

PENALLY COMMUNITY COUNCIL CYNGOR CYMUNED PENALUN

Minutes of the General Meeting of the Penally Community Council held remotely on **WEDNESDAY 10th November 2021**, via Zoom at 6.00 pm.

This meeting of Penally Community Council meeting was open to members of the public via a live Zoom link

Present: Cllrs S Snow (Chair), J D'Arcy, J Rilstone, O Duckett, E Hooper and J Williams-James

In attendance –Cllr Jon Preston (County Councillor), Mrs H Mackie and The Clerk

Meeting started at 18.02

2021/11 78 Apologies for Absence - Cllr M Neal (Vice chair)

2021/11 79 To accept Any Declarations of Acceptance of Office

Cllr Mackie read and signed the Declaration of Officer as Councillor to Penally Community Council. Cllr Snow welcomed Cllr Mackie.

2021/11 80 To receive any personal and prejudicial Declaration of Interests

Cllr Duckett declared a personal and prejudicial interest in agenda item 2021/11 85 A – Cllr Duckett is the applicant

2021/11 81 To Receive the Minutes of the Meeting Held on the 13th October 2021

Cllr Williams-James proposed that the Minutes of the meeting of Penally Community Council, as presented to the Council, held on 13th October 2021 be signed as a true record of the meeting; Cllr D'Arcy seconded the proposal with all Cllrs in full agreement.

2021/11 82 Matters Arising from the Minutes – Information Only - None

2021/11 83 Account(s) for Payment and Bank Reconciliation

<u>To Be Presented</u>			
10.11.21	1897	M Priestley - Wages October	£ 238.97
10.11.21	1898	Smart Gardens - Cuts October	£ 410.00
10.11.21	1899	British Legion - Poppy Wreaths (x2)	£ 75.00
10.11.21	1900	Wooden Posts to Village Pump Area	£ 328.00
			£ 1,051.97

Cllr Hooper proposed that the above accounts be paid in full; Cllr Rilstone seconded the proposal with all Cllrs in full agreement.

Cash Flow for October 2021

Balance	£ 15,557.65	B/F
Payments made in October 2021	£ 883.51	
Income during October 2021	£ -	
	£ 14,674.14	C/F

Cllr Williams-James proposed that the finances, as depicted within the report, show a true record of Penally Community Council's finances; Cllr D'Arcy seconded the proposal with all Cllrs in full agreement

2021/11 84 To review the 2021/2022 Budget

All Councillors confirmed that they had received a copy of the Council's budget including the projected end of year figures. It was concluded that there are no changes to be made to the budget.

2021/11 85 Planning Application(s) Received

Cllr Duckett left the virtual meeting room

a) 21/0654/PA Erection of 1 x bed cabin for holiday let accommodation Flemish Heights, PENALLY, Tenby, Pembrokeshire, SA70 7PZ

It was noted that the Planning Notice was not displayed until a few days before the Public Consultation period ended and also that the applicant appears to have covered such Notice up with a home produce stall (this has been backed up with photographic evidence). The Planning Authority to be advised of such.

Following consideration of all the information provided by the Planning Authority and the number of concerns regarding this application received by the Members of the Public, Penally Community Council voted (a majority vote in favour with one abstention) to request that the Planning Authority refuse this planning application with the following considerations:-

- Overdevelopment of the plot – it was noted that the plans submitted were historic and did not depict the plot as it currently is.
- Parking and access issues – This plot is accessed via a privately owned and maintained road – the applicant, within the documentation, advises that they own half of the road outside their property and visitors could park on the road – Objections to this have been raised by a number of neighbours who also own the road. The plot itself only offers spaces for two cars.
- Amenities – There is a tree within the proposed site which is protected by a TPO – although the tree is not to be removed the works are within a very short proximity of the tree roots.
- This proposed property will be visible and impact on the skyline.
- The proposed materials – Concerns were raised that the proposed materials for the roof would reflect sunlight with reflections imposing on neighbouring properties.

Penally has had several applications relating to structures being built within gardens. This is considered to be over development and therefore the community council do not encourage back garden development. Penally Village already has a significant problem regarding lack of parking for existing properties; Penally Community Council therefore do not support this application.

Cllr Duckett returned to the meeting

b) 21/0415/PA Proposed Replacement Dwelling and conversion of existing outbuilding to Workshop/entertainment/games room Sea Cliff, Strawberry Lane, PENALLY, Tenby, Pembrokeshire, SA70 7QA

Following consideration of all the information provided by the Planning Authority and the concerns raised regarding this application, received by the Members of the Public, Penally Community Council voted (a majority vote in favour with one abstention) to request that the Planning Authority refuse this planning application with the following considerations:-

- Access - the access and egress to this site is only possible via a privately owned, narrow, and poorly maintained track. This track does not have any foundations and is unstable in many areas and will therefore not support large demolition or construction vehicles.
- Historical interest of the site - The existing farm buildings are arranged around a yard. These are a key feature of the landscape and an important part of Penally heritage and history.

