

## ROSEMARKET COMMUNITY COUNCIL

Minutes of the meeting held online on  
Tuesday 6<sup>th</sup> April 2021

**Present: Cllrs Jill Gibson (Chairman), David Hancock, Steve Davies, Caroline Haley, John O'Boyle; Peter Horton (Clerk);**  
**Apologies : None.**

Also present – Jan. Doherty, Pat Griffiths.

NOTE – The minutes to record that this meeting was held online via the Zoom video-conferencing platform due to the current Coronavirus pandemic restrictions. This was as per the Welsh Government emergency Covid-19 regulations governing Community Council meetings.

Members commenced the meeting by observing one minute's silence out of respect for recently-retired Community Councillor Barbara Summons M.B.E., who had passed away on 23<sup>rd</sup> March 2021.

### **Declarations of known interests**

None.

### **Approval of the minutes of the March 2021 monthly meeting**

The minutes were approved as an accurate record, and held by the Clerk for signature by the Chairman following the meeting (proposer C'llr Caroline Haley, seconder C'llr David Hancock).

### **Public Forum**

Mrs. Jan. Doherty addressed the meeting regarding the situation at Woodhouse Barn. She noted that, if current applications in with P.C.C. were granted consent, then events were likely to be held at any time between March and December, with up to 40 events being permitted. She thought it likely that the owners would continue to seek unlimited events, and had concerns over the adequacy of the road to cope with even the usual traffic generated. She also referred to the constant drone of background noise when events were being held. There was effectively virtually zero noise-damping when activities were taking place outside, and in marquees. Regarding the effect of traffic, she described situations where large numbers of vehicles would come in a constant stream along the single-track lane leading to the venue. There would be a similar stream of traffic at around 1-30am, when vehicles were leaving the site. She described having missed a vet's appointment last year due to the constant stream of traffic on one occasion. Because of the effect of the noise, she described being unable to have their windows open at night during the Summer months, and often having their sleep disturbed. She mentioned that she had complained to P.C.C. on numerous occasions, but with no response. Regarding the lane, she also commented on the large amount of litter (bottles, cans, etc.) regularly dumped in the lane, and in their fields, from passing traffic, which never happened at other times.

Pat Griffiths of Woodhouse Barn entered the meeting on video, but was unable to connect via audio, and left the meeting without being able to contribute to the discussion.

Clerk provided update on situation with applications currently in with P.C.C. for development at the site. It was noted that there were no applications in seeking to regularise the unauthorised lodges on the site. C'llr Jill Gibson noted that concerns had first been expressed about the lodges in August / September 2020, but that nothing had been heard regarding progress on the investigations since then. It was understood that they had been constructed commencing in around April 2020.

[NOTE – Mrs. Jan. Doherty left the meeting at the conclusion of the Public Forum].

### **Matters arising**

**Marina, Middle Street.** The Clerk confirmed that there was no progress to date on the planning investigation. C’lir Jill Gibson commented that there had been quite a large parking space there prior to the ramp having been constructed. The Clerk mentioned that, if a planning application was submitted, then the Community Council would be consulted in the normal way, and have the opportunity to comment on loss of parking provision as a result of the construction.

**Litter-picking.** C’lir David Hancock had been in touch again with P.C.C. regarding litter-picking equipment. They were due to get a new consignment in soon, and it was hoped that some would be available later that week. Members thanked C’lir Hancock for his work in co-ordinating that. Members also expressed appreciation for the efforts made by a number of local residents in carrying out litter-picking in the lanes around the Village.

**Registration application for path up to cycle track.** Members had received back five completed user evidence forms to date. There were a number of other ones out with local residents, and which were awaited back.

**Highway safety assessment.** Clerk to press P.C.C. for the agreed site meeting to discuss the various issues of concern around the Village, as nothing had been heard from them.

