

# PENALLY COMMUNITY COUNCIL CYNGOR CYMUNED PENALUN

## MINUTES

Minutes of the June General Meeting of the Penally Community Council held remotely on **WEDNESDAY 23<sup>rd</sup> June 2021**, via Zoom at 6.00 pm.

This meeting of Penally Community Council meeting was open to members of the public via a live Zoom link

Present: Cllrs S. Snow (Chair), M Neal (Vice chair), J D'Arcy, J Rilstone, O Duckett and E Hooper

In attendance –Cllr Jon Preston (County Councillor) Joined meeting after agenda item 2021/06 21 and The Clerk

Meeting started at 18.05

**2021/06 21 Apologies for Absence - Cllr J Williams-James**

**2021/06 22 To receive any personal and prejudicial Declaration of Interests.**

Cllr D'Arcy declared a personal interest in agenda item 2021/06 27 (A) – The applicant is a near neighbour of Cllr D'Arcy

Cllr Rilstone declared a personal interest in agenda item 2021/06 35 – the Welsh translation was provided by a family member of Cllr Rilstone

**2021/06 23 To Receive the Minutes of the Meeting Held on the 26<sup>th</sup> May 2021**

Cllr Rilstone proposed that the Minutes of the meeting of Penally Community Council, as presented to the Council held on 26<sup>th</sup> May 2021 be signed as a true record of the meeting; Cllr Duckett seconded the proposal with all Cllrs in full agreement.

**2021/06 24 Matters Arising from the Minutes – Information Only - None**

**2021/06 25 Account(s) for Payment and Bank Reconciliation**

26.05.2021	1875	Zurich Insurance	£	257.60	Clerk
23.06.2021	1876	M Priestley - Wages (May)	£	238.77	
23.06.2021	1877	Tenby Observer - Annual Meeting Advert (Apportioned)	£	20.00	
23.06.2021	1878	Ashmole and Co - Internal Audit	£	192.00	
			<b>£</b>	<b>708.37</b>	

Cllr D'Arcy proposed that the above accounts be paid in full; Cllr Hooper seconded the proposal with all Cllrs in full agreement.

The Clerk advised the Council that the payments made in April 2021, as depicted in the financial report, were £1,281.74 - but was Minuted as £1,281.64. Cllr Neal proposed that the amended C/F figure should be depicted as £16,202.33; Cllr D'Arcy seconded the proposal with all Cllrs in full agreement.

<b>Cash Flow for May 2021</b>			
<b>Balance</b>	<b>£</b>	<b>16,202.33</b>	B/F
<b>Payments made in April 2021</b>	<b>£</b>	<b>1,497.68</b>	
<b>Income during April 2021</b>	<b>£</b>	<b>75.00</b>	
	<b>£</b>	<b>14,779.65</b>	C/F

Cllr D'Arcy proposed that the finances, as depicted within the report, show a true record of Penally Community Council's finances; Cllr Neal seconded the proposal with all Cllrs in full agreement.

## **2021/06 26 To receive and consider the Internal Auditors Report**

All Cllrs confirmed that they had seen sight of the Internal Auditors Report.

The Clerk advised the Council that the Internal Auditor had nothing to report and considered that the Council had been fully compliant during the 2020/2021 financial year.

Cllr Snow proposed that Penally Community Council accept the Internal Auditor's Report and the Clerk forward all the relevant information to the External Auditor to complete the Auditing Process; Cllr Rilstone seconded the proposal with all Cllrs in full agreement.

## **2021/06 27 Planning Application(s) Received**

**A 21/0177/PA** Hillside, PENALLY, Tenby  
Alterations and extension to first floor of dwelling

Following consideration of all the information provided by the Planning Authority – It was agreed that Penally Community Council do not have any concerns regarding this planning application.

**B 21/0042/PA** Penhoyle Manor, PENALLY, Tenby  
Proposed holiday lodges

Following consideration of all the information provided by the Planning Authority the following considerations were discussed –

- Sustainable Development. This application does not demonstrate how positive economic, social and environmental impacts will be achieved and how adverse impacts will be minimised.
- Visitor Economy. The application site is not in a sustainable location and does not respect or protect the environment nor does it appear to benefit the local community in any way.
- The Countryside. This application does not comply with the conditions of the Pembrokeshire County Council's Strategy Policy.
- General Development Policy. The proposed plans are not compatible to the area. It will adversely affect the landscape character, highway safety will be affected and, to the best of the Council's understanding, the management of surface and foul water has not been adequately addressed.
- Self-Catering and Serviced Accommodation. The application does not comply with this Policy in that it is a new development but not within or well related to a Town, Service Centre or Service Village.
- Static Caravan Sites. The proposal does not comply with this policy as it is a new chalet site but it is not within the Settlement Boundary of a defined settlement. The Council are aware

that this application is for several units, but, and are concerned that further planning may be sought in future. The Council are concerned by the possibility of future units being placed without planning permission and/or retrospective planning being applied for.

