

# JEFFREYSTON COMMUNITY COUNCIL

Clerk : Mrs Marie Everall  
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Collinsford Cottage  
Jeffreyston, Kilgetty  
SA68 0RX

02<sup>nd</sup> November 2021

Dear Members,

The **next meeting** of the Council will be held online on Monday the 8<sup>th</sup> of November 2021 at 07.30pm. All Members of the council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out below.

As per the provisions of the Local Government and Elections (Wales) act 2021, members of the public are entitled to attend this meeting and may obtain access codes from the Clerk on request.

Yours faithfully,

*Marie Everall*

Marie Everall  
Clerk

## A G E N D A

1. Chairman's Welcome
2. To note those present and receive / approve apologies for absence
3. Declarations of Interest
4. To receive and confirm the minutes of the Meeting held on the 04.10.2021
5. To receive Clerk's update report since the last meeting, to include
  - Standing Order for Wages
  - Potholes
6. To receive update on Bank services
7. To receive update on Clerk Vacancy
8. To receive update on Casual Vacancy
9. To receive update on the Information Board
10. To discuss the Queen's Platinum Jubilee / Plant a tree for the Jubilee
11. To receive update on the Community Noticeboards
12. To approve Bank Reconciliation / Receipts & Payments to 30.09.2021
13. To discuss provisional draft budget for 2022/2023
14. To discuss upcoming 2022 Election costs
15. To receive update on Remembrance Day 2021
16. To receive and discuss Correspondence / Consultations / Surveys received
  - Welsh Gov – Taxes on second homes – closing date 17.11.2021
  - Welsh Government – Coronavirus updates
  - OVW – Webinar training programmes
  - Dyfed-Powys Police and Crime Commissioner's public consultation
  - One Voice Wales - News Bulletin
  - Community Cohesion Officer – Hate crime week
  - Community Cohesion Officer - Flu and COVID-19 Vaccines

- Community Cohesion Officer -Pembrokeshire Volunteering Awards 2021
- Community Cohesion Officer - County Lines
- Community Cohesion Officer - West Wales Population Assessment 2022 survey
- Community Cohesion Officer - Home Energy Checks
- Community Cohesion Officer - Covid Pass Fraud
- Community Cohesion Officer – RNIB Visually Impaired Grants
- Community Cohesion Officer – PCC Letter of Consultation
- Community Cohesion Officer - DAF Partner Network Update Oct 2021
- OVW - Pembrokeshire Area Committee Meeting Thursday 28th October 2021 - emailed to councillors
- Councillor Smart Survey
- Active Travel Plans Consultations
- Pilot of Community and Town Councils Self-Evaluation Toolkit – Expression of Interest
- Welsh Government research into the role and remuneration of councillors in Wales.
- Consultation on Updating Earnings Thresholds for Council Tax Recovery
- Cynnal Cymru – Sustain Wales – Free Online Training Courses
- OVW - Welsh Government research into the role and remuneration of councillors in Wales - emailed to councillors
- OVW - COP Cymru 2021 – a toolkit for stakeholders - emailed to councillors
- Hywel Dda Health Board – Joint Statement re unprecedented demand on health and social care services across the area
- Solva Care Annual Report 2020 – 2021
- Older People’s Commissioner for Wales - Taking Action Against Ageism Training for Stakeholders
- Town & Community Councils Seminar 22.11.2021

**17. To consider Planning Matters**

None received to date

*Planning applications to be considered at the meeting can be viewed online by visiting the relevant planning authority’s website using the reference stated on the agenda.*

**(b) To consider any planning application received after publication of the Agenda**

**18. To receive and consider Financial Matters including approval of payments**

**(a) HSBC Bank Balance as at 20.10.2021**

**(b) Approve Payments**

- October Wages
- Royal British Legion

**(c) To consider any urgent payment of invoices received after publication of the Agenda**

**(d) Requests for donations – Welsh National Sheepdog Trials 2022**

**19. To consider any Highway Matters – None received to date**

**20. To note any minor matters (no decision required) or items for the next agenda**

**21. To approve date of next meeting (13<sup>th</sup> December – To be confirmed)**