

PENALLY COMMUNITY COUNCIL CYNGOR CYMUNED PENALUN

Minutes of the General Meeting of the Penally Community Council held remotely on **WEDNESDAY 8th September 2021**, via Zoom at 6.00 pm.

This meeting of Penally Community Council meeting was open to members of the public via a live Zoom link

Present: Cllrs S Snow (Chair), M Neal (Vice chair), J D'Arcy, J Rilstone, and E Hooper

In attendance –Cllr Jon Preston (County Councillor) and The Clerk

Meeting started at 18.02

2021/09 47 Apologies for Absence - Cllrs O Duckett and J Williams-James

2021/09 48 To receive any personal and prejudicial Declaration of Interests

Cllr Snow declared a person and prejudicial interest in agenda item 2021/09 59 as the contractor carries out work for Cllr Snow

Cllr Neal declared a person and prejudicial interest in agenda item 2021/09 59 as the contractor carries out work for Cllr Neal

2021/09 49 To Receive the Minutes of the Meeting Held on the 14th July 2021

It was noted that the meeting was held on the 21st July 2021 and not the 14th July 2021– This was an error in the agenda – the draft Minutes reflected the correct date.

Cllr Neal proposed that the Minutes of the meeting of Penally Community Council, as presented to the Council held on 21st July 2021 be signed as a true record of the meeting; Cllr Rilstone seconded the proposal with all Cllrs in full agreement.

2021/09 50 Matters Arising from the Minutes – Information Only

21/0042/PA Penhoyle Manor, PENALLY - Proposed holiday lodges

Cllr Preston advised the Council that the Chairman of the Pembrokeshire County Council Planning Committee read the Penally Community Council's response to this planning application, a site visit was held and the Committee agreed that this application should be refused.

2021/09 51 Account(s) for Payment and Bank Reconciliation

		To Be Presented	
08.09.2021	1888	One Voice Wales - Membership	£ 158.00
08.09.2021	1889	M Priestley - Wages August	£ 238.77
08.09.2021	1890	Smart Gardens - August Cuts	£ 410.00
08.09.2021	1891	SCC - Broadband and Printer Lease (July & Aug) Apportioned	£ 15.14
08.09.2021	1892	Penally Village Hall (Finance Working roup Meeting)	£ 15.00
			£ 836.91

Cllr Snow proposed that the above accounts be paid in full; Cllr Neal seconded the proposal with all Cllrs in full agreement.

Cash Flow for July/August 2021			
	Balance	£ 14,211.99	B/F
	Payments made in July 2021	£ 2,492.43	
	Income during July 2021	£ 4,675.00	
		£ 16,394.56	C/F

Cllr Hooper proposed that the finances, as depicted within the report, show a true record of Penally Community Council's finances; Cllr D'Arcy seconded the proposal with all Cllrs in full agreement.

2021/09 52 Planning Application(s) Received

None

2021/09 53 Licensing Application(s) Received

None

2021/09 54 Consideration of Correspondence Received

- Planning Notices received from Pembrokeshire County Council regarding;
 - 11 Strawberry Gardens – first floor extension - Conditionally approved
 - Highcroft – First floor extension over existing decking etc - Conditionally approved
 - 24 Penally Heights – Erection of balcony - Conditionally approved
 - Hillside – Alterations and extension to first floor Refused
- Email received regarding Penally Community taking part in the Beacon Lighting for the Queens Platinum Jubilee celebrations – It was confirmed that Penally Community Council do not have a suitable location for such.
- Email received raising concerns regarding branches of trees located on the village green overhanging the Church. The Clerk advised that she had contacted Smart Gardens and was awaiting a response. Cllr Hooper further advised that the Church Group was meeting tomorrow (09.09.2021) and will be discussing the matter. Cllr Hooper will advise the Clerk accordingly.
- Email received from a member of public raising concerns regarding certain matters appertaining to a holiday let property in Penally – The Clerk advised the author that the Community Council are not able to advise on matters of purported unlawful behaviour nor civil matters. Cllr Jon Preston was made aware of the Email and has contacted the author direct.

2021/09 55 To receive County Councillor's Report

Local government boundary review

The Local Authority boundary reviews have been underway over the last four years. As I have reported previously the proposal for the Penally ward is that it becomes amalgamated with Manorbier and would lose its individual named ward status. I objected to these proposals at the time as they are primarily based on incorrect information in terms of the current ward boundaries. I have written to the Welsh Minister Rebecca Evans AS/MS again more recently to reiterate my original objection and to draw the ministers' attention to the significant growth that has taken place in the Penally ward due to two large residential developments in New Hedges. The minister has responded by saying she is grateful for the highlighting of concerns in respect of the proposal to combine Penally with Manorbier and noted the Commission had received representation about this proposal during the review process, as reflected within its Final Recommendations Report. However, no decisions have been made regarding the recommendations for Pembrokeshire. The minister's aim is to make decisions on each of the 22 boundary reviews by the end of September 2021. This would be to enable changes to be made in time for the 2022 local government elections.

Penally training camp

Councillors may have heard suggestions that Penally training camp is currently on the market for sale to develop as housing. However, there are no plans at this time to sell the site and it will remain a training unit for the Defence Infrastructure Organisation (DIO). Military bases all over the UK are constantly under review and it may be true that if Penally training camp becomes surplus to operational requirements then the sale of the land for development may be an option for the DIO to consider. I have asked the DIO to replace the 'Penally Training Camp' sign which

was previously visible from the main road to re-assure people that the camp is not in any form of transition.

