**KILGETTY, BEGELLY COMMUNITY COUNCIL (KBCC)**

Full Council Meeting held at Kilgetty, Begelly Community Centre, Kilgetty at 7.00pm.

Thursday 8 January 2015

DRAFT MINUTES

**Present:**

Cllr Trevor Andrews (Chair)

Cllr Diane Lockley (Vice-chair)

Cllr David Anderson

Cllr Kimberley Barnes

Cllr Terence Gardner

Cllr Janet Ward

Ian Morris (Clerk and Responsible Finance Officer)

County Councillor David Pugh was also present for part of the meeting.

**1. Apologies**

Cllr Ann Pendleton

**2. Declarations of Interest**

None.

**3. To consider and approve as a true and correct record the draft Minutes of the Full Council Meeting held on 11 December 2014.**

Cllr Gardner proposed that the draft minutes of the Full Council Meeting held on 11 December 2014 be accepted as a true and accurate record, seconded by Cllr Ward. Vote taken – 5 in favour, 1 abstention.

**4. Matters Arising from the Minutes of the Full Council Meeting held on 11 December 2014.**

**841 – Reduction in speed limit to 30mph from Folly Farm and Footpath widening between Stone Pitt and Begelly Stores and footpath maintenance:** Clerk read out an email response from Darren Thomas, Pembrokeshire County Council (PCC) following the Clerk’s email of 12 December 2014 and County Cllr Pugh’s email of 3 December 2014. PCC had now agreed to source funding for footpath widening through Begelly. Cllr Anderson said that KBCC had only asked for widening of the footpath in the area of Fir Grove, with improvements to the footpath requested elsewhere in Begelly. PCC considered that there was merit in reducing the speed limit to 30mph from Thomas Chapel junction south. Various measures had been

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Proposed, including the Vehicle Actuated Sign (VAS) funded by KBCC. PCC will re-approach Dyfed-Powys Police with the proposals and arrange for KBCC to be sent VAS costs for consideration. See also item 5 below.

**842 – Lamp timer:** Cllr Anderson reported that the Christmas lighting timers on two lamp posts were ‘out of sync’, with the two lights staying on during the day and not coming on at night. Clerk to report to *Commercial Christmas (CC).* See also item 6 below.

**846 – Litter and train access issues at Kilgetty Railway Station:** Clerk read out responses from Network Rail (NR) and Arriva Trains Wales (ATW). NR has agreed to clear the litter at the station and will let KBCC know the date of the litter clearance. ATW had acknowledged ease of access issues at Kilgetty station, as the track was built on a curvature. This presented a large horizontal gap between train and platform. ATW also acknowledged the height between platform and carriage was also quite large.ATW did not consider that a box step, ramp nor hump on the platform are suitable for Kilgetty due to the steep gradient between train and platform. ATW guidance is that customers with mobility constraints should board and leave trains at Saundersfoot railway station. Cllr Anderson asked that the Clerk respond to ATW asking them to keep the matter under review.

**5. County Councillor’s Report**

County Cllr Pugh provided the following update;

* Cllr Pugh noted the more positive change in approach by PCC to the speed limit proposals in Begelly and said he would chase PCC for the invoice for the VAS. Cllr Pugh considered that KBCC should also ask PCC to add installation of rumble strips to their proposed measures, as previously suggested by KBCC.
* On widening the footpath in Begelly, Cllr Pugh was hopeful that funding could be found due to underspends elsewhere. After a brief discussion, the Clerk was asked to write to PCC requesting consideration of installation of rumble strips on the A478 in Begelly and highlighting that footpath maintenance was now needed urgently between Begelly Stores and Stone Pitt, with widening requested at Fir Grove (not all the way to Stone Pitt).
* Cllr Pugh said he would be talking to Ian Westley, PCC, shortly, to discuss measures that could see improvements to the traffic flow through Kilgetty and would report back to KBCC. He reported that increased patrols by traffic wardens before Christmas had seen some improvements outside the Co-operative.
* Improvements to the dangerous, unsigned bend in Sardis had been made by the Hean Estate following discussions with PCC. The hedge bank had been re-installed, making the bend more visible.
* Cllr Pugh recently met with Leon Baines to discuss improvements to the Play Area in Kilgetty, following the recent inspection. Mr Baines had

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 confirmed that he could repair the gate, style and fix the top capping of the fence. Cllr Andrews had a copy of the quote. Cllr Lockley re-iterated that the gate needed to be self-closing. Cllr Pugh said that BKCA was also looking at the future of the bund in the middle of the play area. Consideration was being given to its removal. If undertaken, the play area could be extended and perhaps could include a picnic area by moving the existing benches. Cllr Anderson said that cutting the bund was part of the grass cutting contract and that the bund did include some donated trees. KBCC agreed to consider the issue of the bund at a future meeting.

* Cllr Pugh confirmed he had reported to PCC the issue of caravans at James’s Cow Sheds, raised by Cllr Lockley at the December 2014 meeting. He agreed to follow-up. Cllr Lockley confirmed that large lorries were still travelling through Reynalton.

County Cllr Pugh was thanked for his report and he then left the meeting (7.35pm).

**6. Action Tracking**

The Clerk handed out a copy of the latest action tracking note and a copy is attached to these official minutes of the meeting.

* **Reduction in speed limit to 30 mph from Folly Farm –** see items 4 and 5 above.Review March 2015.

