

**THE HAVENS COMMUNITY COUNCIL  
CYNGOR CYMUNED THE HAVENS**

(Clerk/RFO Helen Godfrey, Ty Garland, Broadway, Broad Haven, SA62 3HX)

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<http://www.pembstcc.co.uk/the-havens-community-council>

**THE MINUTES OF THE MEETING HELD IN BROAD HAVEN VILLAGE HALL  
5 APRIL 2022, AT 7.00 PM**

**PRESENT**

Cllrs. Charlie Alexander, Mark Burch, Gillian Collins (Vice Chair), Dai Faulkner, Matthew Ford, Peter Morgan (County Councillor), Sue Reynolds, Carys Spence, Connie Stephens (Chair) and Helen Godfrey (Clerk/ RFO)

**APOLOGIES**

Cllr. Nick Price

Cllr. Liz Kother

**ADOPT MINUTES FROM PREVIOUS MEETING**

The minutes were verbally confirmed and adopted as a true record of the meeting held on the 1 March 2022.

Proposed: Cllr. Ford

Seconded: Cllr. Alexander

**DECLARATIONS OF INTEREST**

Cllr. Spence – Planning Application (NP/22/0082/FUL)

Cllr. Stephens – Planning Application (NP/22/0146/FUL.)

**RUNNING ORDER OF MEETING**

Chair Cllr. Stephens amended the running order of the meeting to enable two planning application applicants to address the meeting and leave if they wished to do so.

**MATTERS ARISING FROM LAST MEETING:**

**Queens Jubilee**

Feedback from Cllr. Reynolds & Cllr. Alexander who confirmed that a grant has been submitted to the National Lottery. It was also agreed, due to timescales, that responses to expenditure, would be requested by email and collated on a spreadsheet for audit purposes.

**Festive Lights**

The remaining working lights have been returned by the electrician and placed in storage. A response has also been received from the electrician with details of two companies who rent/ lease festive lights:

1. Blachere Illumination UK Ltd, Gladstone Place, Ladybank, KY15 7LB

T: +44 (0)1337 832 910

[www.blachere-illumination.co.uk](http://www.blachere-illumination.co.uk)

2. Festive Lighting

T: 01823 667788

[www.festivelighting.co.uk](http://www.festivelighting.co.uk)

Blackmoor, West Buckland, Wellington, Somerset TA21 9LQ

### **Pavement Broadway to Broad Haven**

Additional information has been received from a resident in Broadway in support of a safe route between Broadway and Broad Haven: Broad Haven is the catchment school for the children residing in Broadway, however they are not entitled to the free school bus as the children in Broadway 'live within walking distance of school', charities like Living Streets, Road Safety GB or Sustrans might be able to give advice or funding as this is the route the children have to walk to school.

### **Boules Pitch – Community Asset Transfer of Land**

PCC Officer Helen Baikie Mcloed is unable to attend this meeting and requested to attend the May meeting or for an additional meeting to be arranged during the month in order to move the project forward. It was agreed to extend an invitation to the next meeting in May.

A communication received from Cllr. Morgan has confirmed that planning permission for the works on the Boules pitch to include benches etc. will not require a planning application.

### **Predict & Protect**

No responses have been received regarding volunteer support with the Predict and Protect Scheme. The Clerk will set up a rota for the first three months of the season, however there are concerns as how this will be managed moving forward.

### **Planning Sub Committee**

Item to be carried forward to May 2022.

### **Football Club – Parking**

A response has not been received to date following an email to the Chair of the Football Club requesting that players and visitors are made aware of the car parking available to them and the concerns raised by the residents.

### **Shelter on Pathway to Point in Little Haven**

It was confirmed that the repairs to the shelter and associated information boards are to be linked with a grant application from the National Lottery.

