

LLAWHADEN COMMUNITY COUNCIL
INCORPARATING LLAWHADEN, ROBESTON WATHEN, GELLI & BETHESDA

Minutes for the Community Council meeting held on Thursday 4th November 2021 at 20:00hrs, at Llawhaden YFC and Community Hall.

Present:

Hugh Watchman (Chair)
Victoria Rabiya McAndrew

Tim Simons
Di Clements (County Councillor)

Samantha Hebblethwaite

Samantha Philipps-Harries (Clerk)

1. Chairman's Remarks

The chairman welcomed everyone to the meeting.

2. Apologies for Absence

Apologies for absence were received from Tracy Watkins, Catherine Hancock and Michael Barnes.

3. Declaration of Members Interests

There were declaration of Members Interests.

4. Confirmation of Minutes of the Last Meeting – 7th October 2021.

Minutes of the meeting held on 7th October were confirmed as a true record. Proposed by Samantha H and seconded by Tim.

5. Matters Arising There From

- a. Highways Projects: Updates, including an email of concern from a Robeston Wathen resident: The gateway signs were now in place in Robeston Wathen; therefore, this project was now complete. A resident of Robeston Wathen had thanked the community council for actioning the traffic calming improvements, but unfortunately, he felt that so far there had been minimal effect. He felt that “sleeping policemen”, traffic island, camera (both mobile and static) and a physical presence would have been more effective. The clerk would write to the resident to advise that the Traffic Calming measures that had been actioned were as a result of the Community Council successfully applying to a the Highways Project Fund and the project was dictated by funds and what was acceptable by the Pembrokeshire County Council (PCC) Highways department.
Gelli have had some plastic reflectors placed along the roadside but no further improvements as yet. It was hoped that gateway signs would be placed there, and the lines repainted, but there was no further update from Pembrokeshire County Council (PCC) at present.
- b. Broadband Project Update: no update at present.
- c. Playing Field, Llawhaden: Keep Wales Tidy correspondence/Local Places for Nature Officer: Hugh had spoken to the officer via Zoom and was advised as the ward was not considered a deprived area there were limited/no funds available to help with play field. He was encouraged to apply for the fruit tree pack that was on offer, which he has applied for. Hugh advised the meeting that the grass had been cut in the field and most of the trees are thriving. Tim advised the meeting that Llawhaden YFC would be celebrating their 80th Anniversary next year and would like to plant 8 trees (one for each decade) through out the ward. All councillors felt this was a good idea and would wait to hear from the YFC.
- d. Rotten gate at the entrance to the Village Green, Llawhaden: a gate had been purchased from Ladds for £80.00 and erected at a cost of £20.00 (Hugh has already kindly settled the invoices therefore the cheques would be made payable to him). It was agreed to pay by all councillors present. Proposed by Samantha and seconded by Victoria.
- e. Christmas Lunch 2021 @ The Bush Inn, Robeston Wathen – Saturday 11th December 2021. To date 14 people had placed an order for Christmas Lunch, however the closing date was 20th October, therefore it was hoped a few more would come forward by then.
- f. Newsletter – Autumn 2021 & Christmas Lunch/Children's Christmas Craft Flyer Invoice totalling £112.50. It was agreed to pay by all councillors present. Proposed by Tim and seconded by Samantha H.

Signed: Hugh Watchman

Chair of Llawhaden Community Council

Dated: 1st December 2021

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- g. Annual Lease Payment to the Trust for the Green in Llawhaden – Di and Hugh had met with a trustee of the Green, Mr Michael Scale who informed that an invoice for the 25-year lease would be forthcoming. It was agreed to authorise payment of the invoice as soon as it was received by all councillors present proposed by Samantha H and seconded by Tim.
- h. Code of Conduct Training for Community Councillors: Hugh encouraged all councillors to familiarise themselves with the model code of conduct (a copy of which is available from the clerk). It was hoped that Code of Conduct training could be arranged free of charge through PCC in the new year, however if this was not possible then the community council would consider paying OVW for a training session.

6. Finance

- a. Estimated NatWest Bank Account balances as at 4th November 2021: -

Current Account:	Opening Balance	£6040.67
	No receipts	£ 0.00
	Less Chqs not presented	
	Clerks Wages and Exp	(£516.42)
	HMRC (PAYE)	(£125.00)
	Riverlea (Mower)	(£ 17.46)
	Estimated Closing Balance	<u>£5381.79</u>

Savings Account: £1438.36

- b. Budget Comparison & Precept Request Planning for 2022/2023.