2021/11 86 To consider the Pre-planning public consultation for the proposed development at Greatwedlock Farm, Gumfreston, Pembrokeshire, SA70 8RB

Following consideration of all the information provided, Penally Community Council do not have any concerns regarding this consultation. The one consideration that the Council would like raise is whether additional onsite parking could be provided.

2021/11 87 Licensing Application(s) Received

None as of 5th November 2021

2021/11 88 Consideration of Correspondence Received

- Email sent to all Councillors advising of the current training opportunities being offered by One Voice Wales.
- Planning Notice received from Pembrokeshire County Council advising that Planning permission for Hillside has been conditionally approved.
- Email received requesting confirmation as to how Penally Community Council can work towards reducing its carbon footprint. The Clerk to liaise with Cllr D'Arcy and take Cllr Jon Preston's report into account, and write a suitable response.

2021/11 89 To receive County Councillor's Report

Footpath extension on the by-pass up-date

The Network Engineer at PCC who was overseeing this project is no longer in post and a replacement for the South of the county has been appointed. I think its fair to say that there has been a lack of continuity during the changeover period. However, discussions have been had the scheme Engineering Works Manager who confirmed that a works order ticked has been raised for this project, but it has yet to be programmed into the schedule of works. It is hoped that the job can still be carried out during the current financial year. A progress meeting has been arranged for this week to discuss the programme so I will be in a better position to update council at our next meeting.

Green Infrastructure action plan

During the summer months PCC have been extending the planting of wildflowers in public areas. A good example of this is on the new by-pass at New Hedges. I met will Cllr. Phil Baker during the works where we discussed the seeding of wildflowers on the verge between the cycle / footpath and the carriageway. Due to the very mild autumn weather some flowering has already occurred. This ties in with the Pembrokeshire Green infrastructure action plan which is about developing a network of natural and semi-natural areas and features that contribute to the quality of the environment. This can include parks, open spaces, playing fields, beaches, coastlands and woodlands, as well as street trees, allotments and private gardens. It also includes streams, rivers, ponds, green roofs and walls. The purpose of the plan is to support green infrastructure improvements within key Pembrokeshire settlements. It can be used by public, private and voluntary sector bodies, including community groups, to help bring forward the project proposals. With Tenby being one of the key area's and Penally being a separate settlement (but technically sharing the same postal area) I have presented a case for Penally to be included in any available support or funding streams.

PCC staffing shortfall

The local authority continues to face challenges with recruitment, this has been particularly evident in the Planning Department. Despite Pembrokeshire being a desirable place to live and work, the main obstacles that seem to be preventing the authority from attracting suitable candidates to fill key vacancies are driven by salaries and career progression expectations. Having the lowest council tax in Wales can have practical drawbacks. Not being able to compete with many other authorities who are able to offer more attractive employment packages makes recruiting the right people difficult. Much of the planning work is currently being covered by a

small and hard-working team but there can be delays in non-essential services provided by the planning department. This will be the case until such a time as the existing vacancies can be filled.

New CEO

I have now had a face to face (virtual) meeting with the new Chief Executive Officer Will Bramble. It was a valuable hour where I was able to feedback some of the ongoing problems we have encountered. Poor communication, delays in response, reduction in services and the frustrations experienced in planning matters are just some of the points I have raised. Mr. Bramble is planning on visiting all Pembrokeshire communities over the coming months, so there may soon be an opportunity for councillors to meet Mr. Bramble.

2021/11 90 To Receive Any Reports from Working Parties

Cllr Snow – On behalf of the Grounds Working Party

Cllr Snow proposed that an extra cut of the Council owned grass is carried out during December 2021; Cllr Williams-James seconded the proposal with all Cllrs in full agreement.

Cllr Snow on behalf of the Finance Working Party

Cllr Snow confirmed that there will be a meeting of the Finance Working Party to compile a draft 2022/2023 budget to be considered by the Full Council at the December 2021 meeting.

2021/11 91 To Receive Reports from Council Representatives - None

2021/11 92 To consider the possibility of Penally Community Council assisting the Penally Village Hall with providing WiFi to hall users

Cllr D'Arcy advised the Council that the infrastructure is moving forward but there is still no indication as to the ongoing cost of the WiFi connection. It was agreed that this heading will be included in the appropriate meeting.

2021/11 93 To finalise the arrangements for the Remembrance Service

Cllr Snow confirmed that all arrangements have been finalised for the service and all Wreath Layers have received their wreaths.

The Remembrance Service will commence at 10.45am

Meeting closed 19.06