

SAUNDERSFOOT COMMUNITY COUNCIL



Minutes of the General Meeting of The Saundersfoot Community Council held on Thursday 4th November 2021. This was a hybrid meeting - Councillors met within the Regency Hall with a live link to enable members of the public, and any Councillors who preferred to attend virtually, via Zoom. (These arrangements are in line with the current Government imposed Covid 19 Restrictions).

This meeting was open to members of the public via a live Zoom link.

Present - In person- Cllrs D Ludlow (Vice Chair), P Baker (County Councillor), R Hayes MBE, S Boughton Thomas, M Williams BEM, T Pearson and the Clerk

Present – Remotely via the live link – Cllrs, A Upham and three Members of the Public

Meeting commenced at 18.00

Prior to the commencement of Standing Orders there was a short presentation made by Mark Flaherty, Treasurer of the Rory Rogers Memorial Park Committee

In the absence of the Chair, Vice Chair Cllr Ludlow thanked Mark for an informative presentation and that the contents of such will be considered later in the meeting as an Agenda Item.

Mark Flaherty thanked Councillors for their time and left the meeting.

2021/12 152 Apologies for Absence - M Wainwright (Chair), B Cleevely, N Sefton, L James

It was agreed for Cllr Ludlow to Chair the meeting in Cllr Wainwrights absence.

2021/12 153 Chairman's Report – Emailed to the Clerk and read out in the meeting

The Clerk read out Cllr Wainwrights report, which was received via Email prior to the meeting:

On Thursday 11/11/2021 I laid crosses on the War Graves in St. Issell's old grave yard, assisted by Councillor Williams BEM, also thanks to Councillor Baker for his assistance regarding the location the graves.

On Sunday 13/11/2021 a wreath was laid at the Cenotaph and a Roll of Honour was read out and the last post was played to commemorate the ending of World War II.

I would like to emphasise the hard work and enthusiasm of Cllr. Williams BEM in putting up the Christmas lights, as without him it would be a pretty dark Sensory Garden.

2021/12 154 To Receive any Declaration of Interests as per the Code of Conduct

Cllr Boughton-Thomas declared a personal and prejudicial interest in any matters appertaining to the Regency Hall/Library – Cllr Boughton Thomas is Treasurer to the Regency Hall. Cllr Boughton Thomas has been granted a Dispensation by Pembrokeshire County Council - Standards Committee to speak, but not vote, on any matters relating to the Regency Hall/Library.

Cllr Upham declared a personal interest in any matters appertaining to the Regency Hall/Library – Cllr Upham is a Trustee of the Regency Hall

Cllr Baker declared a personal interest in any matters appertaining to the Library - Cllr Baker is also County Councillor and Pembrokeshire County Council is the Agreement holder for the library

Cllr Baker declared a personal interest in all planning matters, as he is an appointee to the PCNPA Development Management Committee

Cllr Baker declared a personal interest in matters relating to Christmas lights, as he is the SCC representative to Saundersfoot Chamber for Tourism.

Cllr Ludlow declared a personal interest in agenda item 2021/12 160 as Cllr Ludlow occasional carry's out painting works for the applicant.

Cllr Ludlow declared a personal interest and any matters appertaining to the wheel park as Cllr Ludlow's wife has attended meetings regarding the Wheel Park.

2021/12 155 To Receive the Minutes of the Meeting Held on the 4th November 2021

Cllr Baker proposed that the Minutes for the meeting held on the 4th November 2021 be signed as a true record; Cllr Hayes MBE seconded the proposal with all Cllrs in full agreement.

2021/12 156 Matters Arising from the Minutes – Information Only

2021/11 140 Play Park Report

The Clerk advised the Council that Saundersfoot Community Council had been successful in securing two communication boards, one for the play park and one for the MUGA.

2021/12 157 To receive the Minutes of the Extraordinary Meeting held on 18th November 2021

Cllr Baker proposed that the Minutes for the meeting held on the 18th November 2021 be signed as a true record; Cllr Williams BEM seconded the proposal with all Cllrs in full agreement.

2021/12 158 Matters Arising from the Minutes – Information Only

The Clerk advised that both companies had been informed of the Council's decision and further information was awaited from the company who will be undertaking the job evaluation for the clerk and handyman, on behalf of the Council.

2021/12 159 Account(s) for Payment and to consider the Bank Reconciliation

Following consideration of the information presented to the Council; Cllr Boughton-Thomas proposed that the bank/cashbook reconciliation be accepted as a true and accurate record of the Council's accounts, Cllr Hayes MBE seconded the proposal with all Councillors in full agreement.

Cash Flow November 2021		
Balance	£ 77,291.29	B/F
Payments made	£ 32,480.09	
Payments received	£ 10,000.33	
	£ 54,811.53	C/F
Play Park	£ 14,789.69	
Council	£ 40,021.84	
Cemetery	£ 11,533.00	
	£ 54,811.53	

2021/12 160 Planning Application(s) Received

A	NP/21/0643/FUL	Christkindl, High Street, Saundersfoot, Pembrokeshire, SA69 9EJ	Raising of ridge by 1.9m, glazed western gable head with recessed balcony at third storey level, dormers and rooflights, associated works
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Following consideration of all the information provided by the Planning Authority Saundersfoot Community Council agreed that it does not have any objections regarding this planning application. The Clerk confirmed that no correspondence regarding this application had been received from members of the public.

