

# LLAWHADEN COMMUNITY COUNCIL

INCORPARATING LLAWHADEN, ROBESTON WATHEN, GELLI & BETHESDA

## ANNUAL GENERAL MEETING

Minutes for the Llawhaden Community Council Annual General Meeting held on Thursday 2<sup>nd</sup> September 2021 at 20:00 hrs, at Llawhaden YFC & Community Hall.

### Present:

Hugh Watchman (Chair)  
Victoria Rabiya McAndrew

Tim Simons  
Tracy Watkins

Samantha Hebblethwaite  
Samantha Philipps-Harries (Clerk)

### 1. Chairman's Remarks

*Welcome to the 2021 AGM for Llawhaden Community Council. I cannot believe how fast the time has gone and hopefully, we are seeing a major reduction in the Covid restrictions we have experienced over the last twelve months.*

*Moving onto the work the Community Council has undertaken this year:*

*Traffic Calming Measures: As you will probably be aware, the Community Council submitted three bids for Traffic Calming measures to be implemented in Bethesda, Robeston Wathen and Gelli. These were all successful with Pembrokeshire County Council and I am pleased to confirm that some of the measures proposed have now been implemented. These are as follows:*

*Bethesda: We now have a reduced speed limit in Bethesda from 60mph to 30mph (with 40mph on the long straight road from the Clunderwen side).*

*Robeston Wathen: VAS signs (Vehicle Activated Signs) have been set up in Robeston Wathen and these will flash a message to the drivers approaching the village from either end indicating their respective speed with an emphasise to slow down if required to 30mph or less.*

*Gateway signs to the village are still pending from PCC.*

*Gelli: New roadside markers have been installed in Gelli to ensure drivers know the limit of the width of the road. Gateway signs to the village are still pending from PCC.*

*My thanks to the team at PCC Traffic who have been very helpful and instrumental in getting these three schemes progressed. A proposal for a Traffic Calming grant for Llawhaden has been submitted for their consideration and we are awaiting news as to whether we have been successful (or not).*

*Defibrillators: I am very pleased to confirm that a defibrillator has now been installed in Gelli and this now means we have four in the Community, one in each village. My thanks to Mr and Mrs Morris in Gelli for allowing us to place the defibrillator in the middle of the village on their house wall. Training on their use has been put on hold whilst we have Covid 19 restrictions in place.*

*Llawhaden Playing Field: We have planted 250 trees (free from The Woodland Trust) on the edges of the playing field in Llawhaden. We have also installed a new gate at the entrance and a rab driveway by the gate. Work is being undertaken, based on ideas submitted by the Community to develop the Playing Field for more leisure including natural woodland, benches, etc. Watch this space in the next few months.*

Signed: *Hugh Watchman*  
Chair of Llawhaden Community Council

Dated: 12<sup>th</sup> May 2022

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*The Green in Llawhaden: You will be aware that the green in Llawhaden, near the castle is being leased to the Community Council for us to maintain and open to the residents and visitors alike to the area. My thanks to Brian and Linda Twose who have taken on the responsibility to maintain this area with a lawnmower and strimmer provided by the Community Council, but at no additional cost to us. I hope you will agree that it is being well maintained for the enjoyment of both residents and visitors alike.*

*Issues: There have been two main issues this year that have caused many complaints to the Community Council and PCC. Please note that any complaint is taken seriously but any issues around laws being ignored, etc are the remit of the County Council. The Community Council can only raise residents' concerns as and when we are notified to the relevant authorities.*

*The Community Council: I am very pleased to confirm that we have had a stable team of seven of us in the last twelve months and I personally want to thank each Community Councillor for their support and effort in ensuring my role as Chair of the Community Council has been very rewarding. Without their support your Community Council could not function. The Councillors give up their time for free and deliver the newsletter out to the Community and I trust they also see the reward for the work we do. My thanks to our fantastic Clerk/ RFO Samantha Phillip-Harries for keeping us, particularly me on the straight and narrow ensuring we are compliant in everything we do. Without Sam, we would struggle to function.*

*Finally, my thanks to our County Councillor, Di Clements who is very supportive and active within the Council ensuring we have good representation within the PCC Halls of Power. If re-elected as Chair for the next twelve months, I will continue to work with our Councillors and the community to ensure we develop and grow the projects we do to help enhance the wellbeing of all the residents. If someone new steps into the role of Chair, I will be pleased to give them my full support.*

### **2. Apologies for Absence**

Apologies for absence were received from Catherine Hancock and Michael Barnes.

### **3. Minutes of the last AGM held on 1<sup>st</sup> October 2020**

Minutes of the AGM meeting held on 1<sup>st</sup> October 2021 were confirmed as a true record. Proposed by Tracy and seconded by Tim.

### **4. Appointment of Chairman**

Hugh agreed to stand as chairman. Proposed by Tim and seconded by Victoria.

### **5. Appointment of Vice Chair**

Tim agreed to remain as vice chair. Proposed by Samantha H and seconded by Tracy

Signed: *Hugh Watchman*  
Chair of Llawhaden Community Council

Dated: 12<sup>th</sup> May 2022

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6. **Appointment of Clerk**

It was agreed Samantha PH would remain in post. Proposed by Victoria and seconded by Tim.

7. **Appointment of Planning Committee Officers**

It was agreed that all community councillors take responsibility for this office.

8. **Appointment of Financial Officers**

It was agreed that the chair remain in this role and Hugh agreed to continue in the role. Proposed by Samantha H and seconded by Tim.

9. **Appointment of Responsible Financial Officer**

Samantha PH agreed to remain in this role. Proposed by Tracy and seconded by Hugh.

10. **Appointment of a General Data Protection Regulations Officer**

In line with the community council's code of conduct it was proposed that the clerk be responsible for this role, Samantha PH agreed to take up this role. Proposed by Tim and seconded by Victoria.

11. **Confirmation of date, time, and venue of Council monthly meetings**

The meetings will continue to be held on the first Thursday of each month excepting August, at 20:00hrs. The meetings have resumed as face-to-face meetings at the Llawhaden YFC and Community Hall Llawhaden and would continue in person unless Covid-19 restrictions advised virtual meetings were more appropriate. Proposed by Tim and seconded by Victoria.

12. **Any other business**

- a) **Review of Llawhaden Community Council's Risk Assessment:** all councillors present felt there were no updates or changes required to the current Risk Assessment.
- b) **Review of Llawhaden Community Council's Code of Conduct:** all councillors present felt there were no updates or changes required to the current Code of Conduct with Complaints Procedure.
- c) **Review of Llawhaden Community Council's Financial Regulations:** all councillors present felt there were no updates or changes required to the current Financial Regulations.
- d) **Review of Clerk's Salary:** there would be no adjustment to the clerk's Salary for 2021/2022, and it would remain at £2500 per annum. The clerk was agreed with this decision.

As there was no further business the AGM closed at 20:25hrs.

Signed: *Hugh Watchman*  
Chair of Llawhaden Community Council

Dated: 12<sup>th</sup> May 2022

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