

SAUNDERSFOOT COMMUNITY COUNCIL



Minutes of the General Meeting of The Saundersfoot Community Council held on Thursday 2nd September 2021. This was a hybrid meeting - Councillors met within the Regency Hall with a live link to enable members of the public, and any Councillors who preferred to attend virtually, via Zoom. (These arrangements are in line with the current Government imposed Covid 19 Restrictions).

This meeting was open to members of the public.

Present - In person- Cllrs M Wainwright (Chair), D Ludlow (Vice Chair), P Baker (County Councillor), R Hayes MBE, B Cleevely, S Boughton Thomas, M Saunders, M Williams BEM, A Upham, T Pearson, L James and the Clerk

Present – Remotely via the live link - Three Members of the Public

Meeting commenced at 18.00

2021/09 84 Apologies for Absence – Cllr N Sefton

2021/09 85 Chairman's Report

Cllr Wainwright reported that:

- On Tuesday 17th August 2021 Saundersfoot Community Council were invited to join a photo shoot for an article on the Monterey Pine. I was pleased to note that the event was well attended with everyone present showing their support to preserve the tree in a safe manner.
- I was honoured to accept the invitation from Cllr Hayes MBE to attend the Saundersfoot in Bloom prize giving ceremony held on the 27th August 2021. This was a very well attended event with many prizes being given out, some to previous winners and some to new winners. A very enjoyable evening for all.

2021/09 86 Declaration of Interests

Cllr Boughton-Thomas declared a personal and prejudicial interest in any matters appertaining to the Regency Hall/Library – Cllr Boughton Thomas is Treasurer to the Regency Hall. Cllr Boughton Thomas has been granted a Dispensation by Pembrokeshire County Council - Standards Committee to speak, but not vote, on any matters relating to the Regency Hall/Library.

Cllr Upham declared a personal interest in any matters appertaining to the Regency Hall/Library – Cllr Upham is a Trustee of the Regency Hall

Cllr Saunders declared a personal interest in any matters appertaining to the Regency Hall/Library – Cllr Saunders is a Trustee of the Regency Hall

Cllr Baker declared a personal interest in any matters appertaining to the Library - Cllr Baker is also County Councillor and Pembrokeshire County Council is the Agreement holder for the library

Cllr Baker declared a personal interest in all planning matters, as he is an appointee to the PCNPA Development Management Committee

Cllr Baker declared a personal and prejudicial interest in agenda item 2021/09 90 B – Cllr Baker has been professionally involved with this planning application

2021/09 87 To Receive the Minutes of the Meeting Held on the 5th August 2021

Cllr Williams BEM proposed that the Minutes for the meeting held on the 5th August 2021 be signed as a true record; Cllr Upham seconded the proposal with all Cllrs in full agreement.

2021/09 88 Matters Arising from the Minutes – Information Only

2021/08 78 - Cllr Williams BEM provides Councillors with comprehensive updates, throughout the month, regarding the works within the Sensory Garden and Community Council grounds. These are available on request.

2021/09 89 Account(s) for Payment and Bank Reconciliation

Cash Flow August 2021			
Balance	£	94,720.43	B/F
Payments made	£	66,279.15	
Payments received	£	33,164.16	
	£	61,605.44	C/F

Following consideration of the information presented to the Council; Cllr Cleevely proposed that the bank/cashbook reconciliation be accepted as a true and accurate record of the Council's accounts, Cllr Boughton-Thomas seconded the proposal with all Councillors in full agreement.

2021/09 90 Planning Application(s) Received

A	NP/21/0373/FUL	Beach Kiosk to Rear of Old Chemist Inn, The Strand, Saundersfoot, Pembrokeshire, SA69 9ET	Change of use of kiosk building to provide beach side cafe together with alterations & creation of outside seating area
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A - Following a site visit on 20.08.2021 – Councillors consider that the proposed plans will not have a negative impact on the neighbouring properties and could possibly reduce the need for ice cream vans patrolling the beach with their diesel engines idling. Saundersfoot Community Council support this application.