The Council support this planning application noting that the majority of the proposed works are to be undertaken to the rear of the property with very little impact on the overall view from the village.

2021/12 161 Licensing Application(s) Received – None

2021/12 162 Consideration of Correspondence Received

- Email received from Cllr M Saunders advising that she wishes to resign as Councillor to Saundersfoot Community Council. The Clerk.
- Email received from a member of the public regarding the land in the ownership of the Council being considered by the Council to house a wheel park - All Councillors confirmed that they had received a copy of this Email.
- Various Consultations Emails to all Councillors.

2021/12 163 To receive County Councillor's Report

County Hall matters

The various elements of the County response to the Covid pandemic are still in place and operating – Gold Command, IMC and Guidance / Enforcement were necessary, the new variant is being monitored, regular briefings attend by PCC Leader and Welsh Government.

The County Budget setting is in preparation but final settlement information from Welsh Government is not expected until late December, current calculations are predicting an £18 million shortfall in funding.

Ward matters

Cllr Baker shared that there had been two informative meetings held recently – Active Travel and Town and Community Council Forum, Saundersfoot CC need to be engaged in these meetings.

The ongoing saga of the water leak in Church Terrace is being resolved with PCC StreetCare Officers liaising with and chasing Welsh Water to attend (there are no barriers to a further road closure to be applied for).

PCC Engineers are working on the proposals for Cambrian Terrace and Milford Street – this will allow Café Culture, Blue Badge spaces and a new bus shelter in a newly reconfigured road space.

Cllr Baker also confirmed that he has signed off a number of Traffic Orders to install double yellow lines at Ragged Staff and the entrance to Swallow Tree Woods and an amendment to the Seasonal Parking on the Glen, all three would now be subject to consultation.

2021/12 164 To Receive Any Reports from Working Parties Including -

Cllr A Upham – Library 2022/2023 Working Party

The Library Working Party met, prior to this meeting, – present Cllrs Upham, Baker and Boughton-Thomas. During the meeting an Email was forwarded to the members of the working group with information regarding three proposals, put forward by Pembrokeshire County Council, for consideration as the arrangements to ensure that Saundersfoot Library service continues through 2022/2023.

Following consideration of all three proposals by the Council, Cllr Upham proposed that Saundersfoot Community Council's financial arrangement remain unchanged for the 2022/2023 season, volunteers be trained ready for 2023/2024 onwards and further consideration to the 2023/2024 onwards financial arrangements.

The Proposal as received from Pembrokeshire County Council:

The Library opens:

- 12 hours a week, using paid Pembrokeshire County Council library staff
- PLUS opens for additional hours using Volunteers

Note:

- the latter would be directly managed by Pembrokeshire County Council
- this option would only be possible for a maximum of one year, ending on whatever date the separate charitable group is established, at which point the volunteers could transfer across from Pembrokeshire County Council to the charitable group.
- If the latter is not established by 31st March 2023, the arrangement would come to an end

The cost of such - Circa £10-11,000 for the financial year 1/4/2022 – 31/3/2023

Cllr M Williams BEM – Grounds Working Party

Grounds Working Party

- Almost all the daffodils have been planted.
- Thanks to Cllrs. Upham and Hayes MBE as well as Lynda Titterton, Joan Nichols and Carol for planting all the spring bulbs and pruning the roses.
- As the Rotary Club are struggling to plant their 3000 crocuses, I agreed to take a 1000. Lynda and I planted half of them by the Saundersfoot sign at the entrance to Whitlow. Will plant some by the police station next week and Debbie Ludlow has agreed to take the remainder and fill up the containers in the village. Will also give her the few daffodils that remain.
- The trimming of the Holm Oaks has been delayed until the new year because Smart Gardens assisted us with the Christmas lights.
- A price for the re-planting of the hanging baskets has been received from Sandy Hill Nursery which is the same as the one from Pembrokeshire County Council. Pembrokeshire County Council were content that the County Council baskets were filled by 3rd party suppliers. Cllr Baker asked if the same service could be considered for the two flower towers.

Cllr Williams proposed that, for 2022, Sandy Hill Nursery plant the 16 hanging baskets for distribution within the village; Cllr Pearson seconded Saundersfoot Community Council will all Cllrs in full agreement.

Christmas lights.

