



## **Draft Minutes – Angle Community Council Meeting Weds 7<sup>th</sup> July 2021, Angle Village Hall**

### **Meeting started at 18.30**

**Present:** Cllr S Williams (chair), Cllr D Richards, Cllr E Howells, Cllr K Watkins, Cllr A Ward, County Councillor S Alderman and member of the public, Mrs Jo-Anne Lewis.

**Apologies:** Cllr E Parker

**Declarations of interest:** None declared.

### **Part 1 – Presentation from Nicola Gandy, Director for Planning and Park Direction and Karen Bolton, Planning Enforcement Officer for South Pembrokeshire – PCNPA planning dept**

Cllr Williams started by welcoming Nicola and Karen to the meeting.

Nicola talked through the structure of the team, what their purpose was, and gave a broad overview of the planning process. Main points were as follows:

- The planning team is fairly small, consisting of Nicola (Director), 2 x Planning Enforcement Officers, 5 x Planning Officers, 1 x Building Conservation Officer, 1 x Tree and Landscape Officer, and a small admin team.
- The team receives 600-700 planning applications a year to process.
- When an application is received a planning officer conducts an initial check to determine who needs to be consulted to determine whether consent can be given. Consultees include the local Community Councils and neighbours as a minimum, but there are others. They also put up a notice of the application on-site.
- The consultation period is normally 21 (calendar) days, but this can be extended if requested as they have 8 weeks to determine the outcome.
- When considering comments submitted planning officers can only take into account those that relate to planning – eg they are unable to consider if a neighbour feels that their own property would be devalued. However, they do take all views submitted into account when determining the outcome and when writing up their reports.
- At the end of this period the applicant may need to alter their plans. If the required changes are significant they may need to reconsult, so the amended application will be sent out again to consultees.
- Planning Officers can decide on whether applications should go ahead for themselves, especially if proposed changes are small. However, some applications go forward to the Planning Committee for them to decide, with the chair having the final say on the outcome. The Committee sits every 6 weeks.
- Most applications which are approved have conditions attached which need to be addressed before work can start.
- Some changes fall under 'permitted development', which do not need planning approval so the consultation process is not required. More information available here <https://gov.wales/planning-permission-permitted-development-rights-householders>
- Enforcement officers can be called out if anything built is different from the approved application. They will make a judgement on whether the changes are permissible or not and where they are substantially different the applicant will need to reapply for approval.

- Stop notices can be issued if the change would mean approval would not be given or if they pose a risk to someone. Applicants can appeal against the stop notice and disputes occasionally progress to prosecution.
- This can result in applicants being fined or buildings/structures being pulled down.
- If something has been in place more than 4 years it is immune from enforcement action.
- Nicola recommended that people who are thinking about making changes or building additional structures should contact the planning team for advice before starting. PCNPA offer pre-application advice for £25 per home (fee set by the Welsh Government) to discuss specific plans. The cost for a new build pre-application advice is £250. PCNPA will shortly be re-instating their 'surgery' where people can book a 30-minute session on a Thursday with a planning officer for general advice. Details are on PCNPA website. This is free.
- The planning team welcome questions from the public – contact details are on the website.

Cllrs thanked Nicola and Karen for their time and for their informative presentation and the normal meeting continued.

## **Part 2 – Normal meeting – started at 19.10**

### **1. Approval of minutes from meeting held 9<sup>th</sup> June 2021 – Agreed and signed off.**

### **2. Matters arising and updates:**

1. Action points from last meeting - Cleared, with further updates below.
2. West Angle Bay car park update – Cllr Alderman is progressing the proposal made at last month's meeting to set up a park and ride facility to service a number of the beaches in the area, including West Angle Bay. He is waiting for a response from Darren Thomas, Head of Infrastructure, Transport and Environment at PCC. It is recognised that this should be a collaborative approach with other stakeholders such as National Trust and Visit Pembrokeshire also on board.
3. Playground renovation
  - Cllr Williams has now contacted a solicitor to assist with the legal aspects of the handover of the land. **She is waiting to hear back from them again but will chase a response.**
  - PCC has now cut the grass and will continue to do so until the site is handed over to ACC.
  - Cllr Alderman reported that PCC have revised their document pertaining to Community Asset Transfers. **Action – Cllr Alderman will obtain a copy to send to Cllr Williams.**
  - Cllr Alderman also reported that he had spoken to David Astins at PCC, who acknowledged that some legal issues had caused hold ups in the transfer of the area to ACC.
4. Pontoon – No further update to report.
5. Traffic and Highways Community Works Fund – PCC have made £100K available that local communities can bid for (up to £10k each) for small highway schemes. ACC discussed a number of projects that could be funded locally including the installation of barriers/bollards on the road towards the beach to stop people from parking their cars on the pavement or the installation of mirrors at junctions in the village where there is poor visibility seeing oncoming traffic. **Cllr Ward will complete the application, which needs to be submitted by 31<sup>st</sup> July and Cllr Williams will email Mr Bengier about the mirrors.**
6. Communication Survey – Over 150 paper questionnaires have been distributed, with a deadline to return them to the Hibernia Inn by 14<sup>th</sup> July. A handful have been returned so far so Cllrs were asked to encourage people to return asap. Mrs Randall will also post a reminder on ACC's Facebook page.