B	NP/21/0411/FUL	Bevelin House, Sandy Hill Road, Saundersfoot, Pembrokeshire, SA69 9HR	Erection of new boundary fence approx 2.35m above adjacent ground level
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B – Cllr Baker left the meeting room

Following a site visit on 20.08.2021 – It was noted that a fence has already been erected to a height that Councillors consider is higher than the 2.35m applied for. Due to the confusion regarding the height of the fence applied for and the fence already on site, Councillors are unable to make an informed decision. Cllr Ludlow proposed that Saundersfoot Community Council request clarity from the Planning Authority regarding the height of the proposed fence, where these measurements are taken from and what will happen to the existing fence whether the application is approved or not; Cllr James seconded the proposal with all Cllrs in full agreement.

Cllr Baker returned to the meeting room

C	NP/21/0469/FUL	Culverton, Wisemans Bridge, Saundersfoot	Raising ridge, extensions and alterations
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C – Following consideration of all the information provided by the Planning Authority. No objections or concerns were raised regarding this planning application. Saundersfoot Community Council support this application.

D	NP/21/0475/TPO	Beach Court, The Strand, Saundersfoot	Monterey Cypress Tree (T12/033) - Clean crown of storm damage & thin canopy by 20 percent
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D – Saundersfoot Community Council support this application

E	NP/21/0457/FUL	Glenpines, Rushylake, Saundersfoot	Construction of new 3 bedroom house in garden of existing property
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E – Following consideration of all the information provided by the Planning Authority. No objections were raised regarding this planning application, although Councillors noted that the proposed works completely fill the plot. Saundersfoot Community Council support this application.

F	NP/21/0476/FUL	Nutwood, Westfield Road, Saundersfoot	Proposed alterations to dwelling
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F – Following consideration of all the information provided by the Planning Authority. No objections or concerns were raised regarding this planning application. Saundersfoot Community Council support this application noting that the proposed works are well within the footprint of the existing dwelling.

G	NP/21/0527/TCA	The Sensory Garden, Cambrian Place, Saundersfoot,	Removal of 4 White Beams and reduction of two Home Oaks
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G – This application has been made by the Saundersfoot Community Council on trees in its ownership – therefore the Council will not comment on such.

2021/09 91 Licensing Application(s) Received – None

2021/09 92 Consideration of Correspondence Received

- Confirmation received that the damaged bus shelter at North Close has now been replaced and the contractors paid in full by the insurance company. The Clerk requested that the invoice setting out all the extra hours and travel costs incurred by herself regarding this matter be forwarded to the Insurance Company. Cllr Wainwright proposed that he account be forwarded; Cllr Ludlow seconded the proposal with all Cllrs in full agreement.

2021/09 93 To receive County Councillor's Report

2021/09 94 To Receive Any Reports from Working Parties

Library 2022/2023 Task and Finish Group

Cllr A Upham reported that the survey was ready to be distributed and would coordinate with the Clerk regarding the distribution of such.

During the discussion, regarding how the questionnaire will be distributed, the Council's Facebook page was considered. The Clerk to make enquiries as to how to access the page or to set up a new page in a differing format.

Play Park Task and Finish Group

Cllr D Ludlow reported that the task and finish group had just had a meeting on site and would like a meeting with the contractors to go through several points.

The Task and Finish Group will consider arrangements for the official opening of the park and signage for the park with a proposal for such being brought to the October 2021 meeting for full Council to consider.

Personnel Working Group

Cllr James reported that due to a conflict of interests the Council were not able to accept any report prepared regarding the Clerks Job evaluation. The Council will seek an independent Job Evaluator.

Sensory Garden Working Party and Grounds Management Working Party

Cllr M Williams BEM reported that:

Tennis net - Despite having assistance, Mr Lewis failed to thread the wire in the tennis net. The old net has been put in place as a temporary measure.

Watering - The current dry spell means, once again, that has taken main priority.

The following is a list of tasks that need to be completed:

- The newly planted Hookerianum is now dead and I suspect that it's been a victim of being urinated upon. It will be removed this week.
 - The Whitebeam trees need to be removed, following permission from Mike Higgins.
 - Prices for the Sensory Garden tree works are being sought.
 - The Enhancing Pembrokeshire Grant form requires to be completed by September 6th.
- The Clerk confirmed that the Chair has approved extra hours and the completed form and all the relevant paperwork will be submitted to Pembrokeshire County Council by the 6th September 2021.

2021/09 95 To Receive Reports from Council Representatives - None

2021/09 96 Update regarding various outstanding matters including the Enhancing Pembrokeshire Grant Application (Closing Date 06.09.2021) and application for tree works in the Sensory Garden

The Clerk confirmed that the Enhancing Pembrokeshire Grant application and all relevant documentation will be submitted by the 6th September 2021.

