

At a meeting of Jeffreyston Community Council held online on Monday the 4th of April 2022 at 07.30 pm

Present: Chairman: Mrs M Rogers, Vice Chairman: Mrs S Maccreath, Councillors: Mrs A Morgan, Mr P Overall, County Councillor: Mr J Williams.

In Attendance: Clerk: Mrs M Overall

136/22 Chairman's Welcome: Chairman, Mrs M Rogers extended a warm welcome to all present.

137/22 Apologies for absence: None

138/22 Declarations of Interest: None

139/22 Minutes of the Last Meeting

Resolved: Clerk advised that there was one amendment relating to Item 135/22, the date of the next meeting. This should read the 4th of April and not the 4th of March.

All present agreed that the minutes of the last meeting of the Council held on the 07th of March 2022 be confirmed and signed by the Chairman as a true record

140/22 Receive Clerk's Update

- **Jubilee Plaques** – Clerk had circulated details of supplier's websites
Resolved: Clerk to make further enquiries on varied sizes
- **PCNPA 70th Anniversary meeting** – Clerk had emailed however no response to date
- **All Highways issues reported to PCC**

141/22 Plant a Tree for Jubilee – Two Crab Apple Trees bought from Tavernspite for the Play Area were waiting to be planted. Planting of the English Oak can now go ahead after all the searches had been complete by Street Care, PCC.

Resolved: Members agreed to meet at the two locations to decide on where to plant on Thursday the 7th.

142/22 Jeffreyston Wynch – There had been little progress on this to date but there was discussion on prices for a replacement water pump.

Resolved: Carry forward to the next meeting

143/22 Speed Limit and Parking at St Oswald's VA School – This was referred to PCC Highways Department in May 2019 who said that they would initiate a review. Prior to the council meeting the clerk had contacted them and received an update. There is a draft proposal for an advisory 20mph limit across the frontage of the School (& associated signage) plus the extension the 40mph limit. Final measurements are needed on site for the extension of the 40mph and costings are being sought from suppliers, for the solar powered "flashing ambers".

Measures are to be progressed and it is hoped to be implemented in the 22/23 financial year - subject to funding. This will then involve the more formal consultation element on what are - currently - draft proposals.

Resolved: Members were pleased to read that the measures are to be progressed however concerned that it was subject to available funding

144/22 Review Standing Orders – All agreed that, as the council has been meeting throughout the pandemic at 07.30pm instead of 7.00pm, the Council's Standing Orders should be amended to reflect this.

Resolved: Clerk to make the necessary change

145/22 Dog Fouling & Litter Issues – Reports of dog fouling and litter issues in the community. Also, graffiti on the pre school climbing frame in the play area. Following discussion, it was

Resolved: That the Clerk contact Environmental Services, PCC, to see whether they can supply signage for display around the village. The graffiti issue will be discussed further in the next meeting. Clerk was also asked to highlight the problem on social media and send an email to thank the organisers and pupils of St Oswald's for their hard work whilst undertaking a recent litter picking event.

146/22 Community Council Elections – Clerk reported that the community council nomination forms had been scanned and their receipt acknowledged by Electoral Services. She had received confirmation of administrative costs to the community council as £225 (Uncontested) and £3314 (Contested)

Resolved: To note information supplied

147/22 Annual Report & Training Plans –

The Annual Report will include information on the organisation of the council, financial information including precept, running costs, money spent. Audit outcome and dates of the latest internal and external audit by the Auditor General for Wales. Activities – key council objectives for the year and progress against them. How the council has engaged with the community. Achievements – highpoints and reflection on what worked well and not so well. Soon as practical after the 1st of April.

Training Plans – Planning for the provision of training can be conducted in a proportionate way, considering activities, experience and ability of clerk and councillors. The council should ensure that members have sufficient understanding of the basics such as Basic induction for Councillors, The Code of Conduct for members of local authorities in Wales and Financial Management and Governance. In addition to these the council may wish to consider new opportunities it may wish to explore. The Plan will include the type of training, numbers taking part, timeframe and overall cost of training.

Resolved: Members noted the information provided. Clerk will continue working on the Annual Report and Training Plans

148/22 Correspondence / Consultations / Surveys

- Local Elections (Miscellaneous and Consequential Amendments) (Wales) Regulations 2022
- Welsh Government & Woodland Trust – Forest Scheme
- Welsh Government – National Forest Programme
- Welsh Government Consultation – How to measure inclusion of migrants in Wales
- Pembs PCC – Community Hub looking for volunteers and translators to assist with the Ukrainian Crisis
- Have your say on the new ‘Innovation Strategy for Wales’
- Consultation on the final substantive set of general regulations –the Corporate Joint Committee (General) (No.2) (Wales) Regulations 2022

149/22 Planning Matters:

(a) Ref: 21/1087/PA

Proposal: Replacement of an existing two lane cricket nets which is beyond repair with a professionally installed new three lane cricket nets

Site Address: Cresselly Cricket Club, CRESSELLY, Kilgetty, Pembrokeshire, SA68 OSP

Resolved: Clerk had circulated details prior to the meeting and following replies from members, had responded to the Planning Department under ‘Delegated Authority.’

The Community Council had no objection to the application

(b) Ref: 21/1152/PA

Proposal: Proposed 20 no. Solar Panels for domestic residential use.

Site Address: Sunny Hill, Hill Lane, JEFFREYSTON, Kilgetty, Pembrokeshire, SA68 ORF

Resolved: The Community Council had no objection to the application and asked the Clerk to respond accordingly.

Planning Decision

(c) Ref: 21/1067/PA

Proposal: Demolish timber store and erect new double garage

Site Address: Croft House, LOVESTON, Kilgetty, Pembrokeshire, SA68 ONN

Decision: Conditionally Approved

150/22 Financial Matters:

(a) HSBC Account Balance as at 20.03.2022	£2595.09
March Wages	192.10
	£2402.99

(b) April Wages by s/o	192.10
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(d) Requests for donations – Citizens Advice Pembrokeshire

Resolved: Members unanimously approved payments (b)

Members did not approve (d) a donation to Citizens Advice Pembrokeshire as the request did not meet the council's criteria.

(e) **Receipt of 2021/2022 Annual Return from Audit Wales** – Clerk advised that work on the Annual Return had started, and she would endeavour to present all the paperwork to the Internal Auditor to for his action and hoped to have them returned for Council approval in the May meeting.

(f) **Bank Reconciliation to 31/03/2022 / Receipt & Expenses Report to 31/03/2022 Budget Report Year End 31st March 2022** - Clerk had sent all the above information to members prior to the meeting

Resolved: Members unanimously approved the information

151/22 Highway Matters: It was reported that the Ford Bridge had sustained damage with cracks evident in the stonework. All agreed that it would be prudent to address this now before it deteriorates even further

Resolved: Clerk asked to report to PCC

152/22 Other matters or items for the next Agenda

As this was the last Jeffreyston Community Council meeting for County Councillor Jacob Williams, the Chairman along with all the members wanted to pay tribute and thank Jacob for his work, dedication and commitment over the years. His insight and expertise have been invaluable, Jeffreyston Community Council meetings will definitely not be the same without him and he will be missed.

153/22 Approve Date of Next Meeting

The next scheduled meeting will be held online and proposed for **Monday the 9th of May 2022 @ 7.30pm** This will be the 2022 Annual Meeting

The Meeting was declared closed at 20.35 pm.

Signed: Chairman Mona Rogers

Date 15/5/22