**Amroth Community Council/Cyngor Cymuned Llanrhath**

**Draft Minutes** of meeting held by Amroth Community Council on Thursday 20th May 2021 online via Zoom.

**Councillors present:**  T Baron; A Cormack; P Davies; A Evans; F Evans; R Harries; M Harvey; J James; M Morris; S Phillips (Chair); R Tippett- Maudsley.

**In attendance:** Mrs Kathryn Bradbury (Clerk); Vicki Connop; Shelley Connop.

**Apologies**: B Mills

**Declaration of Interest. Cllr. Cormack declared an interest in planning item 3.3, 21/0153/PA. The Haven**

**Chair’s Welcome**

The Chair welcomed all Councillors to the meeting.

**Minutes** of the meeting held on Thursday 22nd April 2021 were agreed as a true record.

Proposed by Cllr. Roger Harries

Seconded by Cllr. Mark Harvey

Cllr. Phillips printed off a copy of the April Minutes and signed them on completion of the meeting.

1. **Matter Arising**

* Following permission from PCC to plant wildflowers on a roadside piece of land, Cllr Mills has submitted a grant application to PCNPA to support the project. Llanteg Gardening Group have submitted another application to Places for Nature to further improve the Old School Garden.
* Clare Williams of Pembrokeshire Road Safety Partnership has emailed to say progress on the plan drafted in December has been delayed due to resources being diverted to manage lockdown and reopening.
* A 2- Minute Beach Clean board to replace the one lost at the New Inn end of the village has been included as part of an EOI to the Enhancing Pembrokeshire Grant Scheme submitted by Cllr. Davies. Also included is an idea proposed by Cllr Harvey to paint the litter bins in Amroth with a Marine scene to include Bertie the Sea Bass. This is based on an idea adopted by Neyland TC and will improve their look and encourage visitors to dispose of litter responsibly.
* Notice board maintenance. Work has been carried out on the board in Llanteg and it is back in position. Wisemans Bridge Board will be the next board to have the Perspex replaced. Cllrs. expressed their grateful thanks to Cllr Harries for sourcing the materials and carrying out the work.
* The Clerk has contacted PCC regarding the Grit Bin for Clos Yr Ysgol and power washing of the bus shelter in Summerhill. PCC has responded to say these will be dealt with as soon as is practicable.
* Cllr. Cormack had received a copy of a report into the effect a rise in sea level will have on parking in Wisemans Bridge so there is no need for ACC to commission one.
* Just Giving Page has been set up to raise money for a permanent memorial in the ward to the NHS for the work carried out over the Pandemic
* PCC are looking into the use of cameras to identify persistent Fly Tipping offenders, especially on Amroth Old Road.

1. **County Councillors Report**

**Safety as the Economy is Unlocked**

With the influx of tourists as the Covid-19 restrictions are progressively listed, it is essential that safety measures, including social distancing, are followed. In this regard regular testing for those inter-facing with visitors etc. is essential. I conveyed the concerns about the availability of lateral flow tests kits raised at the last ACC meeting to PCC’s Interim Chief Executive, Richard Brown. Richard has assured me that the test kits can be collected from Pembrokeshire Archives. Test kits can also be ordered for home delivery from the following Government website:  <https://gov.wales/get-rapid-lateral-flow-covid-19-tests-if-you-do-not-have-symptoms>

Between 17 July and 3 September Amroth will be allocated a member of PCC’s Welcome Team who will advise on social distancing etc. but note they will have no powers other than to advise. PCC is also accepting volunteer Welcome Team members. (There has been some thought that Welcome Team members could also be issued with litter pickers). Other important safety news is that Amroth will be allocated a lifeguard this year having not had one in 2020.

**Litter and Fly-tipping**

I understand that Saundersfoot is being equipped with extra litter bins so I think it would be reasonable for ACC to request extra bins that are emptied by PCC given that Covid concerns are likely to result in more people eating takeaway meals on the sea front. I have raised the issue of fly-tipping into and beside the existing bins with Richard Brown but have had no come back yet on what enforcement action will be taken. Other Wards are experiencing the same problem and I will liaise with other County Councillors to press for action.

**Playground Inspection**

Given the experience of other Community Councils that have contracted with PCC to provide playground inspection services, I would recommend that ACC request immediate feedback following each weekly and quarterly inspection. Agreed; The Clerk will write to PCC to ask for regular reports. If this cannot be rectified ACC will have to look for an alternative service provider.

**Other News**

I understand that the coastal bus service will run 7 days a week from 29 May.

Cllr. Harvey formally requested a meeting to discuss the current bus service in Amroth. A request will be sent to Cllrs. Baker and Miller who hold Cabinet positions for Transport. Cllr Harvey proposes that small adjustments to the schedule would improve connectivity with other services so making it a more useful service. Cllr. Harvey, supported by Cllrs. Cormack and Davies will draft a plan of how this could be achieved, at little additional cost, to present at the meeting.

I have had no response yet to my request for information on when the all the drain on Amroth sea front will be cleared.