- Smart Gardens worked with me on Monday, November 22nd. They trimmed the bushes in order to put lights on them and put lights on the various trees and bushes. They also helped complete a third of the main tree.
- I was informed by ETTS – Raised platform contractors - that three of their staff would work with me on the 24th, starting at 9am. One of their staff arrived at 10.20am whilst the other two were up at the St. Brides. At 2.15pm until 4.15pm all three were there but failed to finish the tree as their cherry pickers could not reach the back of the tree. In a phone call on the Saturday their solution was to unhook the tension wires and spin the tree. I consulted with Dan of Pembrokeshire Engineering who advised against it.
- Unfortunately, the two new stars have not been put up as WD Griffiths haven't cemented the sleeves for the posts. The hoardings are still up.
- As regards the lights in the Sensory Garden, Steve (Harbour) has been very supportive. After the lights on the pergola were pulled down twice, The contractors kindly placed

fencing there. They have also experienced intrusions into their compound and the perpetrators could get in, without being seen, via the back of the Sensory Garden.

- As the Coal Office did not have an electrical supply it could not attach the Nordic Sun. I thought it would look nice outside the Regency Hall and our Chair agreed. I was pleased that they agreed to display it.

Cllr Baker – EE Mast task and Finish Group

- The EE Mast has been installed and Harlequin have advised that the service would be commissioned by EE/BT Openreach by Spring 2022
- The play park safety barrier, which was damaged during the mast installation process, has been replaced.

2021/12 165 To Receive Reports from Council Representatives - None

2021/12 166 To consider the opening of the Play Park

Cllr Ludlow confirmed that:

- There is only one board left to be displayed in the park. This will be completed tomorrow (Friday)
- £1,355 handed to the Clerk, for banking, in sponsorship of the boards displayed in the park
- The initial safety inspection has been carried out and the park passed for opening to the public
- The artificial grass has been replaced as agreed with Sunshine
- Will Lewis of West Coast Maintenance will kindly pressure wash the park and roadway tomorrow (Friday) to ensure it is looking its best for the opening. This will be carried out free of charge for the benefit of the Community.
- Thanks to Jez Beynon, Steve Noyce and Will Lewis for all their help, supplying of materials and time (all given free of charge)
- The Clerk confirmed that insurance is in place for Public Liability and replacement of play equipment/fencing
- The opening will take place 10am Saturday (04.12.2021).

2021/12 167 To receive an update regarding the Christmas Lights within the Sensory Garden and Village

This was covered within Cllr William BEM's report 2021/12 164

2021/12 168 To consider the implications when talking confidentially in a meeting during closed session

It was brought to Councillor's attention that a conversation, which took place in Private and Confidential meeting conditions, had been discussed away from the meeting. Cllrs were reminded of the Code of Conduct which all Councillors are duty bound to abide by.

2021/12 169 To consider Saundersfoot Community Council taking the lead in promoting new candidates for Cllr's

Cllr Baker proposed that a Task and Finish Group be formed to promote interest in the Community in becoming a County or Community Councillor. Welsh Government and Pembrokeshire County Council are actively promoting "diversity in democracy" with initiatives to encourage all sections of the Community to consider becoming Councillors. At the recent Town and Community Council Forum One Voice Wales, PAVS and Pembrokeshire County Council shared that they have all produced literature and Social Media content which will be made available. Saundersfoot Councillors themselves should take an active role in sharing the message. Taking into account the possible addition to the Community Council of youth representative, which has already been promoted in some Pembrokeshire Town Councils; Cllr Ludlow seconded the proposal with all Cllrs in full agreement.

2021/12 170 To discuss the 2022/2023 Budget and Precept

It was agreed that this agenda item be carried over to the January 2022 meeting.

A meeting of any Councillors, who would like to attend, to take place on the 5th January 2022 at 3pm to formulate a draft budget to be presented at the January 2022 meeting.

2021/12 171 To consider Council Correspondence being shared with Fellow Councillors and the Clerk

It was agreed that this agenda item be carried over to the January 2022 meeting.

2021/12 172 To consider the information gained from the presentation given by the that Mark Flaherty, Treasurer of the Rory Rogers Memorial Park and the possible formation of a task and finish group

A discussion took place regarding the presentation and the request to Council to consider permitting the above group to install a wheel park on land known as the old putting green, funded by donations and grants applied for by the group.

It was noted that several other parties have requested the Council to consider this land to be used for various other projects to benefit the community of Saundersfoot.

Cllr Ludlow proposed that a Task and Finish be formed, to include members from each interested party, to discuss and consider a possible combined project taking all requests into consideration; Cllr Williams BEM seconded the proposal with all Cllrs in full agreement.

It was agreed that the initial meeting will be for Councillors only with the invite to other interested parties to join the following meetings.

2021/12 173 Next Meeting – To consider the arrangements for the next meeting, taking into account any changes in the Government Imposed Covid 19 Restrictions regarding the holding of meetings. Cllr Ludlow proposed that, prior to attending any face-to-face meetings, all persons attending such should carry out a Lateral Flow Test prior to attending and only attend if the result negative; Cllr Boughton-Thomas seconded the proposal with all Cllrs in full agreement.

Should the result be positive the current Welsh Government guidelines should be followed.

It was confirmed that, at this point in time, tests are free of charge and available from Chemists and on line from the GOV.UK website.

Meeting closed 20.17