Cllr Neal proposed that Penally Community Council object to this planning application and request that the Planning Authority refuse such; Cllr Rilstone seconded the proposal with all Cllrs in full agreement.

**C**                      **NP/21/0294/CLE**    Whitewell In The Ruins, Penally, Tenby  
Certificate of Lawful Development (Existing) for B1 Light  
Industrial Unit - converted from a redundant farm building.

Following consideration of all the information provided by the Planning Authority – It was agreed that Penally Community Council do not have any concerns regarding this planning application.

## **2021/06 28    Licensing Application(s) Received**

None received

## **2021/06 29    Consideration of Correspondence Received**

- Email received from a Member of the Public requesting to use the playing field for a private function – As this field is owned and managed by Pembrokeshire County Council - the Clerk advised as to whom should be contacted.
- Email and photographs received advising of certain damage and vandalism occasioned to the wooden fencing surrounding the play park – the Clerk forwarded a copy of the Email to both Cllr Jon Preston and Pembrokeshire County Council for their attention
- Planning Notice received advising that the Planning Application regarding 4 Strawberry Hights had been Conditionally Approved.

## **2021/06 30    To receive County Councillor's Report –**

### **Penally bypass footpath extension**

Confirmation has now been received for the scheme of works to extend the footpath on the Penally bypass to be included in this year's work programme. The details of this project have yet to be published, but it is my understanding that work will be to excavate and construct a 1.5m wide footway within the existing highway verge between School Lane and Fourwinds Lane.

### **Playpark**

The local police were called to an incident involving a group of young people causing damage to the facilities around the play park near School Lane. Damage was caused to fencing, signage and a public bin. Descriptions of the group were given to the Police, and it is thought that they are local to the area. PCC have also been informed of the damage.

### **Abandoned vehicle.**

An abandoned Volvo that has been parked up in the railway station car park and left unmoved for a few months has now been dealt with. This involved patrolling CEO's putting fixed penalty notices on for the failure to display a valid parking ticket. Further checks were then carried out via the publicly available UK Gov web site which established that the car did have a valid MOT until November but did not have current road tax. All indications suggested that the vehicle had been abandoned. Therefore, following a Local Authority inspection by an authorised inspector to confirm that the vehicle had been abandoned as per the legally accepted definition. I received confirmation of the removal of the vehicle on Friday June 18<sup>th</sup>.

### **The Paddock and St. Nicholas Road upgrade**

A scheme of works for the upgrade of the roads at the Paddock has been approved by Pembrokeshire County council. This work is scheduled to take place on completion of the current

development and prior to the occupation of the new properties. Following the upgrade an application will be made for PCC to adopt the roads on the estate. Full details of the road upgrade can be found on the PCC Planning portal.

### **Penally camp cost recovery**

I have recently received a full breakdown of costs to Pembrokeshire County council for providing services to Penally camp during the time of its repurposing by the Home Office. These costs do not consider the ones incurred by Penally community council during that time. PCC invoiced the Home Office on the 28<sup>th</sup> of February this year. Disappointingly and despite some assurance to the contrary given to me by the council leader Cllr David Simpson at the March full council meeting the Home Office has yet to reimburse Pembrokeshire County council for these costs which amount to £83,851.71. Following my question to the council leader which asked 'Penally training camp has now been under the control of the Home Office for almost 6 months. Please can the relevant cabinet member provide a breakdown of all costs to this authority which have been incurred in providing staff, services and other associated resources to Penally camp since its re-purpose by the Home Office last September'. Cllr Simpson responded that no costs had been recovered at that time due to the invoice only being submitted at the end of February. He went on to say that (in terms of cost recovery) he had the full support of the WLGA and Ministers including Simon Hart MP. I have since learned that an offer of just 42% (£39,700) of the amount invoiced was made by the Home Office on the 19<sup>th</sup> of April. If the full costs are not returned to Pembrokeshire County council, it will fall on the taxpayers of Pembrokeshire to make up any shortfall, this includes the residents of Penally who have already directly burdened some of these costs through their council tax precept. This is unacceptable and I will continue to support officers of the Local Authority who have been persistent in seeking the recovery of these costs despite some frustrating manoeuvring by Home Office officials

