it was accepted that PCC built the toilet and were the owners. AA to proceed with registration of the land. [ONGOING]
- **21/88 Community Garden:** Letters delivered as requested. GT announced at the Jubilee Day as requested and it would be good to have a group of volunteers for the Square. MB has had confirmation that the Ger y LLan School Gardening Club are keen to be involved at the Commons, once the land has been prepared. [ONGOING]
- **21/89 Election:** AA stated that all councillors were required to send returns of their election expenses. All present confirmed that they had no such expenses. [ONGOING]
- **21/97 Food Box:** BM GT and SJ have spoken to potential suppliers for a roller shutter unit, with no success as yet. [ONGOING]
- **22/02 Mathry Road:** AA had received a holding reply from PCC Planning, but not the final outcome as yet. [ONGOING]
- **22/07 Ash Dieback:** SJ pursuing with PCC [ONGOING]
- **22/08 Playpark Wall:** RD has approached two contractors. [ONGOING]

22/10 Planning

22/0207/PA Clovers Farm: Removal of surface water condition, no objections.

22/0214/PA 8 Spring Gardens: Single storey extension, no objections.

22/11 Finance

- As at 21/37 £154.80 for village flag.
- Grasscutting
- Jubilee day Face painter: £90
- Village flag artwork: £80
- Moles £40
- Memorial Hall Platinum Jubilee meetings £270
- Play equipment: £18,854.40
- Jubilee Bouncy Castles £350
- Jubilee Piper £60
- PWLB loan £1,829.56
- Zurich Insurance renewal: £710.66
- PCC Toilet charges Q3&4 2021/22: 1133.15
- Transfer from Savings to Current Account: £4900
- Current account 20/06/2022 - £6,257, Savings £100

22/12 Correspondence

- Complaint from residents of 121 and 123 St David's Road regarding trees overhanging their properties causing a danger / hazard. Site visit to assess position

and condition of trees arranged for 18:00 23/06/22. HJ, BM, PW, RD, AA & GH volunteered to attend and report back to next meeting.

- Drop in session 29th June at Phoenix Centre Goodwick re Fishguard Integrated Health and Wellbeing Centre.

22/13 PCC Report

MB had tendered apologies, is pursuing the matter of the removed litter bin as at 19/46

New Items

22/14 Fireworks: (RD)

22/15 Picnic Benches: GT noted that Rebecca Morgan has secured £1,000 towards new picnic benches for the playpark. GT will liaise with RM.

22/16 Overgrown Hedge: SJ to consult PCC regarding a hedge in St Davids Road.

22/17 Old School Car Park: RD will attend to strimming.

22/18 Carnival: HJ asked anyone available to assist with the Carnival on Saturday 23rd July.

22/19 Events Committee: RD asked if by the next meeting we could consider whether there is a need for an Events Sub Committee

Date of Next Meeting:

Monday 18th July, 7:30pm at Memorial Hall, with Zoom option.

Items for the next Agenda:

19/06 Playpark equipment	19/46 Recycle bins	20/29 Storyboard
20/35 Broadband	20/112 Dog fouling	21/04 Football Clubhouse
21/37 Village flag	21/42 Queens Jubilee	21/49 New legislation
21/72 Road Safety issues	21/77 Public toilets	21/88 Community Garden
21/89 Election	21/97 Food box	22/07 Ash Dieback
22/08 Playpark Wall	22/12 Overhanging trees	22/14 Fireworks
22/15 Picnic Benches	22/16 Overgrown Hedge	22/17 Old School car park
22/18 Carnival	22/19 Events Committee	