

# PENALLY COMMUNITY COUNCIL CYNGOR CYMUNED PENALUN

Minutes of the General Meeting of the Penally Community Council held on WEDNESDAY 13<sup>th</sup> April 2022 at 6.00 pm.

This meeting of Penally Community Council was open to members of the public via a live Zoom link

Present in the hall: Cllrs S Snow (Chair), M Neal (Vice Chair), J D'Arcy, E Hooper, J Williams-James, and The Clerk

Meeting started at 18.10 due to technical issues.

**2022/04 143 Apologies for Absence** – Cllrs H Mackie and J Rilstone

**2022/04 144 To receive any personal and prejudicial Declaration of Interests**

None

**2022/04 145 To Receive the Minutes of the Meeting Held on the 9<sup>th</sup> March 2022**

Cllr Hooper proposed that the Minutes of the meeting of Penally Community Council held on 9<sup>th</sup> March 2022, as presented to the Council, be signed as a true record of the meeting; Cllr Neal seconded the proposal with all Cllrs in full agreement.

**2022/04 146 Matters Arising from the Minutes – Information Only**

None

**2022/04 147 Account(s) for Payment and Bank Reconciliation**

The Clerk advised the Council that there had been an error in the reporting of the last cash flow report. Following the Clerks explanation of such Cllr Hooper proposed that the explanation given was totally acceptable and that the carry forward figure should have been £16,448.48; Cllr D'Arcy seconded the proposal with all Cllrs in full agreement.

<b>Cash Flow for February and March 2022</b>					
Balance	£	16,448.48	B/F	Amended	
Payments made	£	778.70			
Income received	£	-			
	£	15,669.78	C/F	To 2022/2023 Accounts	

Cllr Neal proposed that the finances, as depicted within the report, show a true record of Penally Community Council's finances; Cllr D'Arcy seconded the proposal with all Cllrs in full agreement.

<b>To Be Presented</b>			
12.04.2022	1017	S Snow - Plants for Cenotaph Planters	£ 15.24
12.04.2022	2018	M Priestley - Wages March	£ 243.01
12.04.2022	1019	Messrs Lewis - Office Costs April May June Apportioned	£ 94.10
12.04.2022	1020	Smart Gardens March	£ 350.00
12.04.2022	2021	One Voice Wales - Membership 2022/2023	£ 162.00
12.04.2022	1022	Cllr Mackie - Remuneration Apportioned (2021/2022) Through PAYE	£ 62.50
12.04.2022	1023	Cllr Williams James - Remuneration (2021/2022) Through PAYE	£ 150.00
12.04.2022	1024	Cllr S Snow - Remuneration (2021/2022) Through PAYE	£ 150.00
		Cheques 1022 & 1023 & 1024 subject to Tax deductions.	
			<b>£ 1,226.85</b>

Cllr Hooper proposed that the above accounts be paid in full; Cllr D'Arcy seconded the proposal with all Cllrs eligible to vote in full agreement.

## 2022/04 148 To approve the income and expenditure End of Year Report

<u>Payments</u>		<u>Receipts</u>	
Salary Gross	£ 3,848.23	Precept	£ 14,026.02
Donation Crow News	£ -	VAT	£ 140.71
Village Mainenance	£ 1,283.00	Other	£ -
Admin/Insurance/M'ship	£ 801.75	Wayleave	£ 75.00
Grounds Maintenance Contract	£ 3,796.99		<b>£ 14,241.73</b>
Christmas Tree and Lights	£ 320.00		
Donations	£ 75.00		
Remuneration	£ -		
Election Costs	£ -		
Audit Censure/Solicitor	£ 568.00		
Office Space and Amenities	£ 306.63		
None Precepted	£ 307.00		
VAT	£ 73.40		
	<b>£ 11,380.00</b>		

Cllr Hooper proposed that the Income and Expenditure Report, as presented, be accepted as a true representation of the Penally Community Council's end of year finances; Cllr D'Arcy seconded the proposal with all Cllrs in full agreement.

## 2022/04 149 Planning Application(s) Received

None

## 2022/04 150 Licensing Application(s) Received

None

## 2022/04 151 Consideration of Correspondence Received

- Notice from Pembrokeshire County Council advising that the application for a chat bench has been approved.
- Email received from Pembrokeshire County Council advising of the charge if a Community Council Election is required
- Payment of £75 received from Western Power Distribution in relation to the Wayleave appertaining to the Sub-Station located on Council Land.
- Email received advising of certain construction works being carried out to a private dwelling in Penally. The Clerk to advise the author that the Community Council are not able to comment, at this point in time, regarding any purported construction works and that the County Councillor may be able to assist further.
- Email received from One Voice Wales advising of training sessions being offered to Councillors and Council employees.

## 2022/04 152 To receive County Councillor's Report – Cllr Preston was unable to attend and forwarded his apologies.

## 2022/04 153 To Receive Any Reports from Working Parties

- Grounds Working Party reported that:

- There is an increase of litter on the grass verges along the Bypass – To be monitored. An increase is usually noted following the first cuts of grass of the season. If required Smart Gardens will be requested to carry out a litter pick.
- The plants at the Welcome to Penally sign at the Eastern side of the village requires cutting back – Cllr Snow offered to cut such back and remove the cuttings.
- The Gas substation building adjacent to School Lane is reported to be open – the Clerk to advise the Gas Board of such.

#### **2022/04 154 To Receive Reports from Council Representatives**

- The Jubilee Celebrations
  - Cllr Mackie will be arranging a sand castle competition, to take place on the South Beach.
  - It was suggested to contact the owners of Penally Court Farm to request possible donations for prizes for such.
- The Penally Village Hall
  - Cllr D'Arcy advised that there has been an increase in regular bookings for the hall.

#### **2022/04 155 To consider the insurance quotation received**

Cllr Neal proposed that Penally Community Council accept the quotation for the 2022/2023 Insurance for Penally Community Council at a cost of £257.60; Cllr Snow seconded the proposal with all Cllrs in full agreement.

#### **2022/04 156 To consider a donation to the Village Hall towards the inclusion of the WiFi service**

Cllrs Neal and D'Arcy declared personal and prejudicial interest and left the room during discussions.

Following consideration of the costs incurred installing and maintain the service for one year, it was agreed that Penally Community Council will pay a donation of £360 to the Penally Village Hall.

#### **2022/04 157 To receive an update regarding the Registration of the Village Green**

The Clerk advised that the Registration process continues with the Registry Office assessing such. A response from them is awaited.

Prior to the meeting closing the Clerk advised the Council that following careful consideration she was handing her notice in to finish employment with Penally Community Council.

The Clerk to liaise with the Chair and commence the recruitment process.

Meeting closed 19.22