Budget Comparison:

COMPARISON OF BUDGET 2020/2021 TO YEAR TO DATE ACTUAL SPEND			
<u>as at 04/11/2021</u>		ACTUAL	
	BUDGET	RECEIPTS/	DIFF
		SPEND	
<u>INCOME</u>			
Precept	£7,500	£5,000	£2,500
Other Income	£0	£0	£0
<u>TOTAL</u>	£7,500	£5,000	£2,500
<u>EXPENDITURE</u>			+ / -
Clerk's Salary	£2,500	£1,875	£625
Clerk's Expenses (Estimated)	£100	£16	£84
BDO Audit Fees (Estimated)	£300	£0	£300
Internal Audit Fees	£100	£125	-£25
Insurance	£200	£183	£17
YFC Hall Rent	£300	£50	£250
One Voice Wales Membership (SUBS)	£0	£101	-£101
Donations	£300	£0	£300
Printing Costs (for Newsletter etc.)	£500	£113	£388
Christmas Events (Lunch & Panto Transport)	£1,200	£0	£1,200
Misc. Including Green Llawhaden/Defibrillators/Highways Projects	£2,000	£2,714	-£714
<u>TOTAL</u>	£7,500	£5,177	£2,323

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Precept Request 2022/2023 Planning:

<u>BUDGET FORECAST/PRECEPT REQUEST for 2022/2023</u>	
-	
<u>INCOME</u>	-
Precept	£7500
Other Income	
<u>TOTAL</u>	<u>£7500</u>
<u>EXPENDITURE</u>	-
Clerk's Salary	£2,500
Clerk's Expenses (Estimated)	£90
BDO Audit Fees (Estimated)	£300
Internal Audit Fees (Estimated)	£130
Insurance	£200
YFC Hall Rent	£300
One Voice Wales Annual Membership	£150
Donations	£300
Printing Costs (for Newsletter etc.)	£300
Christmas Events (Lunch & Children's event)	£1,000
Misc. to include: -	£2,230
Maintenance & running costs of lawnmower/trimmer	150.00
Electricity for all 4 Defibrillators	80.00
Highways Project (Llawhaden)	1000.00
Playing Field Upkeep	1000.00
<u>Sub total</u>	<u>2230.00</u>
<u>TOTAL</u>	
	<u>£7,500</u>

7. Correspondence

- Solva Care Annual Report 2020-2021 (previously emailed) – tabled.
- One Voice Wales (OVW): Amended version of the model Informal Resolution Protocol – noted.
- OVW: Keep Wales Tidy Packages – Starter package (fruit & herb garden) & Development package (food growing garden) – Tabled.
- OVW: Active Travel Plans Consultations – noted.
- Welsh National Sheepdog Trail 2022 – donation request – no donation would be made on this occasion.

8. Planning

- Great Canaston Farm, Canaston Bridge: Proposed conversion of two existing barns and provision of new structure to form new farm shop and Café with associated external works (SP/21/0467/FUL) there were no known objections to this application.
- Canaston Oaks, Canaston Bridge: Extension to dwelling (21/0666/PA) – there were no known objections to this application.

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9. Points of interest raised by the County Councillor.

- a. PCC had successfully applied to the UK government's Levelling up fund and will be awarded £17 million. They had also successfully applied to the Community Renewal fund and will receive £2.9 million.
- b. Di is encouraging them to apply to the Shared Prosperity Fund for Education, so fingers crossed this would be successful, to give Education in Pembrokeshire the boost it needs.
- c. The Planning Inspector for PCC had been in touch regarding Gelli Woods. They advised that there appeared to be a dozen sites where the ground had been levelled and cleared, there were no further remarks as their investigation was still at the information gathering stage at present.

10. Any Other Business

- a. Llawhaden resident's request for a Grit Bin at Rock Hill & Gelli (SA66 7HR) - it was agreed the clerk would arrange for the Grit Bins to be ordered through PCC.
- b. Pembrokeshire County Council (PCC): VIP Opening Event @ No5 – 12th November @ 15:00hrs, Unit 5, Riverside Shopping Centre, Haverfordwest – noted.
- c. Traffic calming signage: has been purchased to encourage careful driving through the villages. All councillors agreed to erect the signage. Hugh presented an invoice totalling £121.80, it was agreed to pay by all councillors present. Proposed by Victoria and seconded by Tim.
- d. Castleview Residential Home, Llawhaden: has now closed. The councillors have not been made aware of any plans for its future use but hoped that all necessary regulations and applications would be applied for in due course, if there is to be a change of use.

11. Next Meeting

The next meeting will be held on Wednesday 1st December 2021 at 20:00hrs, venue to be confirmed, and in line with Covid-19 restrictions.