### **School Lane trees**

I was able to meet with officers of PCC on April 13<sup>th</sup> to discuss options for a way forward in addressing some of the issues that have been raised regarding the trees on and around School Lane. I also invited nearby residents to help provide some background to their concerns. The trees had previously been assessed by the tree officer and were certified as healthy. We were also advised that due to the species of tree in that area cutting or pruning would in fact increase the growth of the tree's which would cause additional problems for someone else in the not-too-distant future. Although it is fair to say we were not able to achieve some of the outcomes we were looking for, the tree officer explained the reasons behind this which was incredibly useful as we now have a clear understanding of the situation. I was able to establish what could potentially be carried out in that area in terms of privately funded maintenance. All in all, despite not being able to achieve our initial request for maintenance it was a successful meeting which was down to the knowledge and expertise of the tree officers. Others present and I were able to learn about some of the conservation and bio-diversity strategies being implemented in Pembrokeshire which is very much at the heart of the Future Generations Act in Wales.

### **Ironman Wales**

The Ironman Wales event is scheduled to take place annually in September in Tenby and the south of the County. This year provided Covid related regulations and guidance allow the event to take place it will be held over the weekend of the 11/12 September with Ironkids taking place on the Saturday and the main event on the Sunday. For the event to be held safely, it will again be necessary to introduce various traffic restrictions over the weekend to enable the set up works to take place on the Thursday & Friday. A consultation process will begin start prior to receiving further guidance or updated regulations from Welsh Government. At this stage it should be noted that the event has not been formally confirmed. Details of road closures and times etc will be circulated to residents and businesses by Ironman in advance of the event through press releases and mail drops. If councillors wish to raise any issues or concerns, please could they make them known to me as soon as possible.

### **Fly Tipping**

Sadly, the issue of Fly Tipping has increased since March last year. PCC is encouraging people to come forward with information leading to successful enforcement action against individuals by offering a £100 reward. From Monday, there is a dedicated email to enable members of the public to report incidents of fly tipping 24 hours a day. The email address is: fly.tipping@pembrokeshire.gov.uk Also available from Monday, (during office hours only) is the phone number 01437 77525. The problems of misuse that have previously been reported regarding the bins at Penally railway station car park have also continued, and it is now a matter for PCC and PCNPA to agree a solution which ultimately could involve the removal of the bins altogether.

### **Unlicensed boarding of dogs.**

PCC is reminding people that any individuals offering to board their dogs must be licensed by the authority. This comes following a marked increase in complaints, received by the Council's Animal Health and Welfare Team, of 'dog boarding' advertising on social media by advertisers who do not hold the required licence which is required by law under the Animal Boarding Establishments Act 1963.

### **2021/06 31 To Receive Any Reports from Committees/Working Parties**

Cllr Snow – On behalf of the Grounds Working Party

It was agreed that the retirement of Carol Bradbury was a real loss to not only the Council but the Grounds Maintenance Working Party and thought was given as to inviting her to join the working party as a member of the public.

It was agreed that a meeting of the group will be held at 6pm on Wednesday 30<sup>th</sup> June 2021 via Zoom, following such a list of tasks will be presented to the full Council depicting the tasks to be carried out in order of priority.

### **2021/06 32 To Receive Reports from Council Representatives**

Cllr D'Arcy on behalf of Pembrokeshire Association Of Voluntary Services (PAVS)

Cllr D'Arcy reported that PAVS have been very supportive during the past year and that they have access to very valuable networking strategies, offering advice, assistance and information to anyone involved in voluntary services, should they need it..

### **2021/06 33 Update regarding the Co-option process.**

It was agreed that Notices should be re-positioned through the village depicting an end date to coincide with the October 2021 meeting. It was considered that persons may consider such after their summer commitments.

### **2021/06 34 To consider the parking issues at Strawberry Garden and other various locations in the village.**

It was reported that a vehicle had parked in such a way, on Strawberry Lane, that the refuse lorry was unable to gain access to Strawberry Gardens and make its collection of refuse. The vehicle was moved and Pembrokeshire County Council made a special collection a few days later.

The Council request that members of the public consider, when parking on the narrow village roads, that emergency vehicles and service vehicles require access at all times

### **2021/06 35 To consider a donation being made in lieu of payment of the Welsh translation for the information boards.**

Following slight confusion regarding the Welsh translation of the information boards, Cllr Rilstone advised the Council that his wife had been pleased to provide the Welsh Translation and it was not

necessary to make any donations in lieu of such. It was further agreed that a letter of thanks be sent to Mrs Rilstone.

**Date of next meeting** – Cllr Snow proposed that the July 2021 meeting be held on the 21<sup>st</sup> July 2021 and not the 14<sup>th</sup> with the August 2021 meeting being called only if the necessity exists; Cllr Neal seconded the proposal with all Cllrs in full agreement.