

Minutes of the Annual Meeting of Manorbier Community Council

Held at Jameston Village Hall, Jameston, Monday 6th June 2022

All Manorbier Community Council meetings are regulated by its Standing Orders.

Present: Cllrs R Hughes (Chair), R Hall (Vice Chair), G Clark, D Barry, N Lane, J Miall and G Preece

In attendance – County Councillor P Kidney, two members of the public and The Clerk

Prior to the meeting commencement member/s of the public were afforded the possibility of addressing the Council on any points they wished to raise - The meeting commenced at 19.03 - At this point, the Clerk began taping the meeting, in line with Manorbier Community Council Policy, to aid drafting of the Minutes. (This will be deleted once the Minutes are approved). No other video or audio recording was permitted.

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General Meeting Agenda

2022/06 27 To Receive any declarations of office

Cllr G Preece made his declaration of office as a Co-opted member of Manorbier Community Council.

2022/06 27a To receive apologies for absence – Cllr M Kidney

2022/06 28 To approve the Minutes of the Annual Meeting held on the 16th May 2022

Cllr Hall proposed that the Minutes of the meeting held on 16th May 2022 be accepted as a true record of the meeting; Cllr Barry seconded the proposal with all Cllrs eligible to vote in favour of such.

2022/06 29 Matters Arising from the Minutes

The Clerk confirmed that the ladies who are caring for the garden behind the Bier House, will two celebration rose plants to be planted in the garden. (up to the value of £50)

As Councillor P Kidney had to leave the meeting early – It was agreed to bring his County Councillor report forward.

2022/06 35 Cllr Kidney reported that:-

- An Officer from Pembrokeshire County Council has attended on site at Allen's Lane and is making every effort to contact the landowners.
- There is a drain cover broken on the road on the MOD owned land leading from Skrinkle. The Clerk to write to the MOD to advise of such.
- The Tree Officer from Pembrokeshire County Council will assess the problematic trees along Kiln House Lane.

Cllr Kidney left the meeting

2022/06 30 To acknowledge and approve Account(s) for Payment

Cllr proposed that the invoices, as presented, be paid in full; Cllr Clark seconded the proposal with all Cllrs in full agreement

101373	Clark Salary	£420.75
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2022/06 31 To consider the Bank/Cashbook Reconciliation

Cllr Hall proposed that the financial report, as presented, depicts a true and accurate record of the Councils accounts to date; Cllr Clark seconded the proposal with all Cllrs in full agreement.

Cash Flow – May 2022 13.04.22 – 13.05.22

	£39,047.00	B/F
Payments Made:	£ 7,051.78	
Payments received:	<u>£ 6,884.00</u>	
	<u>£38,879.22</u>	C/F

2022/06 32 Planning Application(s) Received

A	NP/22/0307/FUL	Jameston Village Store, Jameston, Tenby	Proposed Change of Use from A1 Shop to C3 Dwelling House and the decommissioning of underground storage tanks.
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Cllr Hall declared a personal and prejudicial interest in this planning application and left the room. The applicants are well known to Cllr Hall.

Following consideration of all the information provided by the Planning Authority, concerns were raised regarding the decommissioning of the underground, fuel storage tanks and the unknown affect this will have on the surrounding properties.

Other concerns raised with a loss of amenity to the village. The need for small business premises in the village to support local community is of paramount importance.

It was proposed and seconded that Manorbier Community Council do not support this planning application.

Cllr Hall returned to the meeting room.

2022/06 33 Licensing Application(s) Received – None

2022/06 34 Consideration of Correspondence Received

- Email to all Councillors advising of trainings being offered by One Voice Wales for Cllrs and employees.
- Road Closure notices regarding the Long Course weekend 2nd and 3rd July 2022
- Email received from Network Rail introducing its new Crossing Manager.
- Confirmation from BHIB advising that the Council's insurance has been renewed and payment received.
- Email received from Pembs Up – circulated to all Councillors for their consideration.

Jameston Village Hall Committee thanked the Council for the donation received towards the village event held to celebrate the Queens Platinum Jubilee.

2022/06 35 To receive County Councillor's Report – See above

2022/06 36 Action Tracking:

- a) Electronic Speed Signs – Grant approved by Pembrokeshire County Council – Services to the signs locations are being checked. The Clerk to request an update from Pembrokeshire County Council.

- b) Jameston Play Park – Enhancing Pembrokeshire Grant Application in process – this will be considered by Pembrokeshire County Council in the Autumn
- c) Seating overlooking Manorbier Beach –benches have arrived and the slabs will be installed as soon as possible. The contractor has been contacted and works to commence in June 2022
- d) Beavers Hill Crossing - safety improvements and possible installation of road safety ramps/signs
- e) Improvements to footpath in Manorbier (Vicarage Fields to Post Office)

Matters around the Ward –

- grass verges along Cob Lane to be cut back for the safety of road users.
- To arrange for the Rubbish bags on the Council owned football field be removed.
- To arrange for the play park at Jameson to be inspected by external inspectors.
- To order 20 no dog signs to be placed at all playparks within the Ward.

2022/06 37 To consider the Co-option process

There are still three vacancies – Applications received through the Clerk – Clerk@manorbiercc.co.uk

2022/06 38 To consider a date for a meeting to accept the Internal Auditors Report

It was agreed that an Extraordinary Meeting will be held on Monday 27th June 2022 at 7pm to consider the Internal Auditors report.

2022/06 39 To consider any emergency items and/or outstanding issues before Full Council.

Melanie Priestley – Clerk to Manorbier Community Council

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