**Llanddewi Velfrey Community Council**

**Minutes of normal meeting held Wednesday 12th May 2021**

Present: Cllrs Meurig James, Jamie Lewis, Wynn Griffiths, Keith Thomas and County Cllr David Simpson.

Cllr Lewis as Chairman welcomed everyone to the meeting.

**1 – Apologies for absence**. Cllrs Deryck Prosser and Tudor Eynon had offered their apologies. These and the reasons for them were fully accepted by the Council.

**2 – Declarations of interest**. No interests were declared.

**3 – Minutes of previous meeting**.

There were accepted as a true record and agreed – proposed by Cllr Griffiths and seconded by Cllr Thomas, agreed by all present. They would be signed formally at the first opportunity.

**4 – Matters arising from previous meeting**.

**Hall.**  The Hall had been used for the 6th May elections, and was now able to be used in accordance with current restrictions. The Hall Committee suggested that a joint meeting be held once a year as well as working together on any projects where it could be beneficial. This was agreed by those present.

**Playground**. It was reported that the swings were to be moved, and with subsequent levelling of the ground the intention was to provide as a far larger more attractive area. They were likely to be seeking a grant to cover the work –the Enhancing Pembrokeshire grant was suggested as worth considering..

**A40 update**. The contractor was due to be announced for the work shortly – there were delays due to the election period restricting what announcements could be made.

**Overhanging trees**. This was still a concern. When directly queried on this by the Chairman Cllr Simpson stated that the landowner had been informed last year about the one overhanging branch that was too low. However it was felt in the meeting that the tree itself had grown out and was restricting the width of the road – it had been struck by a vehicle at least once. It was agreed that the Clerk would supply a map identifying the area of concern and would ask that a PCC officer meet with a Councillor on site to discuss the issue.

**5 – New business.**

**One Voice Wales membership offer.** This was discussed, and it was agreed to take up the offer for this year and to assess how beneficial it had been to the Council at the end of the year. The Clerk would arrange this.

**Draft publication scheme.** A draft scheme had been previously circulated. The Clerk stated that such a scheme was legally required and the draft scheme was based upon the Information Commissioner’s Office model scheme to ensure everything that should be included was included. A query was raised about the provision of material in Welsh, and it was stated that should this arise, then information wold be supplied in Welsh if that was requested. After discussion it was agreed to adopt the publication scheme as provided.

**6 – County Councillor’s report.** The Chairman invited Cllr Simpson to speak to the meeting.Cllr Simpson firstly expressed his thanks to Cllr James for his kind words in the Annual meeting about the assistance and provision of frequent updates which had been so useful for keeping people informed. He also thanked the Hall Committee for all of the work that they had done achieving the renovation of the Hall.

He stated that there were tickets in for the potholes that had been previously raised as a problem along the back road, and also for the drains by White Lodge. It was stated that the drains had been done.

He then updated the meeting on the plans by PCC to assist town and community councils to manage their retention of funds held as election reserves. Instead of each council holding its own reserve, PCC would allow repayment of any election costs over a three year period as part of the precept. Any reserve currently held could of course be retained, and used for community projects or as the council wished.

Cllr Simpson then left the meeting, after agreeing that any issues raised in the rest of the meeting could be passed to him as necessary.

**7 – Correspondence received.**

* Information from PCC regarding covid-19 regulation changes/guideline updates etc. –throughout period.
* One Voice Wales remote training. This was noted.
* PCC Welsh Language Strategy initial consultation. This was noted.

**8 - Planning:**

Planning application: 20/1120/TF. Tree surgery. Cysgod Y Coed, 7 Maes Y Dderwen, Llandewi Velfrey. SA67 7PL. There were no objections.

Planning application: 20/1190/PA. Replacement loose calf rearing/housing building. Longford Farm, Clunderwen. SA66 7HP. There were no objections.

**9 - Finance:**

Bank balance main account £3642.08 as of 3rd May 2021.

Bank balance second account: £20.00 as of 3rd May 2021

Bank balance business interest account: £5605.60 as of 3rd May 2021. This account now holds the bequest; the reserve for Cllr allowances; the reserve for elections so far.

Details of payments made and due are summarised below, as is a budget line comparison of current spending against budget for the year.

Invoices/contractual/other payments:

* Clerk’s monthly salary for April, May including the SLCC subscription pro rata
* Clerk’s expenses for April, May
* Clerk’s tax April, May
* ICO annual renewal fee - £35.00

The Clerk stated that the May payroll had not yet been done, but it was anticipated the figures would be in line with April’s. This was accepted. It was agreed that the above financial information was accurate and that the payments should be made - proposed by Cllr Griffiths, seconded by Cllr Lewis, and agreed unanimously.

The Internal Auditor had highlighted that some financial information had not been fully recorded during the previous year. It was therefore noted that £1500.00 had been transferred from the main account to the reserve account by agreement in October 2020 as stated in the September 2020 minutes; that the amount of precept requested for 2021-22 was £5315.00 and had been omitted from the January minutes; the payment of £72.00 to Llewelyn Davies for the internal audit of the previous year had been approved in the March 2021 meeting.

**10 - Councillors’ reports for consideration at next meeting.** Cllr Thomas raised concerns about the area outside Glan Preseli, which had some of the posts rotting making the barrier no longer fit for purpose. In addition the area was looking unkempt. The Clerk was asked to contact PCC to clarify ownership and responsibility of the area.

Cllr Griffiths asked that the Smithfield situation be included on the next meeting agenda.

**11 - Date of the next meeting.** The next meeting was agreed for Wednesday 14th July 2021, starting at 8.00pm, and that it was likely to be held remotely via Zoom.

 There being no other business to consider, the meeting closed at 8.45pm.