

MANORBIER COMMUNITY COUNCIL

Minutes of the General Meeting of Manorbier Community Council

Held at Jameston Village Hall, Jameston, on Monday 1st November 2021

Due to the current Government Restrictions and Covid 19 Guidelines – Manorbier Community Councillors met in Jameston Village Hall with a live link, via Zoom, to enable members of the public to join the meeting.

All Manorbier Community Council meetings are regulated by its Standing Orders.

Present: Cllrs R Hughes, R Hall, G Clark, L John, J Miall, J Long and N Lane (Cllr Lane left the meeting prior to agenda item 2021/11 109)

In attendance – County Councillor Phil Kidney and The Clerk

Via Zoom Live Link – Cllr D Barry and two members of the public

Prior to the meeting commencement member/s of the public were afforded the possibility of addressing the Council on any points they wished to raise - The meeting commenced at 19.01 - At this point, the Clerk began taping the meeting, in line with Manorbier Community Council Policy, using a digital voice recorder, to aid drafting of the Minutes. No other video or audio recording was permitted.

Agenda

2021/11 90 Apologies for Absence - None

2021/11 91 To receive any Personal and Prejudicial Declaration of Interests

Cllr Hall declared a personal interest in agenda items 2021 11 99 A, B and C due to the applicant being well known to Cllr Hall

Cllr M Kidney declared a personal interest in agenda item 2021 11 99 C due to the applicant being well known by Cllr M Kidney

2021/11 92 To receive any Declarations of Office by Co-opted Members - None

2021/11 93 To Receive the Minutes of the Meeting Held on the 4th October 2021

Due to a clerical error Cllr Long proposed that this agenda item be carried over until the December 2021 meeting; Cllr John seconded the proposal with all Cllrs in full agreement.

2021/11 94 Matters Arising from the Minutes – Information Only - None

2021/11 95 To Receive the Minutes of the Meeting Held on the 9th October 2021

Cllr Long proposed that the Minutes of the meeting held on the 9th October 2021 be signed as a true and accurate record of the meeting; Cllr Miall seconded the proposal with all Cllrs in favour of such

2021/11 96 Matters Arising from the Minutes – Information Only - None

2021/11 97 To consider the Financial Report

Cllr Clark proposed that the report, as presented, depicts a true and accurate record of the Councils accounts to date; Cllr Long seconded the proposal with all Cllrs in full agreement.

Cash Flow			
14.09.2021 - 14.10.2021		54,414.88	B/F
Payments Made		903.10	
Payments Received		0.00	
		53,511.78	C/F

2021/11 98 To approve Invoices for Payment

	<u>To Be Presented</u>		
01.11.2021	101334	M Priestley (Wages September 2021)	£ 412.96
	101335	British Legion - Donation	£ 50.00
	10036	Community Group - Donation	£ 200.00
			£ 612.96

Cllr Hall proposed that the invoices, as presented, be paid in full; Cllr M Kidney seconded the proposal with all Cllrs in full agreement

2021/11 99 Planning Application(s) Received

A	NP/21/0666/FUL	Jameston Village Store, Jameston	Change of use from A1 shop to A3 cafe.
B	NP/21/0667/ADV	Jameston Village Store, Jameston	Change of use from A1shop to A3 cafe.
<p>The Council considered applications A and B at the same time –</p> <p>It was noted that the location of this site is situate on the fast-moving village road and that there is already a business operating from this site with well splayed assess and egress route to such.</p> <p>The Council to request the Planning Authority to ensure that adequate cooking ventilation is included in any plans.</p> <p>It was proposed and seconded that Manorbier Community Council support this planning application. The majority vote in favour with 4 abstentions.</p>			
C	NP/21/0439/FUL	White Moor Farm, Manorbier, Tenby	Proposed change of use of existing agricultural land to amenity land and proposed garage
<p>Following consideration of all the information provided by the Planning Authority it was proposed and seconded that Manorbier Community Council support this planning application. All Cllrs agreed to such.</p>			
D	NP/21/0614/FUL	Oratava, Manorbier, Tenby	Subdivide the existing plot to provide a new 4 bed, 1 & ½ storey dwelling with associated external works and shared vehicle access
<p>Following consideration of all the information provided by the Planning Authority, Councillors still consider that this is a major over development of a site made from a neighbouring garden. It was agreed that this plot is over developed, not suitable for a four bedroomed dwelling which could potentially lead to an extra four plus cars accessing this plot via a narrow lane used by farm machinery. The Council request that the Planning Authority refuse this application due to overdevelopment of the plot and that the access and egress from the plot is dangerous and it would be a major hazard.</p>			

