**CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL**

**MINUTES OF THE MEETING HELD ON**

**MONDAY 9TH MAY 2022**

Present: Cllrs M Lloyd, J Wimhurst, P Bottom, M Dellar, C Stone, J Davies, E Thomas, I Thomas

 N Evans, M Jones, H Tomos

Apologies: Cllr M Clarke

686 Minutes of the held 28th March 2022, proposed as correct by Cllr Stone and seconded by Cllr Wimhurst.

**687 Matters Arising**

687.1 Bus Shelter – Cllr Dellar reported that an estimate to repair the shelter has been received from Dylan, but he has requested a full breakdown of the costs. Cllr Stone re-iterated the issues of this structure and listed the specification requirements. Cllr Davies confirmed that he would contact Andrew James, Building Inspector for advice.

687.2 Defibrillator – Cllr Lloyd reported that Owain Smart would be installing the cabinet tomorrow and he has been asked to check the one at Rhoshill. The Clerk will then arrange to register it with The Circuit.

687.3 Dolbadau Trees – Cllr Dellar confirmed that he is awaiting a date for the trees to be trimmed. Cllr Davies confirmed he would arrange the road closure.

687.4 Village Caretaker – The Clerk reported that there had been 7 people interested in the role. Cllr Lloyd proposed that the contract be given to Groundsure Land Management for grass cutting, seconded by Cllr Davies and all in favour. The Clerk was asked to re-advertise the litter picking role for 2-4 hours per week.

687.5 Maesllawddog Clothes Bank – Cllr Davies reported that the skip was placed there by Pembs C/C some time ago and it would now be removed.

687.6 Parc Y Dre Goal Posts – Cllr Lloyd reported that Llechryd Football Club had acted quickly in moving the concrete and re-levelling the ground around the goal posts.

687.7 Parc Y Dre Stone – Cllrs Dellar and Bottom reported that they had met with Adam and have agreed the repositioning of the stone. It will be moved by hand in June and put in its place set in lime.

687.8 Traffic Lights on A478 – Cllr Davies reported that he has been in contact with the newly elected Councillor in Ceredigion and has had some positive feedback. A survey has been completed and plans have now been drawn up from which costs will be procured. There has been no financial commitment for the project, so may need to send a letter from Community Council at a later date.

687.9 Annual Playground Inspection Report – The Clerk reported that a few issues listed on the inspection report are historical and have been rectified but not recorded. Members were disappointed as Pembs C/C are charging for the service. Members suggested that a few Councillors meet on site at the next inspection. Cllr Bottom agreed to go through the list and to undertake any remedial work.

687.10 Data Protection Fee Renewal – Members agreed unanimously to pay the £40 renewal fee.

687.11 Community Chat Bench – The Clerk reported that the Community Council had been successful in their application to obtain a bench. Delivery will be in a couple of weeks. Members agreed unanimously to place the bench at Dolbadau. Cllr Bottom agreed to receive its delivery and he would meet with Cllr Dellar to decide its exact resting place.

687.12 Insurance Update & Renewal – The Long-Term Agreement is due for renewal on 1.6.2022. The Clerk went through the policy schedule in detail to check that the sums insured were adequate. The 4th defibrillator needs to be added to the policy. Cllr Davies proposed that a further long-term agreement be renewed for 5 years, seconded by Cllr Bottom and all in favour.

687.13 Cilgerran Fruit & Nut Request – An e-mail requesting permission to erect a wooden shelter on site was received. Members agreed unanimously to support the request in principal but require further information first. The Clerk will make the request for dimensions, location on site etc.

687.14 Setting Up WhatsApp Group – Cllr Lloyd proposed that a WhatsApp Group be set up for messages to be sent from Clerk to Councillors, as some members were having trouble accessing their e-mails. Members decided unanimously to object to this request. Instead, a review of the e-mail addresses was undertaken and Cllr I Thomas will have an e-mail address set up before the end of the year.

687.15 Notice Board – The Clerk reported that the pin board on the notice board by the shop was disintegrating and asked whether it could be replaced. Cllr Wimhurst also proposed that the joints be sealed as water was getting in, seconded by Cllr Bottom who agreed to undertake the job. All in favour.

**688 Correspondence**

688.1 Welsh Government – Consultation on the draft Corporate Joint Committee (General) (No.2) Wales Regulations 2022. Seen and noted.

688.2 Welsh Government – The Remote Working Strategy published document can be viewed on the website. Seen and noted.

688.3 Welsh Government – Apprentices Scheme 2022. Seen and noted.

688.4 Pembs C/C – Ukraine Sitrep update 14.4.22. Seen and noted.

688.5 Pembs C/C – Landscape Architect Services available. Seen and noted.

688.6 Keep Wales Tidy Project – Local Places for Nature applications re-opened, packages available. Seen and noted.

**689 Development Control**

 **Planning Applications:**

689.1 Land adjacent to Broyan, Pen Y Bryn, Cardigan – Erection of building, composting toilet, track extension and pond to facilitate afforestation and horticultural (agricultural) use of land (partly in retrospect) – 21/0890/PA. Conditionally Approved. Seen and noted.

689.2 Glyn Henllan Uchaf, Rhoshill, Cardigan – Single-storey rear extension – 21/1295/PA. No objections.

**690 Finance**

 Balance as at close of meeting 28/3/2022 Current Account £10,580.71

 Reserve Account £15,133.74

 Total £25,714.45

**Payments**

690.1 V Varney (March Salary &

 Back Pay) £385.80

690.2 Swalec £25.34

690.3 Village Hall Rent £110.00

690.4 Mole Catcher £49.00

690.5 Ukrainian EDF (Donation) £270.00

690.6 Lappsett £318.00

690.7 V Varney (Expenses) £86.00

690.8 C Thomas & Son £97.20

690.9 Glenhurst Doors £708.00

690.10 Audit Wales Fee £200.00

Total Payments £2,249.34

**Income**

690.11 Bank Interest £0.13

690.12 VAT Reclaimed £1,516.15

690.13 Cilgerran Town Trust £500.00

 Total Income £2,016.28

 Balance as at close of meeting 9/5/2022 Current Account £10,347.52

 Reserve Account £15,133.87

 Total £25,481.39

690.14 The above payments were proposed as correct by Cllr Evans and seconded by Cllr Bottom.

**691 County Councillor’s Report**

691.1 Cllr Davies reported that there had been a drain blockage on the high street at the Rhoshill junction that derived from a private residence and is getting rectified.

691.2 The pavements at Castell Corwg Estate have been replaced by the developer.

691.3 A bid will be made to resurface the A478 from Penybryn to Rhoshill through Welsh Government funding that is available.

**692 Any Other Business**

692.1 Cllr Wimhurst reported that the gate at Parc Y Dre has been left open. The Clerk was asked to remind users to abide by the User Agreement and shut the gate after use.

692.2 Cllr Bottom reported that part of the carriageway at Garnon’s Mill Road was subsiding. Cllr Davies agreed to refer the matter to Highways department.

692.3 Cllr Lloyd reported that some stones had been dislodged at the picnic area between Pumporth and Dolbadau. He agreed to ask a builder to mend the wall.

692.4 A drain cover on the road to Dolbadau has partly lifted off. Cllr Davies agreed to sort.

692.5 The ‘No Parking Beyond This Point’ sign at Church Street has been turned again. Cllr Bottom agreed to tighten it with clips.

 Date of next meeting: 30th May 2022

 Meeting Closed at 9.10pm

 Signed……………………………………………….. Date……………………..

 Chairperson

 Signed……………………………………………….. Date……………………..

 Clerk