7. Clerk Vacancy – Mrs Randall reported that she hasn't received any applications so far so will extend the deadline until 30<sup>th</sup> July and will arrange for notices to be reposted with PCC and OVW. She will also draw up a new notice for display on the notice boards.
8. Consultation on Qualifications for Clerks in Wales – There is currently a consultation taking place on whether all clerks working for town and community councils in Wales should hold relevant qualifications. ACC felt that this requirement could potentially deter some people from applying for the role. They also felt that some of the questions being asked in the survey were not relevant to very small community councils such as ACC and that OVW should be made aware of this. **Action – Mrs Randall will contact Alun Harries at OVW to let him know ACC's views.**
9. Update from County Cllr – In addition to the above Cllr Alderman reported that Penrhyn school had held a meeting with parents that afternoon to identify ways to maximise the resources available moving forward. Minutes from the meeting will be available to read once written up and published.

### 3. Treasurers Report

1. Bank balances and transactions - As of 30<sup>th</sup> June 2021 the Current account balance was £3,856.93, Sun Edison account balance was £8,988.08, Reserve account was £4,010.96 and the Playground account was £23,453.13. Total held in bank accounts on that date was £40,309.10.
2. Payments to be made - ACC approved payment of Clerk's salary of £261.00 (£240.80 to clerk and £20.20 to HMRC), reimbursement to clerk of £40.32 to cover printing, photocopying and postage.
3. External Audit – Mrs Randall reported that the audit paperwork had been posted to Wales Audit Office for their consideration. ACC are unlikely to receive any update soon as the audit process is not starting until August and paperwork is being dealt with in order of date of receipt. (Some councils have already submitted their paperwork). She has drawn up the notice of elector's rights to display on the notice boards to cover the period before she leaves post so **will send that to Cllr Williams to post up.**
4. Bank Signatories – The forthcoming departure of the clerk means the loss of a bank signatory. Cllr Ward agreed to be the 3<sup>rd</sup> signatory required. **Action – Mrs Randall will start off the process to include Cllr Ward as a bank signatory.**

### 4. Planning issues

- Rhoscrowther Wind Farm – No update to report, but this will be a standing item on the agenda for the foreseeable future.
- 50 Angle Village NP/21/0224/FUL - ACC have been notified that planning application has been withdrawn.

### 5. Highway Matters

- Cllr Williams has received a reply from Mr Bengier at PCC to report that additional passing places between the Valero junction and Angle are now on PCC's works programme and the installation of fencing/bollards on the road towards the beach has been referred to the asset management team for consideration. The request for a speed survey in the village has also been programmed in but is likely to be some time before this is undertaken due to the number of requests being made and a significant backlog. (There is currently a 12-month pilot survey taking place in St Dogmaels so it's unlikely any changes will take place until this has been evaluated).
- Residents Parking – Discussion around the need to identify another designated parking area for the village. **Action - Cllr Williams will email Mr Bengier at PCC about this issue.**

6. **Training** – Reminder to all Cllrs to consider whether there is any training they would like to undertake through OVW in preparation for requirements coming in 2022. Agreed to put a training plan in place  
Draft minutes July 2021

from next year with minimum requirements expected of the chair and new councillors. To be brought back for discussion at a future meeting.

## 7. Meetings attended by Cllrs and Forthcoming meetings

- Pembrokeshire Area Committee meeting – 6<sup>th</sup> July – Cllr Williams attended and reported that items discussed included councillor allowances (remains the same for ACC as last year), questions as to whether the carer's allowance is taxable, a template for annual reports and the need to look into holding hybrid meetings going forward (ie simultaneous online and face to face). **Action – ACC will need to consider introducing hybrid meetings and how this can be achieved.**
- Cllr Williams has been nominated as the OVW representative on the Pembrokeshire Services Board.
- A Citizen-Led Recovery: Working Better Together – series of meeting into 2022 – information forwarded to community councillors. Cllr Parker has put her name forward for all the meetings scheduled except the one scheduled for January 2022 so will need a volunteer.
- Community Safety System meeting 23<sup>rd</sup> June – Cllr Williams attended and reported that this was led by a private company. The system has set-up costs of around £10K, with ongoing costs around £1,800 a year. This is unaffordable as ACC's precept is just over £5K a year. Cllr Williams has distributed the presentation to the rest of the team for information.

## 8. Communication received

- META Wales Community Newsletter – forwarded to Community Councillors.
- Older People's Commissioner's Newsletter – forwarded to Community Councillors.
- Health Board circulars – posted in website and Facebook.
- Information about Operation London Bridge – plans to be put in place when the Queen passes away. This subject will be discussed in more detail at a future meeting.
- The Welsh Government are conducting a survey on second homes in Wales. (Pemb is the County with the 2<sup>nd</sup> highest number in the country). **Cllrs to encourage people to complete. Mrs Randall to share on Angle's Facebook page.**

9. **Additional issues/Updates** - Cllrs discussed whether the Ironman would be taking place in the area this year as it was unclear whether the final decision had been made. If it is going ahead Cllr Williams will contact the organisers to offer the villager's services to man the 'feeding' stations as the funds obtained could be used to benefit the community.

Blue Gem Wind will be holding an open event in the village on 29<sup>th</sup> July for villagers to learn more about their proposals for generating wind energy and the impact that this may have on them. **Cllr Williams felt it might be useful to invite Roland Long, Operations Manager at RWE, to this event as well so will go ahead and do this.**

Finally, as this was Mrs Randall's last meeting as clerk for the, ACC thanked her for her work supporting the council over the last few years and wished her luck for the future.

The meeting finished at 20.35. Next Scheduled Meeting – **18.30 on Wednesday 1<sup>st</sup> September 2021 at Angle Village Hall.**

Signed:

Date:

*Minutes can be made available in Welsh on request*