

## MERLINS BRIDGE COMMUNITY COUNCIL

Minutes of 2022 A.G.M. held at 6-30pm on Wednesday 11<sup>th</sup> May 2022 online using the Zoom platform, and in person at the Pembrokeshire College, Merlin's Bridge, Haverfordwest

**Present:** Cllrs John Cole, Alison Palmer, Ian Lewis, Michelle Lewis, Jan Morgan, Veronica James ; Peter Horton (Clerk)

**1) Election of Chairman**

C'llr Alison Palmer was elected (proposer C'llr John Cole, seconder C'llr Jan Morgan). C'llr Palmer signed the declaration of acceptance of office as Chairman.

**2) Election of Vice-chairman**

C'llr Jan Morgan was elected (proposer C'llr Michelle Lewis, seconder C'llr Veronica James).

**3) Appointment of representative on Governing Body of St Mark's School**

C'llr Alison Palmer was appointed (proposer C'llr Jan Morgan, seconder C'llr John Cole).

**4) Appointment of representative for Welfare Committee**

C'llr Veronica James was appointed (proposer C'llr Jan Morgan, seconder C'llr Ian Lewis).

**5) Appointment of signatories for Bank Account**

This was left unchanged, with C'llrs John Cole, Mary Owen, Alison Palmer, and the Clerk, as signatories.

**6) Accounts report for year ending March 31st 2022**

The following end of year report had been circulated to Members :

Balance brought forward to April 1st 2021 : £27167-36

Income received during year to date

- Precept	: £10000-00
- Bank interest	: £ 0-82
- VAT repayment for	: £ 174-22
- Bank error payments from Lloyds	: £ 85-00

£10260-04 : £10260-04

Therefore total funds available for expenditure : £37427-40

Expenditure during year

- Member allowances	: £ 1937-50
- Insurance	: £ 479-89
- Donations	: £ 8901-00
- 20/21 Christmas trees	: £ 685-00
- 21/22 Christmas trees	: £ 816-00
- I.C.O. re-registration fee	: £ 80-00
- Clerk	: £ 3665-36
- Internal audit fee (20/21 accounts):	£ 60-00
- Admin	: £ 462-00
- Speed activated sign	: £ 2076-00

-	Miscellaneous	: £	15-98	
			£19178-73	: (£19178-73)

Further expenditure set aside for the year but not yet paid

-	Election potential cost	: £	500
-	External audit fee (2019/20, 20/21)	: £	600

Total	: £	1100	:	(£ 1100-00)
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Therefore available funds carried over to April 2022 : £17148-67

**07) Re-adoption of Members' Code of Conduct**

Nothing needed this year.

**08) Review of Community Council Standing Orders**

No change needed

**09) Review of Community Council Asset Register**

Reviewed in March 2022 and updated as required. The updated register was approved by Members (proposer C'llr Alison Palmer, seconder C'llr Michelle Lewis).

**10) Review of Community Council Asset and Financial risk assessments**

The review of the financial risk assessment had been dealt with in the March 2022 meeting. C'llr John Cole undertook to complete a review of the asset risk assessment prior to the June meeting. Clerk to forward pro-formas to him for this purpose.

The meeting concluded at 7-00pm.