

## **CYNGOR CYMUNED MANORDEIFI COMMUNITY COUNCIL**

Minutes of the meeting held at Newchapel Reading Room on Tuesday 12th of October 2021 at 7.45p.m.

### **75. PRESENT**

Cllrs – Mrs Elizabeth Hall (Chairman), Mr Aled Lewis, Mr Alan Ford, Cllr Alan Wilson, Mrs Lynda Williams, Mrs Pamela Parsons  
County Cllr John Davies  
Clerk

### **76. APOLOGIES**

All Present.

### **77. Minutes of the monthly meeting held on the 14<sup>th</sup> September, 2021**

Minutes of the monthly meeting held on the 14<sup>th</sup> September 2021 had already been approved remotely.

The Chairman signed the minutes of the September 2021 meeting as correct.

### **Matters arising from the minutes of the last meeting**

#### **78. Abercych Defibrillator update.**

The clerk had requested further information from Mr Matt Penfold regarding receipts for the replacement battery and pads, as required by the Council before taking over responsibility for the machine. As an answer had not been received before the meeting, the official handover is to be deferred.

**ACTION:** Clerk to correspond with Katharine Brookes, chair of the Abercych Hall Committee, regarding the handover of the defibrillator.

#### **79. Litter bin near the Cych Ford**

Cllr Ford reported that he has consulted with Richard Wilson regarding the placement of the bin. The exact placement has not been decided, but the bin will be bolted down so should withstand any flooding (although there may be escape of rubbish). Richard Wilson has stated that he will be responsible for emptying the bin.

#### **80. Penrhiw car park**

County Cllr Davies reported that the grass cutting had been carried out.

#### **81. Troedyrhiw update**

County Cllr Davies had established that the domestic waste present was within the curtilage of the property and therefore could not be referred to the County Council. Cllr Parsons reported that the new owners of the property had hired a skip and were clearing the rubbish.

#### **82. Newchapel Drains**

Cllr Lewis reported that he had cleared the drains outside his property. County Cllr Davies informed the meeting that the other drains in the village were on the list to be cleared by the County Council but there was only one gully emptier in operation so progress was delayed.

#### **83. Delivery of red litter bags to Cllr Hall**

Cllr Hall reported that she had received the bags and thanked the County Councillor.

## **Correspondence**

### **84. Traffic & Highways Community Works Fund application**

The clerk informed the meeting that the above application, to extend the footpath in Newchapel, had been unsuccessful, mainly because the Council had received funding for a project in 2019-20.

### **85. Leaving gift for retiring clerks**

Deferred until the end of the meeting

### **86. Invite to Clynfyw Visioning Event**

Cllr Parsons volunteered to attend the above event on Sunday 17<sup>th</sup> October at 2.30 on behalf of Manordeifi Community Council.

**ACTION:** Clerk to book Cllr Parsons in to the event

## **Financial Matters**

### **87. Balance as of 12/10/21**

Including all outstanding payments to be made at the meeting, but excluding donations - Treasures Acc £3,008.53p - noted.

### **88. VAT claim**

A claim has been made for £228.81 (including the new laptop) - noted.

### **89. Transfer of bank account to the new clerk**

Signatures required from two existing signatories. Papers to be signed at the end of the meeting.

### **90. Payment of £72 due to new clerk**

Fees for membership of the Society of Local Community Clerks (SLCC) - payment approved.

### **91. Payment of £399 due to County Cllr Davies**

Purchase of laptop on behalf of the Council – approved for payment.

### **92. Budget monitoring**

The clerk explained the figures relating to the expected expenditure to the end of the year and the likely final balance. Figures were based on last year's budget.

Cllr Lewis informed the meeting that he would not be requesting payment for cutting the grass bank by the bus shelter, which would have been £40. The clerk thanked Cllr Lewis for his generosity.

### **93. 2022/23 budget requirements**

The clerk explained the likely expenditure of the Council for the next financial year, including Councillor costs that could be claimed. The training costs for the clerk may be reduced if the Welsh Government Bursary Scheme is extended, but currently this only goes up to February 2022. The precept will need to be set at the next meeting of the Council so Councillors will need to consider the budget requirements carefully.

**ACTION:** County Cllr Davies to send out the precept table for all Community Councils in Pembrokeshire

**ACTION:** Clerk to prepare forms for Councillors to sign who do not wish to take their allowance.

#### **94. Donations to local bodies**

Declaration of Personal Interests: Cllr Hall, Newchapel Playing Field Committee and Newchapel Reading Room Committee; Cllr Williams, Newchapel Playing Field Committee; Cllr Lewis, Newchapel Reading Room Committee. The above Councillors did not participate in the decision to make donations to those bodies.

##### **Proposed by Cllr Wilson:**

£50 each to Newchapel Reading Room, Newchapel Playing Field, Abercych Village Hall, Abercych Senior Citizens, Cilfowyr Chapel and St David's Church – **approved.**

County Cllr Davies informed the meeting that Newchapel Chapel may be closing. Therefore it was resolved not to make a donation this year to Newchapel Chapel.

County Cllr Davies informed the clerk that there are template letters that can be used to accompany the sending out of cheques to the recipients of the donations.

**ACTION:** Clerk to send cheques to the nominated bodies as required

#### **95. County Councillor Report**

County Councillor Davies informed the meeting that a new Chief Executive had been appointed under difficult circumstances. There is also to be discussion shortly about the second home Council Tax premium which divides opinion. The Welsh Government are looking at the issue. The matter of grey bags for household waste will be raised as some areas are getting them delivered whereas others are not. However, overall the new scheme is working well and Pembrokeshire has an improving recycling rate.

Cllr Parsons passed on the information that the Royal British Legion will not be having door to door collections this year. County Cllr Davies informed the meeting that he had ordered a wreath in readiness for the Remembrance service.

**ACTION:** Clerk to send £25 to the Royal British Legion as payment for the wreath.

#### **[Item 85. Leaving gift for the retiring clerks]**

Cllr Lewis suggested purchasing an engraved slate to thank the clerks for their work. The wording to be in Welsh and the dates 1997-2021 to be included.

General agreement that this would be a suitable gift

The clerk informed the Council that it may not be lawful to use Council money to purchase gifts for individuals and was awaiting a reply from a senior clerk to clarify.

A budget of around £80 was suggested.

**ACTION:** Clerk to establish legality of using Council funds to purchase the gift. Clerk to obtain quotes for an engraved slate plaque.

#### **Any other business**

**96.** Cllr Parsons reported that Trees outside Pine Lodge, opposite Dan-y-Bryn in Abercych, are obscuring the street light and residents had complained.

**ACTION:** Clerk to contact County Cllr Davies regarding the issue

**97.** Cllr Parsons informed the meeting that Withybush hospital had closed its doors to visitors. Cllr Williams was able to report that most wards had now been re-opened to visitors.

#### **Date and venue of next meeting**

**98.** Monthly meeting Tuesday 9<sup>th</sup> November at Abercych Village Hall, 7.45pm

The meeting closed at 9.20