

LLAWHADEN COMMUNITY COUNCIL
INCORPARATING LLAWHADEN, ROBESTON WATHEN, GELLI & BETHESDA

Minutes for the Community Council meeting held on Thursday 2nd September 2021 at 20:00hrs, at Llawhaden YFC and Community Hall.

Present:

Hugh Watchman (Chair)	Tim Simons	Samantha Hebblethwaite
Victoria Rabiya McAndrew	Tracy Watkins	Di Clements (County Councillor)
Samantha Philipps-Harries (Clerk)		

1. Chairman's Remarks

The newly elected chair, Hugh, welcomed everyone to the meeting.

2. Apologies for Absence

Apologies for absence were received from Catherine Hancock and Michael Barnes.

3. Declaration of Members Interests

There were not declarations of Members Interests.

4. Confirmation of Minutes of the Last Meeting – 1st July 2021.

The minutes of the meeting held on the 1st July 2021 were confirmed as a true record. Proposed by Victoria and seconded by Samantha H.

5. Matters Arising There From

- a. Highways Projects: Robeston Wathen, Bethesda and Gelli – update, invoices from Pembrokeshire County Council (PCC) for 10% of the project cost. An invoice totalling £1153.00, had been received from PCC for the community council's 10% of the project cost for Robeston Wathen and Gelli, it was agreed to pay. Proposed by Samantha H and seconded by Tim.
- b. Broadband Project Update: Broadway Partners (the chosen supplier for the project) were reaching out to residents throughout the ward to sign up to the project with no obligation.
- c. Playing Field, Llawhaden: Keep Wales Tidy correspondence/Local Places for Nature Officer: it was agreed that the project to enhance the facilities at the field would apply to the next Enhancing Pembrokeshire Grant Funding in the new year. Di advised the meeting that if we still planned to make a car park with in the field that there may be a need for planning for this. Tim had spoken to a local farmer, who would mow the field – however there may a need to employ someone to maintain the grass more often if this was required. It was felt that the One Voice Wales (OVW) Local Places for Nature Officer, may be the person to advise us further with this project.
- d. Defibrillator Gelli – including invoices for the defibrillator and electrician to install: an invoice from Welsh Hearts (supplier of the defibrillator and heated cabinet) totalling £1395.00 had been received. It was agreed to pay, proposed by Victoria, and seconded by Samantha H.

The electrician had fitted the heated cabinet and defibrillator to Isfryn in Gelli and an invoice totalling £85.00 had been received. It was agreed to pay, proposed by Tracy and seconded by Tim.

Signed: *Hugh Watchman*
Chair of Llawhaden Community Council

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6. Finance

- a. Estimated NatWest Bank Account balances as at 2nd September 2021:**

Current Account

Business Reserve Account

£1438.36

Opening Balance: £6947.42

2nd Precept Received £2500.00

£9447.42

Cheques not yet Presented:

Clerks Wages	£ 500.00
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HMRC £ 125.00

Mr Brian Twose	£ 23.75
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PCC (Highways)	£1153.00
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Dylan Harries	£ 112.00
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Electrician	£ 85.00
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Closing Balance: £7448.67

- b. Independent Remuneration Panel for Wales: Review of the Remuneration Framework for Community and Town Councils: Consultation on Proposals, & One Voice Wales (OVW) response 26/08/2021 – noted.**

- c. Budget reconciliation:

COMPARISON OF BUDGET 2020/2021 TO YEAR-TO-DATE ACTUAL SPEND

COMPARISON OF BUDGET 2020/2021 TO YEAR-TO-DATE ACTUAL SPEND			
as at 01/09/2021		ACTUAL	
	BUDGET	RECEIPTS/ SPEND	DIFF
<u>INCOME</u>			
Precept	£7,500	£5,000	£2,500
Other Income	£0	£0	£0
<u>TOTAL</u>	£7,500	£5,000	£2,500
<u>EXPENDITURE</u>			+ / -
Clerk's Salary	£2,500	£1,250	£1,250
Clerk's Expenses (Estimated)	£100	£0	£100
BDO Audit Fees (Estimated)	£300	£0	£300
Internal Audit Fees	£100	£112	-£12
Insurance	£200	£183	£17
YFC Hall Rent	£300	£50	£250
One Voice Wales Membership (SUBS)	£0	£101	-£101
Donations	£300	£0	£300
Printing Costs (for Newsletter etc.)	£500	£113	£388
Christmas Events (Lunch & Panto Transport)	£1,200	£0	£1,200
Misc. Including Green Llawhaden/Defibrillators/Highways Projects	£2,000	£1,302	£698
<u>TOTAL</u>	£7,500	£3,110	£4,390

7. Correspondence

- a. Operation London Bridge – Guidance for Community & Town Councils: advice of what is expected of the community council in the event of Her Majesty the Queen’s death – noted.