### **Planters Etc. Quotes**

No progress to date

### **Update Appointment of Clerk**

It was noted that the recent recruitment drive for the role of Clerk had not resulted in a successful appointment. A discussion took place regarding agreed hours to be worked, salary banding and how to reach a wider audience when re-advertising. The Clerk suggested contacting Elieze Hinchcliffe - Democratic and Scrutiny Services Officer who would be able to send the vacancy advert to all clerks across the county. Cllr. Alexander agreed to look at the method of ongoing payments to the web hosting platform.

The Clerk stated that there will be an additional cost regarding the purchase of the laptop as it will require a subscription to Microsoft Office – the Clerk is seeking permission for this to be purchased alongside the laptop next week.

Proposed: Cllr. Reynolds

Seconded: Cllr. Ford

### **Communications Received:**

#### **Tour of Pembrokeshire**

Feed station request (Little Haven Village Green). An additional communication has been received stating that Millmoor Car Park, Broad Haven will now be used instead.

#### **Membership of One Voice Wales**

Membership details and an invoice has been received for 2022/2023

### Re-charging for Elections to Community Councils

- The estimated re-charge costs for a contested election - £4901.12
- The re-charge cost for an uncontested election is - £225.00

### Playpark Annual Report & SLA Agreement/ Invoice

The annual report has been received and shared with all Councillors. The report was also sent to a playground repairs company in order to provide a quote.

### Communications Sent:

None

### Agenda Items:

#### Parking

Concern received from resident regarding parking outside of parents' house. Item to be carried forward to May 2022.

#### Castle Green

Permission is being sought to use Little Haven Village Green as part of planned Jubilee Celebrations. This was agreed by all attending Community Councillors. However, the Clerk noted that following some concerns raised Little Haven & Talbenny Amenities were looking at alternate venues.

#### Planning Concern

Sandyke Road: Extension and Shed. Item to be carried forward to May 2022.

#### Buses

Cllr. Faulkner raised a concern that no buses were running on a Saturday. It was noted that the buses would be changing over to the Summer Timetable in the next few weeks.

#### Football Pitch

Cllr. Ford raised a concern regarding dog fouling on the football pitch and the football nets being misused during the week. Cllr. Reynolds offered to create and place a flyer in the Community Diary and on the Social Media page asking for consideration to be shown.

#### Playpark

Concern raised regarding gate access. Item to be carried forward to May 2022.

### Planning Applications:

<b>NP/22/0146/FUL</b>	<b>Address:</b> Holmdene, Walton West, Haverfordwest, Pembrokeshire, SA62 3UA <b>Proposal:</b> Garden room extension to rear of the property.	Supported
<b>NP/22/0171/FUL</b>	<b>Address:</b> Land at Rosepool Road, Little Haven, Haverfordwest, Pembrokeshire <b>Proposal:</b> Siting of two holiday shepherds' huts together with associated parking, a storage container & ecological enhancements (partly in retrospect).	Supported
<b>NP/22/0082/FUL</b>	<b>Address:</b> Bower Farm, Broad Haven, Haverfordwest, Pembrokeshire, SA62 3TY <b>Proposal:</b>	Supported

	Proposed renovation and conversion of the existing barn into a two-bedroom dwelling. Removal of the existing caravan and erection of single storey replacement accommodation adjoining the existing barn.	
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### **Finance: (Outgoings)**

Clerks Salary- February 2022	£429.76
Cleddau Press – March 2022	£300.00
Fasthosts Webhosting – March 2022	£12.00
Support the Boardwalk – Maintenance Allowance	£200.00
One Voice Wales (training)	£15.00
Broad Haven Village Hall Hire - February	£32.00
One Voice Wales – Annual Membership	£265.00
<i>Outstanding payment to Aquaclear - BACs and Cheque issues. (£2160.00)</i>	

### **Finance: (Income)**

Honesty Box	£227.38
Remittance PCC Re: Aquaclear Invoice	£1,300.00

### **ANY OTHER BUSINESS**

The Clerk was thanked for all the work carried out for the Havens Community Council.

### **END OF MEETING**

There being no further business to discuss the meeting closed at 20.20