

FEBRUARY 2022

CYNGOR CYMUNED MANORDEIFI COMMUNITY COUNCIL
Minutes of the general meeting held on Tuesday 8th February, 2022
at Newchapel Reading Room

Meeting opened at 19.52

The Vice Chair, Cllr Pamela Parsons, chaired the meeting.

146. Present

Councillors Pamela Parsons(Vice Chair), Aled Lewis, Lynda Williams, Alan Ford
Clerk – Judith Kings

147. Apologies for Absence

County Cllr John Davies, Councillors Alan Wilson and Elizabeth Hall

148. Declarations of interest on matters arising from the agenda

None declared.

149. Approval of minutes of last meeting

Approved by all as a true and accurate record.

150. County Councillor report

County Cllr John Davies contributed information via email prior to the meeting. He highlighted the submission of a Candidate Site to be considered for inclusion in the Local Development Plan (land behind the Millennium Garden in Abercych). He suggested that the Council express their concerns, as they have done to another Candidate Site, on the grounds of being in a flood plain, traffic generation and phosphate issues on the Teifi.

ACTION: Clerk to lodge concerns

Matters Arising (not on the agenda)

151. Minute 134. Ramoth Chapel update

The Clerk has been unable to locate an email address in order to contact the land owner again to ask for the Chapel site to be tidied and made safe.

ACTION: Clerk to ask County Cllr Davies if he has a contact email.

152. Minute 143. Millennium Garden, Abercych

A site meeting is required in order to decide how to proceed with developing a safe space to use.

RESOLVED: Councillors to meet at the site on Saturday 5th March at 2.00 pm

Correspondence

153. Local development Plan & Draft Wellbeing Assessment

The information had been circulated via email prior to the meeting.

ACTION: Clerk to contribute to the LDP as minute 150 above

154. Happy to Chat bench

This could be a possibility for the Millennium Garden to encourage people to use the space, particularly following development by the Council into a more useable space. There would be no cost to the Council.

ACTION: Clerk to apply for a Happy to Chat bench

Council Matters

155. Local Government & Elections Act 2021

The Act came into force January 2021 and places various obligations on Community Councils. The Clerk outlined the main issues affecting Manordeifi Community Council.

a) Meetings from multiple locations – Councils must make and publish arrangements

for meeting that enable people not in the same place to meet. The Council cannot pass a resolution that all meetings will be held face to face. Reasonable steps must be taken to allow for joining the meeting from another location. This poses problems for Manordeifi Community Council as there is no access to WiFi in either meeting place. The following resolution is the best compromise the Council can make at present. It is not ideal as it means the venue would have to be changed after the publication of the agenda. However, changing the meeting venue on the Thursday prior to the meeting still gives time to re post the notice of meeting giving the three clear days notice as required by law.

RESOLVED: The preference for meetings is to meet face to face at either Abercych Village Hall or Newchapel Reading Room. Should anyone wish to join the meeting from another location, application must be made to the Clerk by the Thursday prior to the meeting and the entire meeting will be held virtually at short notice. A revised meeting notice will be posted in the usual locations and all known participants will be sent the details of how to join the virtual meeting.

ACTION: Clerk to explore the options for meeting virtually.

b) Annual Report – the Council is required to produce an annual report about the Council's priorities, activities and achievements over the previous year and planned activities and future budget requirements for the subsequent year (due for publication as soon as possible after 1st April 2022).

ACTION: Clerk to produce a report based on the outline provided in the guidance document.

c) Training Plan – The Council is required to make and publish a plan regarding the training provision for members and staff. The first plan must be ready and published by 5th November 2022. The plan should reflect on and address whether the council collectively has the skills and knowledge needed to deliver its plans effectively.

ACTION: Clerk to produce a training plan as suggested by the guidance.

d) Biodiversity report – The Environment (Wales) Act 2016 requires councils to maintain and enhance biodiversity and promote the resilience of ecosystems. Councils must prepare and publish a plan setting out how it is going to achieve this requirement, and subsequently publish reports on what it has done to comply. The next report is due by the end of 2022.

The Clerk has been unable to locate a biodiversity plan or report.

ACTION: Clerk to produce a plan as soon as possible and a report by December 2022.

156. Dedicated Councillor email addresses

The Clerk advised Councillors that a separate email address for council business is recommended. Noted by Councillors.

157. Meeting day and time

Some Councillors would prefer an earlier start time for meetings. Of the Councillors present, the only suitable day and time would be the second Monday of the month at 7.00pm.

ACTION: Clerk to ascertain if this is suitable for all Councillors and if Abercych Hall and Newchapel Reading Room would be available.

158. Internal Auditor

An internal auditor is required for the annual accounting process. The Clerk understood that the previous incumbent had stepped down.

ACTION: Clerk to liaise with County Cllr Davies to establish the requirements for the post.

159. One Voice Wales (OVW) membership

The Clerk informed the meeting that membership from 1st April would be £46.50 for the year (50% discount for the first year). Training is provided at a discounted rate for

members. With training being highlighted in the Local Government & Elections Act 2021 the council may wish to consider membership. OVW also offer advice and support to councils.

Financial Matters

160. Balance at 2.2.22 - £5,513.34

Noted.

161. Clerk salary & expenses - £909.10

PAYMENT AGREED

162. Rental Payments

£75 Abercych Village Hall; £135 Newchapel Reading Room (including payment for siting of Defibrillator)

PAYMENTS AGREED

163. Donations to charitable organisations [s137; s142(2A)]

£50 each to Paul Sartori Foundation, Citizen's Advice Bureau, Wales Air Ambulance

PAYMENTS AGREED

Information sharing/matters for the next meeting

164. The Clerk informed the meeting that her attendance at a training session regarding the forthcoming elections has been booked.

165. Cllr Parsons enquired if the Council should be organising an event to celebrate the Queen's Platinum Jubilee. Cllrs Lewis & Williams informed the meeting that Newchapel were organising their own celebration and did not require support from the Community Council.

166. Date and venue of next meeting

Tuesday 8th March, 2022 at Abercych Village Hall, 7.45pm

Meeting ended: 21.33

Agenda items to the clerk by Monday 28th February, 2022