

PENALLY COMMUNITY COUNCIL CYNGOR CYMUNED PENALUN

Minutes

Minutes of the General Meeting of Penally Community Council held on Wednesday 8th June at **The Penally Village Hall** at 6.00pm.

In accordance with s47 of the Local Government and Elections (Wales) Act 2021 a live link was available to any members of the public (or Councillors) that preferred to join the meeting remotely.

The Public Participation session commenced at 6.00pm.

Members of the public were welcome to ask questions or make representation relating to items listed on the agenda only.

Present in the Hall: Cllrs S Snow (Chair), M Neal (Vice Chair), J D'Arcy, J Williams-James, E Hooper, County Councillor Phil Kidney and The Clerk

Present on Zoom - Cllr J Rilstone and one member of the public

Meeting started at 18.02.

Please note that Audio or Video recording of Full Council meetings is not permitted.

All Penally Community Council meetings are regulated by its Standing Orders.

2022/06 22 To receive any Declarations of Office – Following the co-option process.

The Clerk advised the Council that five applications had been received from persons wishing to be considered for Co-option to Penally Community Council. (3 vacancies)

All five applications were considered by Councillors and a vote was taken. All applicants will be advised of the Council's resolution.

2022/06 23 To Receive any Apologies for Absence - None

2022/06 24 To receive any personal and prejudicial Declaration of Interests as per the Code of Conduct

Cllr Williams-James declared a personal interest in agenda item 2022/06 36 as one of the applicants is known to Cllr Williams-James.

2022/06 25 To Receive the Minutes of the Meeting Held on the 11th May 2022

Cllr Snow proposed that the Minutes, as presented, be signed as a true record of the meeting held on 11th May 2022; Cllr Hooper seconded the proposal with all Cllrs in full agreement.

2022/06 26 Matters Arising from the Minutes – Information Only - None

2022/06 27 To consider and acknowledge any Account(s) for Payment

		To Be Presented		
08.06.2022	1931	M Priestley (Reimbursement for Currys Account)		£ 833.97
08.06.2022		Currys - Microsoft 360	£ 59.99	
08.06.2022		Currys - Lap top	£549.00	
08.06.2022		Currys - Ink Well Printer	£199.99	
08.06.2022		Currys - Case and computer mouse	£ 24.99	
08.06.2022	1932	Smart Gardens (May)		£ 420.00
08.06.2022	1933	Salary		£ 247.83
08.06.2022	1934	M Priestley - Travel Costs		£ 25.20
		one way 26 miles *.45p For Computer	£ 11.70	
		Haverfordwest Nomination Papers (15 miles each way)	£ 13.50	
08.06.2022	1935	Penally Village Hall - Room hire March - May 2022		£ 68.00
08.06.2022	1936	Saundersfoot Community Council - Office Services apportioned		£ 35.48
				£ 1,630.48

Cllr Hooper proposed that the invoices as presented be paid in full; Cllr D'Arcy seconded the proposal with all Cllrs in full agreement.

2022/06 28 To approve the Bank and Cash Book Reconciliation

Cash Flow for May 2022			
Balance	£	20,393.69	B/F
Payments made	£	1,378.21	
Income received	£	-	
	£	19,015.48	C/F

Cllr Neal proposed that the bank and cashbook reconciliation, as presented, be accepted as a true record of the Council's finances; Cllr Williams-James seconded the proposal with all Cllrs in full agreement.

2022/06 29 To consider any updates regarding the 2021/2022 Audit Process – The Clerk confirmed that the internal auditors report had not been received. It was agreed that an extraordinary meeting of the Council will be held. Via Zoom, on Wednesday 29th June 2022 at 6pm.

2022/06 30 Planning Application(s) Received - None

2022/06 31 Licensing Application(s) Received - None

2022/06 32 Consideration of Correspondence Received

- Road Closure Notice received; Email to all Councillors for distribution.
- Notice received advising that the long course sporting event will take place on the weekend of 2nd and 3rd July 2022.
- Email received advising of training sessions being offered to Councillors and employees.
- Email received from Pembrokeshire County Council requesting the exact location the chat bench is to be located. Cllr Snow will forward the Clerk a photograph, for onward submission, of the proposed location.
- Confirmation received from Zurich Insurers that payment has been received and insurance is in place for 2022/2023.
- Letter received from the Pembrokeshire County Council – requesting nominations for Community School Governor on the Governing Body of St Florence Church in Wales VC School – there are no nominations to be put forward at this time. It was suggested that the newly co-opted Councillors may be interested.
- Pembrokeshire County Council Planning Notice received advising that planning application – 22/0010/PA Flemish Heights has been conditionally approved.
- Concerns have been raised regarding the lifting of the black safety matting in the two play parks – Cllr Phil Kidney will advise Pembrokeshire County Council Officer of such.

2022/06 33 To receive County Councillor's Report

County Councillor Phil Kidney reported:

- Pembrokeshire County Council have advised that, at present, there are 90 refugees from Ukraine relocated to Pembrokeshire, this number expected to rise to 250 in the not too distant future.
- A seminar is to be held to discuss the development at the Bryn Heir site. Councillors requested Cllr Kidney to request if a Covenant could be placed on some of the properties to enable them to be sold to persons with a local connection only.

2022/06 34 To Receive Any Reports from Working Parties

It was reported that several hedges are in need of cutting back. Cllr Kidney advised that he would communicate with Pembrokeshire County Council regarding the cutting schedule.

2022/06 35 To Receive Reports from Council Representatives

It was reported that all the celebratory events held over the Jubilee Bank Holiday were well attended and enjoyed by all.

It was agreed that the 'litter pick station' can be re-located in the village.

Black refuse bags are being left at the end of school lane for collection by the Pembrokeshire County Council. These are not being collected and ripped apart by seagulls spilling the contents in the road, with members of the public clearing such up. The Council to monitor the situation and report back at the July 2022 meeting.

2022/06 36 To continue with the appointment of a new Clerk and Responsible Finance Officer

Following a discussion and consideration of all persons interviewed for the post, Cllr Neal proposed that the Council offer the position to the preferred candidate and not re-advertise the position; Cllr Snow seconded he proposal with a majority vote in favour of such. One Councillor abstained from the vote as they know the applicant. Cllr Snow to advise the candidate.

Meeting closed 19.25