

## **Minutes of Letterston Community Council Annual General Meeting 7.30 p.m. on Tuesday 18 May 2021 by Zoom Video Conference**

**Present:** Cllrs R Davies (*Chair*)(RD), P West (*Vice Chair*), B Morgan (BM), B Homer (BH), G Humphrey (GH), H Johnson (HJ), G Thomas (GT), S Millichip (SM), J Williams (JW), A Adams (AA), Cllr M Bateman (PCC) (MB), S Jones (Clerk) (SJ)

Chair R Davies opened the meeting by welcoming those present and thanking the Vice Chairman, Council and clerk for their support throughout a difficult year when a lot of council business could not be carried through due to Covid.

**1. Minutes of 2020 AGM.** P GH, S BM that the 2020 minutes be accepted as a true record.

### **2. \_\_\_\_ Election of Chair**

P HJ, S JW that PW be nominated as Chair. PW stated that he was honoured to be nominated and acknowledged that it was normal for the Vice Chair to step up to be Chair the following year. He regretted to report that due to personal issues he felt that he would not be able to guarantee to devote sufficient time to the role and would have to decline. He was content to continue in the role of Vice Chair. P BH S BM that RD continue for another year as Chair. No other nominations received. RD accepted the nomination and unanimously elected.

### **3. \_\_\_\_ Election of Vice Chair**

P West was P by HJ, S JW and duly elected.

### **4. Planning Sub Committee**

Chair or Vice Chair plus two other members. Agreed by all members present.

### **5. Inventory**

- |  |   |
|--|---|
| • Step ladders – Memorial Hall                     | • Memorabilia – Memorial Hall attic                     |
| • Christmas Lights – Memorial Hall                 | • Notice Board  |
| • Posts from Commons – No longer required - REMOVE | • other items as per listed within the insurance policy |
| • Dictaphone x 1                                   | • Defibrillators x 2                                    |
| • Laptop x 1                                       | • National Park benches x 4                             |

### **6. Financial Report**

SJ had shared a balance sheet with total receipts of £37,532 and total expenditure £19,367. A surplus of £18,165, mostly accounted for by £12,500 received for the sale of land. The total on the balance sheet was over £35,000, which would be commented upon if we are audited this year. This was accepted by members, subject to audit.

MB commented that SJ, although not in receipt of a wage, should be subject of a contract of employment. MB suggested to ask with One Voice Wales.

### **7. Donations**

No restriction on the amount for organisations within the community. Donations up to a total of £100 for the year would be considered outside of the community.

### **8. Dates, Times and Venues of Meetings**

It was agreed that the Community Council will meet on the third Monday of each month excluding December, but possibly including August. Until the Coronavirus

emergency is over, meetings will be by remote meeting, otherwise at 7.30pm in the Memorial Hall. When meetings do return to the Hall, virtual participation will need to be enabled.

**9. 2022 AGM**

Monday 16 May 2022.

There being no other business the Annual General Meeting was closed and the council went on to hold its Ordinary Monthly Meeting.

..... Chair