

MANORBIER COMMUNITY COUNCIL

Minutes of the General Meeting of Manorbier Community Council

Held at **Jameston Village Hall, Jameston, Monday 4th April 2022**

This meeting was open to members of the public, via a live Zoom link

All Manorbier Community Council meetings are regulated by its Standing Orders

Present: Cllrs R Hughes (Chair), R Hall (Vice Chair), G Clark, L John, D Barry, M Kidney, J Miall and N Lane

In attendance – County Councillor P Kidney and The Clerk

Via Zoom Live Link – Two members of the public

Prior to the meeting commencement member/s of the public were afforded the possibility of addressing the Council on any points they wished to raise - The meeting commenced at 19.04 - At this point, the Clerk began taping the meeting, in line with Manorbier Community Council Policy, to aid drafting of the Minutes. (This will be deleted once the Minutes are approved). No other video or audio recording was permitted.

Agenda

2022/04 158 Apologies for Absence - Cllr J Long

2022/04 159 To receive any Personal and Prejudicial Declaration of Interests

Cllrs Hughes and John declared a personal and prejudicial interest in agenda item 2022/04 170. Cllr Hughes is Chairman and Cllr John is Treasure of the Hall Committee.

2022/04 160 To Receive the Minutes of the Meeting Held on the 7th March 2022

Cllr Barry proposed that the Minutes of the meeting held on 7th March 2022 be accepted as a true record of the meeting; Cllr Clark seconded the proposal with all Cllrs eligible to vote in favour of such.

2022/04 161 Matters Arising from the Minutes - None

2022/04 162 To consider the Financial Report

Cash Flow			
11.02.2022-31.03.2022			
		39,926.04	B/F
Payments Made		646.04	
Payments Received		0.00	
		39,280.00	C/F

Cllr Clark proposed that the report, as presented, depicts a true and accurate record of the Councils accounts to date; Cllr Miall seconded the proposal with all Cllrs in full agreement.

2022/04 163 To approve/acknowledge invoices for payment – As stated on the Financial Report

To Be Presented

31.03.2022	101358	M Priestley Agreed Back Pay (NALC New Rates)	£	92.12
31.03.2022	101359	Curry's Speaker for Meetings	£	89.97
31.03.2022	101360	M Priestley March Salary	£	420.52
		HMRC		
31.03.2022	101361	PAYE	£	225.52
04.04.2022	101365	One Voice Wales Membership	£	233.00
			£	1,061.13

Cheque numbers 101362, 101363 and 101364 were destroyed and a new cheque book started for the new financial year.

Cllr Miall proposed that the invoices, as presented, be paid in full; Cllr Clark seconded the proposal with all Cllrs in full agreement

2022/04 164 Planning Application(s) Received

- a) **NP/22/0151/FUL** **Castle View, 21, Warlows Meadow, Manorbier**
Single storey extension to rear and alterations to South gable end

Following consideration of all the information provided by the Planning Authority, Councillors considered that there was a slight improvement on the previous plans but the majority of Councillors agreed to request that this planning application be refused by the Planning Authority taking into account: -

- The existing building is in a Conservation area in close proximity to the Castle – the proposed alterations are not within keeping of the surrounding buildings in anyway, and would be visible from every aspect.
- The proposed plans would create major overdevelopment of the plot, with the proposed building being only 7meters from the neighbouring property.
- Existing neighbouring properties privacy would be greatly impaired with the proposed extension, all constructed with glass, affording sight into all existing neighbouring properties windows and that the folding glass doors will produce a noise when opening and closing, such causing major disruption for the closely located neighbours.
- That there would not be sufficient parking on the plot, possibly forcing persons to park on the estate road causing the turning circle, for all residents to use, becoming jammed and not able to be used for the purpose it was intended for, thus leading to major health and road safety problems.

- b) **NP/22/0090/FUL** **3, Manor Crescent, Manorbier**
Rear single storey extension and two car parking spaces

- c) **NP/22/0065/FUL** **Wilmory, Warlows Meadow, Manorbier**
Single storey side extensions x 2, alterations to fenestration, rooflights, associated works

Following consideration of all the information provided by the Planning Authority, it was agreed that Manorbier Community Council do not have any concerns or objections regarding the two above planning applications (NP/22/0090/FUL and NP/22/0065/FUL).