Signed: *Hugh Watchman*

Chair of Llawhaden Community Council

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- b. Pembrokeshire Local Development Plan & Pembrokeshire Coast National Park Local Development Plan 2 Joint Supplementary Planning Guidance – noted.
- c. Welsh Government Woodland Estate (WGWE) UKWAS Audit – tabled.
- d. Welsh Assembly Government (WAG): Briefing note: for community & town councils – multi-location meetings – noted.
- e. PCC: Active Travel Consultation Phase 2 – noted.
- f. WAG: Consultation on local taxes for second homes and self-catering accommodation (17/11/21) – noted.

8. Planning

- a. Coed Twyn, Gelli: Planning application for a tool & equipment store in conjunction with forestry work. (21/0216/PA) & notification of planning decision – conditionally approved.
- b. Canaston Oaks, Canaston Bridge: Discharge of conditions 6 (CEMP), 7 (Surface water drainage details) and 9 (External lighting details) of planning permission 19/1196/PA (Extension to existing accommodation business to include an enlarged dining room, toilets, parking area and serviced lodges). (21/0094/DC).
- c. Ben Y Mar, Canaston Bridge: Roof alterations to create additional living space at first floor level. Rear extension at ground floor level forming proposed orangery. (21/0326/PA).
- d. Land Known as Cwm Farm, Llawhaden: Appeal Decision – *the appeal is allowed, and it is directed that the enforcement notice be varied by extending the time for compliance by the deletion of “3 months from the date on which this notice takes effect” for requirements 1,3,4 and 5, and “4 months from the date on which this notice takes effect” for requirement 2 and substituting them with the words “Nine (9) months beginning with the day on which this notice takes effect” for each of the requirements (1. To 5.) within section 4 of the notice. Subject to the variation, the enforcement notice is upheld.* (APP/N6845/C/21/3271048).
- e. Sarnghwm, Bethesda: Retrospective Planning Application for storage building – unconditionally approved. (20/0945/PA).
- f. Llwynon, Llawhaden: Proposed extension to the side of existing bungalow comprising a family room/lounge, enlarged kitchen and front room. (21/0319/PA).
- g. Land at Cox Lake Farm, Robeston Wathen: change of use of land to include cross country equestrian training and event facility with associated access and parking – conditionally approved. (21/01/46/PA).

9. Points of interest raised by the County Councillor.

- a. Haverfordwest Interchange – PCC plan to develop the Haverfordwest bus station area, by demolishing the multi-storey car park and “joining up” the bus and train station for travellers.
- b. Footpath along to the church in Llawhaden - the dangerous tree had been made safe by PCC, and they are now to contact the landowner to put it right.
- c. Complaints had been received regarding the Heras fencing around the walled garden in Llawhaden.
- d. The new chief executive for PCC was due to start work on 6th September 2021.
- e. It appeared the inconsiderate lighting issue for Mr and Mrs Peters in Llawhaden had now been sorted.

10. Any Other Business

- a. Overnight parking at Village Green, Llawhaden: a resident had raised concerns of a “camper van” regularly parking in the area. It was agreed that the Llawhaden councillors would make a note of the registration of the van, and forward the information to the local Rural PCSO, for them to speak to the owner and discourage the use of the area as an overnight parking space.

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- b. Bus Shelter in Robeston Wathen (just off the Cannaston Bridge Roundabout), has a missing pane of glass. The clerk agreed to report this to PCC.
- c. Victoria advised that the gate on the entrance to the green in Llawhaden was rotting, she agreed to forward photographs to Hugh. He agreed find out if the whole gate needed replacing or just the rotten bar.
- d. A resident of Llawhaden was dismayed that dogs were allowed to roam and defecate on the land surrounding the old hospital. It was believed that there was paperwork outlining that no dogs should be allowed on the land, maybe Cadw (as the trustees), have a copy of the document? It was agreed to speak to the resident and find out if they held a copy of the said document.
- e. Residents of Llawhaden have been complaining about the inconsiderate parking of carers who attended to resident in the village. Hugh agreed to speak to the Care Agency concerned and ask them to park more considerable when in the village.
- f. Robeston Wathen Church Hall: had contacted Tim and requested the Community Council consider helping source a filing cabinet to store documents etc at the hall. The councillors agreed to donate up £100.00 towards a cabinet. The clerk agreed to contact the secretary of the Hall, Heather to advise of this decision.
- g. Newsletter – Autumn 2021: it was agreed to distribute this newsletter by mid-October. The clerk agreed to contact Llawhaden YFC in relation to the possibility of holding the Christmas Lunch this year. A flyer would be included in the newsletter to find out if eligible residents (over 60s) would be willing to attend in person on the day. Other items would be information relating to the defibrillators, parking in Llawhaden etc.

11. Next Meeting

The next meeting will be held on Thursday 7th October 2021 at 20:00hrs, at Llawhaden YFC & Community Hall, in line with Covid-19 restrictions.

As there was not further business the meeting closed at 21:35hrs.