



## **KILGETTY - BEGELLY COMMUNITY COUNCIL (KBCC)**

Minutes of the General Meeting of The Kilgetty -Begelly Community Council on Thursday, 8th April 2021 at 6.30pm, via the medium of Zoom.

**Present:** Cllrs Diane Lockley (Chair), David Anderson, Brenda Jones, Janet Ward and John Whitby.

**Also Present** – The Outgoing Clerk Melanie Priestley and New Clerk Gary Price.

Cllr Paul Wyatt joined the meeting after agenda item 16.

Meeting Opened by the Chair at 18.30

**1) To receive any apologies for absence-**Cllrs Jayne Ebrey, Chris Ebrey, Sandy Smith.

**2) To receive any Declarations of Interest**

None received.

**3) To continue with the Co-option process**

Three applicants were invited to attend meeting to express their interest in the current vacancy.

One applicant attended the meeting.

Applicant Lindsey Harries successful, Clerk to invite Lindsey Harries to the next Council meeting to formally take up position of Community Councillor.

**4) To consider and approve as a true and correct record the draft Minutes of the Full Council meeting held on 11th March 2021**

Cllr Jones proposed that the Minutes, as presented, of the meeting held on 11th March 2021 be signed as a true and accurate record of the meeting; Cllr Adams seconded the proposal with all Cllrs in full agreement.

**5) Matters Arising from the Minutes of the Full Council meeting held on 11th March 2021, not covered elsewhere on the agenda.**

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Page 2: None

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Cllr Lockley requested an update on the works being carried out by Western Power, the Out-going Clerk confirmed the site and verge were left in a good condition. The entrance to the site through the double gates will need to be monitored.

17b. Cllr Lockley requested update on any further information regarding trees, Out-going Clerk confirmed that the trees in the recreation area had been planted a few years ago.

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Cllr Jones asked if the Youth Representative information had been circulated, the Clerk to send information to all councillors.

Cllr Lockley informed the council that a problem relating to the new signs had been identified and rectified.

## **6) Action Tracking**

- a) Repair of road surface in GP surgery Car Park.

No update received, continue to chase, review in May.

- b) Public footpath to Stepside

Cllr Wyatt has contacted Angela Burns due to lack of response from SWTRA and Welsh Government, review in May.

- c) The Adverse possession of the Begelly Play Park Field

No response received from the Land Registry, review in June.

- d) The listing of Milestone Markers in Kilgetty – Begelly

Action completed; Cllr Lockley expressed thanks to Cllr Gavin Thomas for his work in this project. Matter closed.

## **7) County Councillor's Report**

No report received.

## **8) Reports from Council representatives including:**

- a) Begelly-Kilgetty Community Association

Work is continuing in the Community Gardens. Cllr Lockley commented on the excellent work done by all the volunteers.

- b) Rural Futures Group

No current update, to be added to May agenda.

## **9) Consideration of Correspondence:**

- a) One Voice Wales offer of further training sent to Cllrs encouraging participation in online learning.

- b) Invitation from Pembrokeshire County Council to participate in consultations as they value feedback.

- c) Two emails received from a Pembrokeshire County Council Officer:

Email a) – With reference to the proposed Housing Development on Station Road (pre consultation stage) Information requested as to the needs within the community if the development was successful and where best the possible Section 106 monies would be placed. The Clerk to respond with suggestions of improvements to Play area and Community Centre refurbishment given likely increase in numbers of Adults and children in Ward

Email b) – setting out details of Section 106 monies being held by Pembrokeshire County Council and the conditions regarding the spending of such. Funds in excess of £19,000 to be spent in the Community and the development of open spaces in Begelly. Cllr Ward proposed that the monies be applied for, Cllr Adams seconded, all Cllrs in full agreement, £11,000 being used towards the new play park in Begelly. It was agreed by Council to retain the services of the Out-going Clerk to complete all works relating to the Begelly Play Park funding application. Council further agreed that a Task and Finish Group to be formed to oversee project – members to be confirmed at May 2021 Council meeting.

D) Notice received 8<sup>th</sup> April 2021 Ryelands Caravan Park, Planning Application 19/0838/PA To remove/vary condition 4 (restrict use of site and occupancy of touring caravan pitches) and vary wording of Conditions 6 (Buffer Zone Management Plan), 7 (External Lighting Plan) and 10 (Landscaping Implementation Programme) of Planning Permission Ref: 18/1217/PA (enlarging area

of caravan site, erection of meet and great building, children's play area, new roads and landscaping) will be considered at the Planning Committee meeting of Pembrokeshire County Council, to be held remotely, on the 20<sup>th</sup> April 2021. Council will discuss this planning application at a separate meeting to decide whether to make representation at the Planning Committee meeting.