Overnight camping

The increase in overnight camping in vehicles on private land not currently in use has been very evident this summer season. I have spoken with the lease holder who at the time was not aware of the vehicles parked on the land opposite the former DJ's night club. The lease holder has informed me that several requests have been made to the land freeholder to install gates across the old car park but to date, no work has been carried out, consequently the lease holder has no control of access. Council may wish to consider contacting the lease holder / freeholder to discuss possible solutions to prevent any future overnight camping on the site.

Planning enforcement

Two separate planning matters are currently under investigation by the planning enforcement team. In the case of a reported change of window, a permitted development enquiry was initially made by the property owner at the end of July. For information, a permitted development enquiry service deals with enquiries that seek to confirm that a proposed works does not need planning permission. For example, this could be the case when works fall within a class where the permission is granted by a statutory instrument (The General Permitted Development Order). Based on the evidence that was sent to me, planning enforcement have advised that it appears that the work carried out to date may be permitted development but will require a balustrade. The guidance on this section of permitted development states that a where there is no platform and no projection from the exterior of the building by more than 30cm would normally be permitted development unless it is installed on the principal elevation or would be within 10.5 metres of a boundary opposite the relevant side elevation. In this case, although there may well not be a platform and the balustrade is unlikely to project beyond the 30cm limit, the distance to the side boundary would appear to be an issue which means a planning application would be required. As I understand it a retrospective application has been or will shortly be made by the property owner. Unusual activity at a site off Strawberry Lane reported during March is also being investigated and all relevant information has been passed on to planning enforcement at PCC.

Fly-tipping

Two separate incidences of fly tipping at the public bin at Holloway Court bus stop have caused extensive littering on the main Penally road. On both occasions I have cleared up the mess and in doing so have been able to provide PCC enviro-crime team with some evidence to identify the origins of the waste. I would like to ask people to be vigilant and report any incidences of fly-tipping either to me directly or by contacting Pembrokeshire County council on **01437 775253** or by email: fly.tipping@pembrokeshire.gov.uk

Sandy Bear charity

I would like to thank Penally tradesman Mark Griffiths of Acorn House Clearance. Mark gave his time and resources to support Sandy Bear, a local children's bereavement charity. Mark collected a transit van full of old furniture and equipment from Sand Bear's office in Milford Haven and recycled the items at PCC's Waterloo Road re-cycling facility. Mark and I were able to approach PCC's director of Environmental Services to request that no charge was made to Acorn House Clearance for disposal of the items, which was approved. This provided Sandy Bear Child bereavement services with a first-class clearance service at no cost to the charity. Mark also commented on how helpful the team were at Waterloo in assisting him with re-cycling the items.

2021/09 56 To Receive Any Reports from Working Parties

Cllr Jenny Darcy on behalf of the Village Hall –

- The Village Hall Committee are working hard and following the advice being given to ensure that the hall is used in a safe manner.
- The Village Hall Committee are in the process of arranging to have Wi-Fi in the hall and if the Penally Community Council may be able to assist with the cost of such. This will be considered as an agenda item in October.
- Telephone call received regarding the continued parking of a vehicle which blocks an access road to Giltar Terrace – This matter has now been brought to the attention of the Police by the caller.

2021/09 57 To Receive Reports from Council Representatives

Cllr Neal on behalf of the History Group

Cllr Neal advised that the History Group had undertaken a complete update of the burial plans for the Church Yard and Remembrance Garden.

2021/09 58 To consider the 20MPH Consultation – Information Emailed to all Councillors 23rd July 2021

Cllr Snow requested that all Councillors forward to her by the 23rd September 2021 their considerations regarding the 20mph Public Consultation. Cllr Snow will then respond on behalf of the Council taking into account all councillors views.

2021/09 59 To consider the quotation received regarding the erection of bollards and chain around the water pump to prevent persons parking their vehicles upon such

Cllrs Snow and Neal left the virtual meeting room

Councillors considered the quotation submitted for works to the water pump area in Penally. The proposed works are to erect a post and chain surround to the pump area, at low level, to help prevent persons parking their vehicles on the cobbled area - at a cost of £328 for materials and labour. It was agreed that this was an acceptable quotation for works that will enhance this area. The Clerk to also request if, prior to the works commencing, this area can be treated to help prevent the growth of weeds.

2021/09 60 To consider the proposed changes to the Banking Mandate – To afford members of the finance committee the ability to sign cheques

Cllr D'Arcy proposed that Cllrs Snow and Hooper be added to the banking mandate and Mr Piers Bradbury be removed; Cllr Neal seconded the proposal with all Cllrs in full agreement.

2021/09 61 To consider Penally Community Council adopting electronic banking arrangements

Cllr Snow proposed that the Clerk make arrangements to attend a meeting with the Council's Business Banking Manager to ascertain the logistics regarding on line banking and the current Financial Regulations of Penally Community Council; Cllr Neal seconded the proposal with all Cllrs in full agreement.

Cllr Snow offered to attend that meeting along with the Clerk.

Prior to the meeting closing Cllr Preston brought to the Council's attention the recent passing of Mr S Paul – Mr Paul served on the Penally Community Council for a number of years. Cllr D'Arcy, as she was on the Council at the same time as Mr Paul, will write a letter to Mrs Paul passing on the Penally Community Council's condolences at this sad time.

Meeting closed 18.54