Cyngor Cymuned Spittal / Spittal Community Council

Clerk & Treasurer – Mrs Eirian Forrest

29 Elm Park, Crundale, Haverfordwest SA62 5DN

Email: [spittalcc@gmail.com](mailto:spittalcc@gmail.com)

**Minutes of the meeting of the Community Council on Tuesday 1st March 2022**

**The meeting was held via Zoom.**

**Minutes No. 381**

**Present:**

Community Councillors: E Whitby, W Oriel, D Williams, A Jones. R Elston

Clerk & Treasurer: E Forrest

County Councillor: D Howlett

1. **Introduction:**

New Clerk introduced herself to members and Councillors introduced themselves and welcomed the Clerk on board**.**

1. **Apologies:**

Apologies received fromRev. Davies Rees

1. **Read and sign minutes of the last meeting (No. 380 – 02.11.21)**

The minutes of the previous meeting (No. 380) held on 2nd November 202 were read, approved, and will be signed later as a true record by E Whitby (Chairperson).

1. **Matters arising from the minutes**

There were no matters arising from the previous minutes.

1. **Finance**

Acknowledgement letter of Precept 2022/2023 set at £3618.00.

1. **Planning**

Nothing to report.

1. **Appeals**

No requests received.

1. **Play Area Service Level Agreement – April 2022 – March 2025**

Following a discussion around the cost of using private contractors, it was agreed to enter into the agreement. It was noted that repairs are not included in the annual cost, however the play equipment is new and is anticipated repairs will hopefully not be needed for the next couple of years.

1. **Community Council Elections 05 May 2022**

Nomination packs for the election will be dropped off to E Whitby who agreed to circulate them to members. W Oriel agreed to drop off to The Clerk when all the forms have been completed.

1. **Employee Contract of Employment**

The Contract of Employment for E Forrest dated 1st March 2022 had been circulated to members for consideration. It was proposed by D Williams, seconded by W Oriel, and agreed to sign the Contract.

1. **Correspondence**

**Email:**

* Welsh Government Apprenticeship Scheme opening 28th March

1. **Any other business**
2. D Williams asked for an update on the Village Green situation. E Forrest has been told by C Williams that David Rees has advised works will commence in the Spring. E Forrest will contact the contractor for an update.
3. D Williams reported the poor condition of the road from Spittal Crossroads to the Corner Piece, the left-hand side of the road has two big potholes which drivers are having to go into the middle of the road. Cllr Howlett has reported this and will report it again. He also encourages everyone to use ‘My Account’ on PCC website to report potholes, streetlights etc.
4. D Williams queried if Bethan John had been nominated to remain as Community Governor in Spittal School. C Williams has forwarded the nomination to Meinir Williams, PCC on 13th February 2022 and an acknowledgement received.
5. R Elston reported an ongoing problem with dog fouling on the corner of Southgate Park. Unfortunately, there is not much that can be done apart from putting posters up.
6. W Oriel reported debris left over from a fallen tree during the recent storm that has not been cleared away.
7. A night out arranged for the outgoing Clerk, C Williams and the new Clerk, E Forrest at the Pump on the Green on 8th April at 7 O’clock.
8. C Williams had received a message Rees & Haydn regarding the PAYE for E Forrest. E Forrest is set up on the PAYE Tool Kit for the other two Community Councils and will set up herself up on it for Spittal CC. C Williams will advise Rees & Haydn.
9. **Date of next meeting -** Tuesday 5th April at 7.30

**Signed ………………………………………………………………………………………………………………….**

**Date………………………………………………….**