**10) To consider payment of any invoices received – To be included in finance report**

8.4.2021	Cheque 20023	One Voice Wales	Membership	£377.00
8.4.2021	Cheque 20024	M Priestley	Wages (March)	£413.16
8.4.2021	Cheque 20225	Sandyhill Nursery	Flowers	<u>£ 30.00</u>

Total: £820.16

Invoices received total of £820.16. Cllr David Anderson proposed payment be made, seconded by Cllr Ward, and all Cllrs in full agreement.

The end of Financial year statement of accounts was presented to Council by the Out-going Clerk. Cllr Ward proposed, after a minor alteration be made, that they be accepted. Cllr Whitby seconded the proposal, all Cllrs in full agreement.

**11) To consider payment of any invoices received after the distribution of the Agenda**

None

**12) Consideration of Planning Applications received**

a) Reference 20/1026/PA, Reynalton House, Reynalton, Kilgetty, Pembrokeshire, SA68 0PG- Demolition of existing garden wall to create new agricultural access. Following consideration of all the information provided by the Planning Authority, Cllr Lockley proposed that Kilgetty Begelly Community Council support this planning application. Cllr Jones seconded the proposal and all Cllrs in full agreement.

B) Reference 20/0711/pa, Lakeside Building, Dacha, Broomfield's, Thomas Chapel, Pembrokeshire, SA68 0XG-Change of use for Lakeside building from educational use to educational use plus residential (short term holiday let). Cllrs did not feel they had sufficient information, Cllr Lockley requested confirmation of Determination date, 11<sup>th</sup> May 2021. Clerk to request extension so that Planning Application can be fully discussed in May 2021 Council meeting.

**13) Consideration of Planning Applications received after publication of the Agenda**

None received.

**14) Notification of Planning Decision/s**

None received.

**15) To consider the CCTV/Broadband connection at the Scout Hall, Kilgetty**

Following concerns with the inconsistency of Wi-Fi connection with the current provider, Council expressed their appreciation of the Modem and twelve months access donated to the Scout Group by Cllr Adams. Council to review this March 2022.

**16) To consider the prices received to carry out the required safety works at Kilgetty Play Park**

Quote received in the sum of £475, awaiting further quote. Cllr Adams proposed that the Clerk have discretionary powers to authorise works to be started as soon as possible. Seconded by Cllr Lockley and all Cllrs in full agreement.

**17) To consider matters appertaining to the Kilgetty Play Park – Pathway round park, access and play park**

Cllrs Wyatt, Whitby and Adams have been reviewing access points to Kilgetty Play Park and Community Garden and condition of grounds with reference to drainage issues, group to continue work on proposal with quotations on works and possible funding opportunity.

**18) To consider the adoption of the Safeguarding, Environmental, Equality and Welsh Language Policies**

a. Safeguarding Policy seen as good practice, Cllr Adams proposed Kilgetty-Begelly Community Council adopt the Safeguarding Policy as presented to the Council; Cllr Wyatt seconded the proposal, all Cllrs in full agreement.

b. Environmental Policy seen as good practice, Cllr Wyatt proposed Kilgetty-Begelly Community Council adopt the Environmental Policy as presented to the Council; Cllr Adams seconded the proposal, majority vote in favour with 1 abstention.

c. Equality Policy seen as good practice, Cllr Wyatt proposed Kilgetty-Begelly Community Council adopt the Equality Policy as presented to the Council; Cllr Whitby seconded the proposal, majority vote in favour with 1 abstention.

d. Welsh language Policy seen as good practice, Cllr Jones proposed Kilgetty-Begelly Community Council adopt the Welsh language Policy as presented to the Council; Cllr Lockley seconded the proposal, majority vote in favour with 1 abstention.

**19) To consider the Kilgetty-Begelly Community Council's contribution of £6,200 towards the proposed Enhancing Pembrokeshire Grant**

Covered in agenda item 9.

**20) To consider any emergency items and/or outstanding issues before Full Council**

Cllr Lockley informed Cllrs that the AGM of the Council would take place prior to the May meeting. Nominations for chair to be sent to the Clerk, nominated person to agree with Nominee on proposal prior to emailing Clerk. Nominations to be presented to Council at AGM. On agreement of new Chair nominations for Vice Chair will be taken at the meeting and subsequent voting by Cllrs.

**21) Any Other Business – please note this item is strictly for information only.**

Cllr Anderson requested confirmation of Grass cutting contract, Cllr Lockley advised of the 5-year contract 4 years were remaining, first cut of the season expected in April.

Cllr Wyatt confirmed Fence Panel to the recreational area that had been repaired again and was now holding and no further problems reported.

Chair Cllr Lockley commented on protocol when responding on emails as in keeping matters relating to initial heading, other matters to be discussed should come under separate correspondence.

Clerk to update new email addresses in contact list.

Chair Cllr Lockley thanked 'outgoing' Clerk for her hard work and wished her success for the future, all Councillors added their appreciation.

Meeting closed at 8.35pm.

**22) Date of next meeting**

Thursday 13<sup>th</sup> May 2021 at 6pm

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