

WISTON WARD COMMUNITY COUNCIL

ANNUAL GENERAL MEETING

Minutes for Wiston Ward Community Council Annual General Meeting (AGM) held on Thursday 19th October 2020 at 20:00 hrs, via Zoom (online) due to Covid-19 restrictions.

Present:

Marilyn Bevan (Chair)

Alan Vaughan

Thomas Bevan

Yvette Bevan

Peter Lewis

David Evans

David Howlett (County Councillor)

Samantha Philipps-Harries (Clerk)

1. Chairman's Remarks

The chairman welcomed everyone to the AGM, all be it a little unusual this year, not to have met in person.

2. Apologies for Absence

Apologies for absence were received from Robert Voyle and Stephen Morgan.

3. Minutes of the last AGM held May 2019

Minutes of the meeting held in May 2019 were confirmed as a true record. Proposed by Peter and seconded by Thomas.

4. Appointment of Chairman

Alan Vaughan was proposed by Marilyn and seconded by Yvette. Alan accepted the post.

5. Appointment of Vice Chair

Thomas Bevan was proposed by David Evans and seconded by Peter. Thomas accepted the post.

6. Appointment of Clerk / Treasurer

Samantha Philipps-Harries was proposed by Yvette and Seconded by Marilyn. Samantha agreed to remain in post.

7. Appointment of Planning Committee Officers

The Planning Committee Officers were appointed as follows: -

Marilyn Bevan and David Evans	- Wiston
Thomas Bevan	- Walton East
Robert Voyle	- Clarbston
Yvette Bevan and Alan Vaughan	- Clarbston Road

Signed: _____
Chairman to Wiston Community Council

Dated 20th September 2021

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8. Appointment of Financial Officers

It was agreed the financial officers would remain as follows: -

Robert Voyle

Thomas Bevan

Alan Vaughan

However, with the resignation of Phil Davies as a community councillor it was agreed that Marilyn Bevan would replace him.

9. Appointment of Responsible Financial Officer

Samantha Philipps-Harries (clerk) agreed to continue in this role and was proposed by Thomas and seconded by Alan.

10. Appointment of a General Data Protection Regulations Officer

Samantha Philipps-Harries (clerk) agreed to take on this role and was proposed by Thomas and seconded by Alan.

11. Confirmation of date, time, and venue of Council monthly meetings

The meetings will continue to be on the third Monday of each month, at 8 p.m. in the Memorial Hall, Clarboston Road, excepting August and December. It was also proposed that the May meeting including the AGM be held on the 2nd Monday of May, if it clashed with pre-rally events in the Young Farmers Clubs calendar. Proposed by Peter and seconded by Thomas. All in agreement.

12. Any other business

- a) Review of Wiston Ward Community Council's Risk Assessment – there were no amendments necessary to the Risk Assessment.
- b) Review of Wiston Ward Community Council's Code of Conduct – to include a more comprehensive complaints procedure. The complaints procedure was agreed by all councillors present.
- c) Review of Wiston Ward Community Council's Financial Regulations - there were no amendments necessary to the Financial Regulations.
- d) Review of Clerks Wages - Samantha Philipps-Harries (Clerk/RFO) advised the meeting that she felt her salary and expenses should remain at its current level for this year. Therefore, the clerk's salary would remain at £1800 for this financial year.

As there was no further business the meeting closed at 20:16 hrs.

Signed: _____
Chairman to Wiston Community Council

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