1. **Planning**

**NP/21/0141/FUL Himalaya, Amroth. SA67 8NA. Proposal**; 2 storey entrance, balcony extension and internal alterations. **ACC have no objection to this application**

**NP/21/0186/Ful. Amroth Arms, Amroth, SA67 8NG. Proposal;** Change of use of one bedroom managersaccommodation to a take away Fish and Chip Shop**.**

**ACC have concerns regarding this application, including the close proximity of three other establishments that currently offer Fish and Chips.**

**It will undoubtedly cause obstructive parking in the area where there are double yellow lines on both sides of the road due to its narrowness and the proximity of the bus stop.**

**Any possible odours are likely to affect neighbouring properties along with litter and seagull problems.**

**Comments will be submitted accordingly.**

**Cllr. Cormack declared an interest and left the meeting before the next item was discussed.**

**21/0153/PA. The Haven, Pleasant Valley, Narberth. SA67 8NY. Proposal;** replacement Dwelling**. A discussion took place. Agreed; A objection will be submitted. The proposal is considered too big for the plot and out of character for the area. The road is very narrow here too.**

**20/1051/PA Woodland Heights, 1 Clos yr Ysgol, Stepaside. SA67 8NZ. Proposal;** First floor extension and conversion of existing garage to provide an annex. **This application has been rejected.**

**20/1052/PA Bwthyn Y Gwanwyn, ( 2 Chapel Lane)U6378 Llanteg Chapel to Junction C3045 Llanteg. SA67 8PU. Proposal;** Alterations and extension to garage. **ACC have no objection to this application**

1. **Correspondence**

* **Tenby and Saundersfoot First Responders** have written to thank AC for the donation towards the maintenance of the defibrillators in the wards
* **Tina from Arts and Education by the Sea** has been back in touch regarding the proposal to hold some sand sculpture workshops on the beach in Amroth over the Summer. Ideally, she is looking at a 4-day festival in August 2022 but is also keen to run something as a one-day event this August. **Agreed;** Cllrs Tippett Maudsley and Davies will contact Tina regarding her proposal.
* **Commissioner for Older People**. During the past year, the Commissioner for Older People has been working to protect older people from abuse and crime and ensure they can access the help and support they may need. You can find out more about the work of the Stopping Abuse Action Group [here](https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.olderpeoplewales.com%2Fen%2Fstopping-abuse%2Faction-group.aspx&data=04%7C01%7C%7Cd20207975cc54177886a08d90a3b36e1%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637552071739161054%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=%2BqHPJSl9UGamz5ZKUEEfycQ0RYQulm3i8N%2BwHj1rqxM%3D&reserved=0).

A leaflet providing information to help people recognise the signs of abuse and the different forms it can take, what people can do if they are concerned about someone else, and where they can go for help and support can be requested from – [ask@olderpeoplewales.com](mailto:ask@olderpeoplewales.com) – or by phoning 03 442 640 670.

* Tenofus Cancer Care Charity and Mencap have written requesting a donation. **Agreed;** Clerk to politely decline
* **Solva Care Toolkit.** The Toolkit was developed before the pandemic and covers the essentials of how to set up and sustain a community led organisation – including getting organised, funding, recruiting volunteers, communications. The aim of the Toolkit is to be a resource that can be drawn from and adapted according to need. The Toolkit can be viewed online here [**Solva Care Toolkit.**](https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.solvacare.co.uk%2Ftoolkit%2F&data=04%7C01%7C%7Cb4161612f1784a13c39608d90bd01038%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637553810524223579%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=WBDz5uhR%2FAGe1M%2Fn0KcXHwte8SLT40DG24AFrx2wxoc%3D&reserved=0)
* **Parking in Summerhill.** A resident highlighted the issue of parking difficulties on the Summerhill Housing Estate and asked ACC to consider possible solutions to alleviate the situation. **Agreed;** The clerk will respond suggesting that property owners submit a planning application to PCC for parking within their property curtilage. PCC tenants should contact PCC to request that they address this in a similar manner.

The Clerk will write to PCC regarding ownership of the garages located adjacent to the estate.

* PLANED wrote suggesting the recruitment of a digital champion instead of a Youth Representative. **Agreed;** ACC are already well served with IT support and will revisit the recruitment of a Youth Representative in September.

1. **Finance as of 30 April 2021**

Account 649 – 22,867.94 – Inc £20K grant funds

Account 856 – £15,193.52

David Rees £1334.22 includes donation from ACC of £500

**Income**

Precept £5000

Donation from ADCA £10K for play area

**Payments;**

Clerks Wages + expenses Malwarebytes £44.99

R Harries expenses for repair of Notice boards £22

Repair needed on the Play area – Costs agreed up to £500

Insurance – £805 – see Annual Meeting Minutes

Repair the sign for Bertie (Sign Box) <£200

**All Payments were agreed**

1. **To Review current policies and amend as necessary**

ACC’s Environmental Policy, Welsh Language Policy, Remote Meeting Policy and Diversity Policy were reviewed and approved unanimously without amendment. Proposed; Cllr; Stephen Phillips Seconded; Cllr. Pauline Davies

1. **To Discuss the planned removal of the BT Telephone box in Amroth and respond**

BT have identified that the phone box in Amroth is little used and propose to remove it. A 90day consultation is in place regarding its future. **Comments should be sent to** [**planning.support.team@pembrokeshire.gov.uk**](mailto:planning.support.team@pembrokeshire.gov.uk) **and quote the reference CO/0038/21**, **by Monday 5th July 2021.**

**Agreed;** It was agreed that an emergency phone is required at Amroth in some form as there is poor mobile signal. If the BT box is to be removed, an emergency phone should be installed somewhere visible on the front. If BT remove the service, they should also remove the box and make good the site. ACC will submit these comments to PCC Planning.