2022/04 165 To Consider Any Planning Applications Received After This Agenda Was Published – None

2022/04 166 To consider any Licensing Applications Received –

Shipping Hill Farm, The Ridgeway, Manorbier – No objections raised

2022/04 167 To consider Correspondence Received

- Email from One Voice Wales advising of training sessions being offered to Councillors and the Clerk.
- Nomination papers provided to all Councillors
- Email forwarded to all Councillors advising of controlled burn safety.

2022/04 168 To receive County Councillors Report

County Councillor Peter Kidney reported that:

- Councils are currently in the pre-election period with the closing date for nominations, County and Community levels, being 4pm tomorrow (04.04.2022). any Elections will be held on 5th May 2022
- Pembrokeshire County Council and the Welsh Government are working together to assist in any way they can regarding the Ukraine crisis. Consideration is being given to:

- Village halls being used as central hubs
- Local residents housing refugees
- Pembrokeshire Coast National Park is supporting Wind Turbines as an alternative energy source.

2022/04 169 Action Tracking- to receive any updates on the following matters, not covered elsewhere in the agenda

- a) Electronic Speed Signs – Grant approved by Pembrokeshire County Council – Locations for such have been discussed – a site meeting to be arranged to ensure the locations suggested are suitable.
- b) Jameston Play Park – Enhancing Pembrokeshire Grant Application in process – On hold until Autumn 2022
- c) Seating overlooking Manorbier Beach – Benches arrived 01.03.2022 – Awaiting installation
- d) Beavers Hill Crossing - safety improvements and possible installation of road safety ramps/signs
No further information at present
- e) Improvements to footpath in Manorbier (Vicarage Fields to Post Office) - No further information at present

2022/04 170 To further consider the request made by Jameston Village Hall for financial assistance with the maintenance of the hall – replacement windows and fence replacement required. (2022/02 140)

Cllrs Hughes and John declared a personal and prejudicial interest and, in accordance with the Code of Conduct left the room. Cllr Hughes is Chairman and Cllr John is treasure of the Hall Committee.

It was brought to the Council's attention that, during the high winds, the fence surrounding the Jameston village Hall was severely damaged beyond repair.

The Clerk advised that she had received three prices to supply and erect a new post and rail fence with sheep netting. The prices being

£3,400	£2,600 (+ VAT)	£3,250
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Following consideration of the prices Cllr M Kidney proposed that Manorbier Community Council support the Jameston Village Hall and pay the contractor with the lowest price direct; Cllr Barry seconded the proposal with all Cllrs in full agreement.

Cllrs Hughes and John returned to the meeting.

2022/04 171 To consider the readoption of the following documents:

Financial Regulations, Finance Risk Assessment, Standing Orders and Code of Conduct

Cllr Hall proposed that Manorbier Community Council accept the Financial Risk assessment as presented and re-consider such May 2023; Cllr John seconded the proposal with all Cllrs in full agreement.

Cllr John proposed that Manorbier Community Council adopt the Finance Risk Assessment, Standing Orders and Code of Conduct and re-consider such May 2025 unless there is a change in the Law or Council circumstances; Cllr Hall seconded the proposal with all Cllrs in full agreement.

2022/04 172 To Review the Manorbier Community Council's Asset Register

Following consideration of the information provided. It was agreed that the Asset Register is a true representation of the Council's assets to date. – New Computer added Purchased June 2021

2022/04 173 To receive any update regarding the damage to Bier House doors and the notice boards maintenance

No further information at this time – It was confirmed that Cllr Hall would board the doorway up to prevent persons gathering in the building and causing a nuisance.

2022/04 174 To consider members of the public attending meetings in person.

Cllr Kidney proposed that with the lifting of the covid 19 restrictions, members of the public who wish to attend meetings in person be permitted but, in accordance with section 47 of the Local Government and Elections (Wales) Act, a live link to continue to be available for anyone who would like to attend the meeting via such; Cllr Hall seconded the proposal with all Cllrs in full agreement.

It was concluded that persons attending remotely are able to maintain a black screen but should identify themselves.

2022/04 175 To consider a date for the May 2022 meeting – Due to the May Bank holiday it is not possible to hold the Annual Meeting on 2nd May 2022

The Annual Meeting of Manorbier Community Council will take place at 7pm on Monday 16th May 2022.

2022/04 176 To consider any items not on the Agenda – Information only

The Council were advised that the Manorbier Community hub is progressing well.

Melanie Priestley – Clerk to Manorbier Community Council

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