

# JEFFREYSTON COMMUNITY COUNCIL

Clerk : Mrs Marie Everall  
Tel : 01646 650266  
jeffreystoncc@gmail.com

Collinsford Cottage  
Jeffreyston, Kilgetty  
SA68 0RX

27<sup>th</sup> May 2022

Dear Members,

The **next meeting** of the Council will be held online on Monday the 6<sup>th</sup> of June 2022 at 07.30pm. All Members of the council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out below.

As per the provisions of the Local Government and Elections (Wales) act 2021, members of the public are entitled to attend this meeting and may obtain access codes from the Clerk on request.

Yours faithfully,

*Marie Everall*

Marie Everall  
Clerk

## A G E N D A

1. **Chairman's Welcome**
2. **To note those present and receive / approve apologies for absence**
3. **Declarations of Interest – Personal/Prejudicial/Pecuniary Declarations of interest will also be taken as and when they arise**
4. **To receive and confirm the minutes of the Annual Meeting held on the 10.05.2022**
5. **Introduction from County Councillor Vanessa Thomas, who was recently elected for the Carew Electoral Division**
6. **To receive Clerk's update report since the last meeting, to include**
  - Update on Jubilee Plaques
  - Jeffreyston Wynch
  - Training Plan
  - Dog fouling
  - Highway matters update / kerb stones / pothole / sign / school footpath
7. **Discussion on the Jeffreyston Play Area, and approval of proposals for the junior multi play apparatus**
8. **Discussion on the co-option of council members for the two vacancies**
9. **To approve the Internal Auditor's appointment for 2022/2023**
10. **To approve the Clerk's time off in lieu having worked over the contracted hours**
11. **To discuss PCC's (Enhancing Pembrokeshire Grant) Final Report request**

## **12. Correspondence / Consultations / Surveys**

- Appointment of Community Council Members on the Standards Committee
- South Pembrokeshire Rai; Action Group – Invite
- Future Wales – National Plan 2040
- Public Sector Asbestos Management Assurance Process – Questionnaire
- One Voice Wales Remote Training Sessions May & June – Includes FREE spaces
- Heart of Wales Film Festival 2022
- Local Plans for Nature – Free Packs
- Age Friendly Communities – Webinar 29/6
- Audit Wales – Community Resilience – Survey
- Community Ownership Fund
- Code of Conduct Training PCC
- PCC Landscape Architect Services Letter

## **13. Planning Matters:**

**None received to date**

*Planning applications to be considered at the meeting can be viewed online by visiting the relevant planning authority's website using the reference stated on the agenda.*

**(d) To consider any planning application consultation received after publication of the Agenda**

## **14. To receive and consider Financial Matters including approval of payments**

(a) HSBC Bank Balance as at 20.05.2022

And Update to Business Banking Terms and Conditions

(b) Approve Payments

- Wages Jun/Jul/Aug (Standing Order)
- ICO – Data Protection Fee - £40
- PCC – Repairs to Junior Multi Play Unit - £148
- SLCC Membership Renewal - £80

(c) Requested for donations – None received to date

(d) To consider any urgent payment of invoices received after publication of the Agenda

## **15. To consider any Highway Matters – None received to date**

## **16. To note any minor matters (no decision required) or items for the next agenda**

## **17. To approve date of next meeting (Monday the 5<sup>th</sup> of September 2022 – To be confirmed)**