It was agreed that the application would be in the region of £10,000 with Saundersfoot Community Council contributing 20% from the Sensory Garden Budget for 2021/2022. It was further agreed that the raised beds should be replaced with reclaimed wood laid in a vertical style.

The Clerk also confirmed that the application for tree works to be carried out in the Sensory Garden (Conservation area) has been submitted to the Pembrokeshire Coast National Park, prices are being sought and once approved works will be carried out.

2021/09 97 Confirmation of the Annual Senior Citizens Christmas Dinner in December 2021

Cllr Boughton-Thomas advised the Council that the caterers who were going to carry out the catering for the 2020 Christmas Dinner, which unfortunately had to be cancelled, have agreed to cater for the 2021 dinner at the same cost. It was requested that consideration be given to the event being held at lunchtime rather than in the evening. Cllr Boughton-Thomas proposed that Saundersfoot Community Council pay up to £800 (precepted amount) towards the cost of the catering; Cllr Ludlow seconded the proposal with all Cllrs in full agreement. Cllr Boughton-Thomas to liaise with the Tenby Lions to finalise the arrangements.

2021/09 98 To Consider the donation request made by the Lonely Tree Preservation Society

All Councillors confirmed that they had received a copy of the letter.

Following a discussion Cllr Baker proposed that Saundersfoot Community Council make a donation of £500 to the Lonely Tree Preservation Society towards the maintenance of the Monterey Cypress Tree and consideration be given at the budgeting meeting in December to such becoming a regular donation; Cllr Saunders seconded the proposal with all Cllrs in full agreement.

2021/09 99 To consider the donation request made by the Saundersfoot Sailing Club

All Councillors confirmed that they had received a copy of the letter and financial report from the Sailing Club. Cllr Wainwright remarked that the financial report was nearly 12 months old, as the Treasurer of the Sailing Club was attending the meeting clarity was afforded that the financial position is less than what it shows in this report.

Cllr Boughton-Thomas proposed that Saundersfoot Community Council donate £1,000; Cllr Upham seconded the proposal with all Cllrs in full agreement.

2021/09 100 To consider a donation to the Saundersfoot Participating Budget

Cllr Boughton-Thomas advised the Council that the Saundersfoot Participating Budgeting project's aim is to financially assist the Community of Saundersfoot with local projects. Decisions will be made by a panel on a Dragons Den based presentation. The agreed local name for this project is – Saundersfoot Community Chest Fund. Cllr Boughton-Thomas proposed that Saundersfoot Community Council donate £1,000 towards the Saundersfoot Community Treasure Chest; Cllr Williams BEM seconded the proposal with all Cllrs in full agreement.

2021/09 101 To consider any changes to the Banking Mandate

The Clerk advised the Council that unfortunately there are no banks offering better interest rates than what the Saundersfoot Community Council are currently receiving for short term investments.

It was also agreed that the Mandate will be considered after the May 2022 Elections.

2021/09 102 To consider any updates regarding the ongoing problem of motorists speeding along the Ridgeway, Saundersfoot

Cllr Hayes MBE advised the Council that she had received complaints of motorists speeding along the Ridgeway. Cllr Baker advised the Council that the results from the survey being carried out by Pembrokeshire County Council will not be available for several weeks.

Consideration was given to the possibility of an electronic sign being placed on the Ridgeway to request motorists to slow down. This will be considered after the results of the survey have been received.

2021/09 103 To consider Saundersfoot Community Council using the services offered by the website Buy/Sell Wales

Cllr James proposed that Saundersfoot Community Council register with Sell2Wales for the use of locating an independent job evaluator for the role of Clerk and Handyman; Cllr Baker seconded the proposal with all Cllrs in full agreement.

2021/09 104 To consider the Saundersfoot Community Council using the Office Address for all postal Correspondence

Cllr James proposed that Saundersfoot Community Council use the Office address as the official address for the Council; Cllr Williams BEM seconded the proposal with all Cllrs in full agreement.

2021/09 105 Next Meeting – To consider the arrangements for the next meeting, taking into account any changes in the Government Imposed Covid 19 Restrictions regarding the holding of meetings.

It was agreed that the arrangements for the October 2021 meeting will be a hybrid meeting.

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