

At a meeting of Jeffreyston Community Council held online on Monday the 4<sup>th</sup> of October 2021 at 07.30 pm

**Present:** Chairman: Mrs M Rogers, Vice Chairman: Mrs S Maccreath, Councillors: Mrs A Morgan, Mr P Overall, County Councillor: Mr J Williams

**In Attendance:** Clerk: Mrs M Overall

**41/21 Chairman's Welcome:** Chairman, Mrs M Rogers extended a warm welcome to all present.

**42/21 Apologies for absence:** Councillor Harris resigned prior to the meeting  
**Resolved:** that the Clerk commences the process of advertising a 'Casual Vacancy'

**43/21 Declarations of Interest:** None received.

**44/21 Minutes of the Last Meeting**

**Resolved:** *That the minutes of the last meeting of the Council held on the 6<sup>th</sup> of September 2021 be confirmed and signed by the Chairman as a true record*

**45/21 Receive Clerk's Update**

**(a) Clerk/RFO Vacancy** – Clerk asked to re-advertise and extend the deadline for applications to 01.11.2021

**(b) Replacement signs – SA68 ORG** New signs had been recently installed by PCC

**(c) Road safety A4075** – Email sent to Highways Dept, as the PCC Traffic Team has previously undertaken review work along the A4075

**46/21 HSBC Bank Charges** – Clerk had established that the JCC bank account has been reclassified as a 'Charitable Account' and as such, we will be charged a monthly maintenance fee alongside charges for credits and debits to the account.

**Resolved:** Clerk was asked to contact Lloyds, Barclays and Santander to establish what terms they offer -with a view to changing banks.

**47/21 Remembrance Day 2021** – Discussion on whether we utilise the poppy wreath from last year and make a financial donation to the Royal British Legion. This would save it from going to landfill.

**Resolved:** Enquiries are to be made in relation to the condition of the existing wreath.

**48/21 Correspondence**

- Keep Wales Safe Campaign – Latest Guidance
- Hywel Dda Engagement – "Changing for the Future"
- Visit Pembrokeshire – New Brand
- Pembrokeshire Versus Arthritis - Update
- Facebook Market Place – Scam Warning
- National Lottery Community Fund – "Together for our Planet"

- Local Taxes for 2<sup>nd</sup> Homes & Self Catering Accommodation Consultation
- National Lottery Webinar – Local Places for Nature / Community Woodlands
- Public Services Ombudsman for Wales (PSOW) – seeking views on proposed changes to the Guidance on Good Administration Practice
- SLCC National Sector Survey
- OVW - Farmer / Landowner Survey
- All Noted

**49/21 Planning Matters:** None received

**For information purposes** - Publication of New Technical Advice Note (TAN) 15 & Flood Map for Planning - **Noted**

**50/21 Financial Matters:**

(a) HSBC Account Balance as at 20.09.2021 .....	<b>£3195.07</b>
(b) September Wages .....	146.90
Reimbursement of advert costs (Clerk Vacancy)	<u>57.60</u>
	<b><u>£2990.57</u></b>

(c) Standing order to be set up for monthly payment of Clerk's wages

(d) Request for financial assistance from Tenovus Cancer Care & Cymdeithas Yr Iaith

**(e) Audit Wales Update on Accounts for Year End 31.03.2021**

Account and Audit Wales Regulations 2014 requires that by the 30/09/21, JCC publishes its' Accountancy Statements for the year ended 31/03/21 together with any certificate, opinion or report issued by the Auditor General. However due to the impact of COVID-19, the Auditor General has not yet issued an audit opinion / certificate.

**Resolved:** Members unanimously approved (b) all payments and (c) the set-up of a standing order for wages

**Resolved:** The requests for assistance (d) did not meet the council's grant criteria and therefore, not supported

**Resolved:** Clerk had published the Accounting Statements (e) on the Council's website by the 30.09.21 along with the explanatory notice in relation to the delay in the issue of the Audit Certificate

**51/21 Highway Matters:**

- Potholes - Report of very bad potholes in the road between Wren's Nest SA68 ORT, past Moory Park to Market Gate Farm. **Resolved:** Clerk to report to PCC

*MR.*

- A resident had expressed concern to a Councillor over visibility and a 'right of way' issue at the crossroads on the road between Yerboston to Jeffreyston – **Resolved:** Members discussed in detail and concluded that changes to highways is not within the power of the Community Council.
- Information Board, Jeffreyston Village – Clerk advised that the board was currently on the ground after the wooden legs had collapsed. **Resolved:** Board to be collected for assessment

#### 52/21 Other matters or items for the next Agenda

- Attendance & Apologies – A reminder that if a member fails to attend six consecutive meetings, the member ceases automatically to be a member of the council. It is also important to record the grounds upon which apologies for absence are tendered in order to approve/not approve – to prevent a casual vacancy arising. - **Noted**
- Queen's Platinum Jubilee – Members agreed that it would be good to mark the event in some way, suggestions include The **Queen's Green Canopy (QGC)**, a unique tree planting initiative created to mark Her Majesty's Platinum Jubilee in 2022 which invites people from across the UK to "Plant a Tree for the Jubilee ". Enquiries to be made with St Oswald's school to see whether we can work together to commemorate the Jubilee. – **Item for next Agenda**
- Community Noticeboards – Clerk reported that somebody had defaced a child's NHS poster displayed on the noticeboard at Cresswell Quay. She also advised that in the past, important Audit notices had disappeared. All agreed that this was not acceptable, and it may be time to fit a lock – **Item will be included on the November Agenda**
- Budget Discussion – Time to discuss the budget for 2022/2023 – **Item will be placed on the November Agenda**

#### 53/21 Approve Date of Next Meeting

The next scheduled meeting will be held online and proposed for **Monday the 08<sup>th</sup> of November 2021 @ 7.30pm**

The Meeting was declared closed at 20.56 pm.

Signed: Chairman Mona Rogers

Date: 10/11/21