

MERLINS BRIDGE COMMUNITY COUNCIL

Minutes of 2022 A.G.M. held at 6-30pm on Wednesday 11th May 2022 online using the Zoom platform, and in person at the Pembrokeshire College, Merlin's Bridge, Haverfordwest

Present: Cllrs John Cole, Alison Palmer, Ian Lewis, Michelle Lewis, Jan Morgan, Veronica James ; Peter Horton (Clerk)

Apologies : C'Ilr Mary Owen

1) Election of Chairman

C'Ilr Alison Palmer was elected (proposer C'Ilr John Cole, seconder C'Ilr Jan Morgan). C'Ilr Palmer signed the declaration of acceptance of office as Chairman.

2) Election of Vice-chairman

C'Ilr Jan Morgan was elected (proposer C'Ilr Michelle Lewis, seconder C'Ilr Veronica James).

3) Appointment of representative on Governing Body of St Mark's School

C'Ilr Alison Palmer was appointed (proposer C'Ilr Jan Morgan, seconder C'Ilr John Cole).

4) Appointment of representative for Welfare Committee

C'Ilr Veronica James was appointed (proposer C'Ilr Jan Morgan, seconder C'Ilr Ian Lewis).

5) Appointment of signatories for Bank Account

This was left unchanged, with C'Ilrs John Cole, Mary Owen, Alison Palmer, and the Clerk, as signatories.

6) Accounts report for year ending March 31st 2022

The following end of year report had been circulated to Members :

Balance brought forward to April 1st 2021	:	£27167-36
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Income received during year to date

- Precept	:	£10000-00
- Bank interest	:	£ 0-82
- VAT repayment for	:	£ 174-22
- Bank error payments from Lloyds	:	£ 85-00

£10260-04	:	£10260-04
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Therefore total funds available for expenditure	:	£37427-40
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Expenditure during year

- Member allowances	:	£ 1937-50
- Insurance	:	£ 479-89
- Donations	:	£ 8901-00
- 20/21 Christmas trees	:	£ 685-00
- 21/22 Christmas trees	:	£ 816-00
- I.C.O. re-registration fee	:	£ 80-00
- Clerk	:	£ 3665-36
- Internal audit fee (20/21 accounts):	:	£ 60-00
- Admin	:	£ 462-00

-	Speed activated sign	: £ 2076-00	
-	Miscellaneous	: £ 15-98	
		£19178-73	: (£19178-73)

Further expenditure set aside for the year but not yet paid

-	Election potential cost	: £ 500
-	External audit fee (2019/20, 20/21)	: £ 600

Total	: £ 1100	: (£ 1100-00)
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Therefore available funds carried over to April 2022 : £17148-67

07) Re-adoption of Members' Code of Conduct

Nothing needed this year.

08) Review of Community Council Standing Orders

No change needed

09) Review of Community Council Asset Register

Reviewed in March 2022 and updated as required. The updated register was approved by Members (proposer C'llr Alison Palmer, seconder C'llr Michelle Lewis).

10) Review of Community Council Asset and Financial risk assessments

The review of the financial risk assessment had been dealt with in the March 2022 meeting. C'llr John Cole undertook to complete a review of the asset risk assessment prior to the June meeting. Clerk to forward pro-formas to him for this purpose.

The meeting concluded at 7-00pm.