2021/11 100 To Consider Any Planning Applications Received After This Agenda Was Published - None

2021/11 101 To consider any Licensing Applications Received - None

2021/11 102 To consider Correspondence Received

- Wayleave received from Welsh Water in connection with the new Village hall in Manorbier – The Chair and the Clerk to sign such and return as necessary.
- Email forwarded to all Councillors advising of the forthcoming training sessions being offered by One Voice Wales regarding Council Business.

2021/11 103 To receive County Councillors Report

Cllr P Kidney reported that –

- The boundary changes will be put in force May 2021
- The 2nd home Council Tax contribution has been increased to 100%
- Meetings will take place with the newly appointed Access Officer at Pembrokeshire County Council to assess how access in Manorbier and Jameston can be improved.

2021/11 104 To update on Co-Option Process – No further information

2021/11 105 Action Tracking- to receive any updates on the following matters, not covered elsewhere in the agenda

- a) Electronic Speed Signs** – The Clerk was pleased to advise the Council that the application to the Traffic & Highways Community Works Fund has been successful and further contact from the Pembrokeshire County Council Officer is awaited.
- b) Jameston Play Park** – The Clerk advised that
 - a meeting had taken place with a play park designer and a design is awaited
 - the Council were unsuccessful in its application to the Community National Lottery award. The Clerk to request feedback as to why this project was turned down for funding
- c) Seating overlooking Manorbier Beach** – A meeting with the contractor has been scheduled for next week
- d) Beavers Hill Crossing - safety improvements and possible installation of road safety ramps/signs** - No further information at present
- e) Improvements to footpath in Manorbier (Vicarage Fields to Post Office)- This is an area that will be visited by the Access Officer**

2021/11 106 To consider the 2021/2022 budget

The figures were presented to the Council – Consideration was given to the following matters:

- Office expenses – A new Computer was purchased for the Council
- School donation - £12,000 has been promised to the Manorbier School towards a new porta cabin to be used as a classroom.
- Administration of Elections – the Council are currently holding £10,500 in reserves for a possible Election. The Clerk advised the council that the Pembrokeshire County Council would enable Councils to pay for any Elections over five years, interest free. Consideration to be given into releasing these funds into the 2022/2023 budget.

2021/11 107 To consider the information received regarding the Village Group arranged Fire Works and Bon-Fire event - to be held on land in the ownership of the Council.

The Clerk confirmed that documentation has been received regarding the forthcoming event.

2021/11 108 To consider a donation towards the Village Group arranged Fire Works and Bon-Fire event.

The clerk advised the Council that the group organising the Bon Fire event will require its own Public Liability.

Cllr Hughes proposed that Manorbier Community Council give the community group a donation of £200 towards the event costs; Cllr M Kidney seconded the proposal with all Cllrs in favour of such.

2021/11 109 To consider any items not on the Agenda – Information only

Cllr P Kidney advised the Council that unfortunately some persons unknown were knocking on doors and looking through windows late at night causing distress to the occupants. Cllr P Kidney further advised that the Police were aware of who the culprits may be and were, and will continue, to monitor the situation.

Melanie Priestley – Clerk to Manorbier Community Council

Email: clerk@manorbiercc.co.uk Website: www.pembstcc.co.uk