

JEFFREYSTON COMMUNITY COUNCIL

Clerk : Mrs Marie Everall
Tel : 01646 650266
jeffreystoncc@gmail.com

Collinsford Cottage
Jeffreyston, Kilgetty
SA68 0RX

1st June 2021

Dear Members,

The **next meeting** of the Council will be held online on Monday the 7th of June 2021 at 07.30pm. All Members of the council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out below.

As per the provisions of the Local Government and Elections (Wales) act 2021, members of the public are entitled to attend this meeting and may obtain access codes from the Clerk on request.

Yours faithfully,

Marie Everall

Marie Everall

Clerk

A G E N D A

1. **Chairman's Welcome**
2. **To note those present and receive / approve apologies for absence**
3. **Declarations of Interest**
4. **To receive and confirm the minutes of the Annual Meeting held on the 10.05.2021**
5. **To receive Clerk's update report since the last meeting, to include**
 - **NHS Social Care & Frontline Workers Day 05.07.21**
 - **Risk Assessment for Benches**
 - **Update on Meeting with Playground Inspector**
 - **Damaged Bench SA68 0RH**
 - **Community Noticeboards**
 - **Removal of Ash Trees**
 - **Hire of Church Hall**
6. **To discuss and approve Internal Auditor for 2021/2022 Financial Year**
7. **To consider and approve (a) SLCC Membership Renewal (b) ICO Annual Renewal (c) Insurance Policy Renewal**

8. To receive correspondence (including letter from resident not listed)
 - Consultation – West Wales Rail
 - Keep Wales Safe – New Guidance
 - Healthy Workplaces & Civility in Public Life
 - Invite to join the Pembrokeshire Area Committee meeting
 - Citizen Lead Recovery – Working Better Together
 - World Refill Day 2021
 - EU Settlement Scheme – Application Deadline
 - Planning Aid Wales – Online Event
 - Hywel Dda Engagement – Building a Healthier Future after COVID
 - PCC – Play your Part Campaign
 - Conveyancing Fraud Awareness
9. To consider Planning Matters

Planning applications to be considered at the meeting can be viewed online by visiting the relevant planning authority's website using the reference stated on the agenda.

 - (a) None received to date
 - (b) To consider any planning application received after publication of the Agenda
10. To receive and consider Financial Matters including approval of payments
 - (a) HSBC Bank Balance as at 20.05.2021 £3108.43
 - (b) Approve Payments
 - Zurich Insurance £278.03
 - SLCC Membership Fee £67.00
 - ICO Data Protection Fee £40.00
 - May Wages £146.90
 - Clerk's Reimbursement £48.83(Ink Cartridges & Postal Costs)
 - (c) To consider any urgent payment of invoices received after publication of the Agenda
 - (d) Requests for donations – None Received to date
 - (e) HSBC Safeguarding Review - Update
11. To consider Highway Matters

None received to date
12. To note any minor matters (no decision required) or Items for the next agenda
 - Clerk's Duties
 - Reports during Summer Recess
 - Council Members and email addresses
13. To approve date of next meeting: 06th September 2021 (To be confirmed)