1. **To discuss the Land in Amroth known as the Memorial Garden**

The Clerk has written to Land Registry and the Charity Commission for permission to dispose of this land. The Charity Commission must consent before any sale can be advertised. The Clerk is waiting to hear back from the Charity Commission.

1. **To Discuss the Driftwood sign**

A new sign is needed, and Councillors agreed a recycled plastic sign would be appropriate as this reflects the Clean Seas message that Bertie represents. A proposal to contact Sign Box for a temporary sign was agreed for the summer. The new sign is included in the EOI to the Enhancing Pembrokeshire Grant Scheme.

1. **Report By Amroth and District Community Association**

The hall is now open, and several clubs have restarted. To make a hall booking contact Roy Lewis. The contact number is on the hall website [www.amrothparish.co.uk](http://www.amrothparish.co.uk) or can be obtained from Amroth Clerk.

1. **Report by Llanteg Village Hall Committee**

The Hall is open although the next Coffee morning, on 24th May, will be on Zoom. The Gardening Club are meeting on 28th May at the Old School Gardens for a tidy up. The Village Hall Committee are keen to plant a tree at Stanwell to commemorate the work of the NHS. Spare newsletters are available if anyone wants one.

1. **Projects/ Updates**

**Amroth Free Wifi –** ACC received permission on 19th May to start this project. Cllr. Cormack has spoken to PCC and DANFO for approval to use the toilet block as a base and source of electricity, and will draft an agreement to set out the terms of use.

**Summerhill play area-** A repair is required on the wooden Junior Multiplay. Cllr. Morris kindly offered to deal with this. The new play equipment has been ordered and new signs drafted and agreed. Installation is due at the end of June. There will be increased traffic during installation, and part of the Hall car park will be sectioned off to accommodate the work vehicles.

**Exercise Jantzen –** The information board should be installed by Summer. Work will then start on the QR codes. The project should have finished but was delayed by Covid. Cllr. Harvey has written to PCC to request an extension.

**Historic road Signs Project –** ACC received permission on May 19th to start this project. The Clerk will contact PCC Highways to order the signs.

**Wildflower Project –** Cllr. Mills has met with PCNPA and identified a site and permission has been sought from PCC. An application for funding has been submitted.

1. **Other Matters/ Urgent Business not on the Agenda and to determine matters Councillors wish to be added for discussion at the next meeting**

* A resident has notified Cllr Cormack that the trees, next to the carved tree in Stepaside, are possibly diseased. **Agreed;** The Clerk has contacted PCC who have agreed to inspect the trees and report back.
* The toilets by Amroth Castle Caravan Park need painting. Cllrs. volunteered to carry out the painting. The Clerk will contact PCC to ask for paint.
* A road sign preventing overnight parking in front of Amroth Castle Caravan Site has been knocked over and needs re siting. Cllr. Harries will look at what needs to be done and report back with a quote.
* The Clerk has still not heard from the family regarding moving a damaged memorial seat at the New Inn end of the village. The Clerk will write to the family to inform them that ACC will need to remove the seat before it is swept into the sea.
* Building work has started at a property in Stepaside contrary to the planning that was approved. The Clerk has written to PCC Planning to query this.
* Issues with dogs on the restricted part of the beach continue despite new signs. Cllr. Harvey proposed canvassing residents’ views into reviewing the current Byelaws. Other beaches have smaller areas restricted or dogs can access before and after set times. Currently, less able people struggle to access the unrestricted areas with their dogs due to the pebbles so better access should be investigated. **Agreed;** Add to agenda for next meeting.
* Cllr. James highlighted several dead and diseased Ash trees on the road between Llanteg Crossroads and the Captains Pond. Branches are over the road. **Agreed;** The Clerk will contact PCC as this is a road safety issue.

The Landowner is unknown.

* Cllr. Tippett Maudsley has walked 699miles to date towards her goal of 1000 in aid of the Welsh Air Ambulance.

**Date of next Meeting is 17th June 2021 at 7 pm.**

This will be via Zoom unless informed otherwise. Anyone wishing to observe online, please send your email address to [amrothclerk@outlook.com](mailto:amrothclerk@outlook.com)

**The meeting closed at 21.12 pm**

**If you would like to be kept informed as to information regarding matters affecting the parish, road closures, public consultations, sea defences etc please email the clerk and you will be put on our secure mailing list (GDPR compliant).**