* **Footpath widening in Begelly (Fir Grove area) footpath maintenance in Begelly –** see items 4 and 5 above. Review February 2015.
* **Renovation and upgrading of Community Centre by Valero –** Review March 2015.
* **Improvements to traffic flow through Kilgetty (Carmarthen Road) –** see item 5 above. Review February 2015.
* **Hartnell Taylor Cook LLP: Co-operative leased buildings –** improvedsafety work has been commissioned.Review February 2015.
* **Potholes in GP surgery car park –** No change.Review February 2015.
* **Fence, gate and style repairs and remedial work to the Rope Walk, Kilgetty Play Area –** see item 5 above. Cllr Andrews confirmed that the quote received from Leon Baines had included figures for a complete (better quality) replacement of the fence, gate and style. Mr Baines had acknowledged that repairs to the existing fence and gate would be adequate for the time being but a better quality replacement could last for up to 15 years. Full Council agreed to discuss the quote, in full, at its February 2015 meeting. Cllr Lockley agreed to email her play area contact

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 to ask if they could repair the rope walk and improve drainage around the swings. Review February 2015.

* **Lamp timer (outside Montrose Cottage) –** Clerk to ask (again) if *Commercial Christmas (CC)* could install the socket and timer. Review February 2015.
* **Hanging baskets in Kilgetty –** Cllr Lockley has not had any response from *CC* so will chase up. Review February 2015.

**7. Planning**

Full Council considered the following planning applications;

* **PCC: 14/0916/PA –** Erection of dwelling on land adjacent to Newbury, Station Road, Kilgetty. Cllr Gardner proposed that this application be recommended for approval, seconded by Cllr Lockley. Vote taken – all in favour.
* **PCNPA:** **NP/14/0706** **–** Removal of flat roof to existing garage, replacement of roof with pitched roof to include orangery and garage under the same roof (part retrospective), at The Poplars, Cross Lanes, Kilgetty. Cllr Anderson proposed that this application be recommended for approval, seconded by Cllr Gardner. Vote taken – all in favour.

Other planning notices were noted by Full Council.

**8. Accounts for payment**

Clerk brought forward the following accounts for payment;

Ian Morris – salary £ 304.00

HMRC (PAYE) £ 76.00

**Total £ 380.00**

Cllr Lockley proposed that all these payments be made, seconded by Cllr Gardner. Vote taken – all in favour.

**9. Bank reconciliation for the Third Quarter of 2014/15**

Clerk handed out copies of the bank reconciliation for Quarter 3 of 2014/15 which showed a balance of £39,371.95 at 27 December 2014. Members noted.

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**10. To consider and approve details of the KBCC grass cutting tender for 2015.**

Cllr Lockley highlighted the areas of work that had been added in 2014. These included areas in Thomas Chapel and in Reynalton. Members re-iterated that the Kilgetty Play Area should be cut monthly, including the bund. Cllr Gardner proposed that the Clerk now take forward the tender work through placing an appropriate advertisement in the *Tenby Observer*. Tenders to quote for work in 2015 (1 year) and for a three year period (2015-17). Seconded by Cllr Anderson. Vote taken – all in favour.

**11. To consider and approve the cost of artificial hanging baskets for Kilgetty.**

See item 6 above.

**12. To consider news items for the KBCC website**

Cllr Lockley suggested that we look to include ‘hints from the Council’ within the KBCC page. These could include useful telephone numbers and other useful hints, tips and ideas. Cllr Lockley agreed to draft some paragraphs. Cllr Barnes suggested that KBCC also consider some old photographs of Kilgetty. Councillors agreed to try and source some locally but asked the Clerk to request some through the press release. Cllr Anderson also suggested inserting dates of events and meetings hosted by other local organisations. Website address is: [www.pembstcc.co.uk](http://www.pembstcc.co.uk)

**13. Community Centre Report.**

No report provided.

**14. Begelly-Kilgetty Community Association (BKCA) Report.**

Cllr Anderson confirmed that there had been no BKCA meeting in December 2014 but reported the following;

 - the Music and Mince Pies event in December 2014 had been attended by over 50 people.

**15. To discuss and agree the Annual Precept for 2015/16.**

Clerk handed out the Annual Precept discussion document, showing spend to date in 2014 and forecast spend for the rest of the financial year. After a general discussion, Members agreed that KBCC’s Annual Precept for 2015/16 be held at £21,000, for the second year running. Cllr Anderson proposed this Annual Precept. Seconded by Cllr Barnes. Vote taken – all in favour. Clerk was asked to inform PCC accordingly.

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**16. Correspondence**

Cllr Andrews brought forward the main items of correspondence;

* Email from PLANED with event details for ‘Tourism – A New Direction’ to be held on 29 January 2015.
* PCC email about their support for Cyd Cymru’s ‘Wales together collective energy scheme’
* Welsh Government confirmation of Section 137 expenditure limit for 2015-2016.
* PCC confirmation of the latest Annual Precept payment for 2014/15.
* Letter from St Mary’s Church, Begelly, thanking KBCC for its recent donation toward floodlighting.
* Wild weekend correspondence – Cllr Anderson to read.
* PCC email about a review of policy for rate relief for registered charities and community amateur sports clubs (BKCA included).
* Donation request from Pembrokeshire YFC (held over until September 2015 KBCC meeting)
* One Voice Wales email about the Welsh Government consultation on the Draft National Transport Plan 2015.

All other correspondence was brought forward by Cllr Andrews and noted by Councillors.

**18. Emergency items and other outstanding issues before Council**

None.

**19. Any Other Business**

Cllr Barnes asked about KBCC support for the resident of the house that had been hit by a car on New Year’s Eve and seen railings and a wall dislodged. Cllr Andrews confirmed that this would be a matter for PCC and the insurance company.

Cllr Anderson asked that the February 2015 meeting agenda include an item on the traffic flow/layout outside the Community Centre.

 There being no further business, the meeting closed at 8.45pm.

Kilgetty, Begelly Community Council

January 2015

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