**Carriageway repairs / resurfacing on Jordanston Road.** The Clerk had sought an update from P.C.C. regarding the timetable for carrying out these repairs. P.C.C. had explained that, while it had been hoped to complete them during the 2020-21 financial year, shifting priorities had led to the work being delayed. C’lir Rob Summons had been involved in a subsequent exchange of emails with P.C.C. seeking further details of the work that had taken precedence. The replies received suggested that the effects of the pandemic had altered the situation unavoidably.

C’lir Jill Gibson commented on the poor condition of the carriageway at Watery Lane, with potholes, etc., due to poor drainage and heavy traffic usage.

### **Planning matters**

There were no plans for discussion this month.

### **Correspondence**

1) Richard Staden, P.C.C. – Response to query about tackling blackthorn growth on The Beacon, and recommending twice-yearly cutting of the affected area. C’lir David Hancock undertook to carry this out as soon as practicable with loppers. C’lir John Boyle also offered to assist when possible with his brush-cutter.

2) Jim Dunckley, Common Land Officer – Response to message asking for views on proposed tree-planting schemes – noted, as the response was favourable towards the proposed work.

3) P.C.C. – Playground Inspection Report for play area at The Beacon – dealt with in agenda item below.

4) P.C.C. – Response to queries over scheduling of carriageway repairs on Jordanston Road – dealt with in ‘Matters Arising’ above.

5) One Voice Wales - Membership renewal forms for 2021/22 – Members resolved to renew membership for the forthcoming year (proposer C’lir Jill Gibson, seconder C’lir John Boyle).

6) One Voice Wales - Invitation to forthcoming seminar on May 13<sup>th</sup> – Clerk to attend (proposer C’lir David Hancock, seconder C’lir Caroline Haley). It was anticipated that the £45 cost would be shared equally between Burton, Johnston and Rosemarket Community Councils. Clerk to make arrangements accordingly.

7) Mr. Philip Walker – Comments and suggestions in connection with proposed tree-planting schemes – noted.

8) Mr. Jack Riley, reporter for Western Telegraph – message of introduction – dealt with in

agenda item below.

- 9) P.C.C. – Notification of decision to remove 6<sup>th</sup> form provision from Milford Haven Comprehensive School – noted.
- 10) W.G. – Consultation on compulsory purchase protocol – noted. Clerk to obtain details on the proposals and circulate these to Members.
- 11) Wales Audit Office – Notification of audit changes in procedure – noted.

## **Accounts**

### **End of year financial report**

A provisional end of year accounting statement had been circulated to all Members for information.

### **Payments**

P.C.C. (lease for Westaway Park)	:	£ 7-50
One Voice Wales (annual membership)	:	£83-00

The above payments were agreed by Members (proposer C’llr Jill Gibson, seconder C’llr Caroline Haley).

### **Discussion of situation at Woodhouse Barn**

Members commented that it would have been very helpful if Pat Griffiths of Woodhouse Barn had been able to access the meeting for the Public Forum, and her absence had been most unfortunate. She had attempted to log into the meeting, had done so successfully on video, and been welcomed by the Chairman. However, she had been unable to connect to audio, so had been unable to communicate with Members, and had to leave the meeting without being able to contribute to the matters being discussed.

Members noted the concerns expressed by Mrs. Jan. Doherty over traffic levels, noise issues, etc., which during times of events adversely affected them on a regular basis.

Clerk to write to P.C.C. to seek an explanation of the delay in investigating the breaches of planning control at the site, which had been reported many months previously, and to ask for the investigation to be expedited (proposer C’llr John Boyle, seconder C’llr David Hancock). Letter to go out in the name of the Chairman, with the Clerk providing a draft of the proposed letter to her for comment prior to dispatch.

### **Discussion of problems with carriageway condition at Watery Lane**

Members noted that the condition of the carriageway remains a problem. The damage at the top part by the junction with Barn Lane had been repaired by somebody in concrete. However, the general condition of the lane was viewed as inadequate. Water was coming up from under the road instead of being piped away as had been the case previously. As it was evident that there was not much activity currently with minor road repairs, Members felt it best to note the situation, and monitor.

### **Discussion following recent death of Barbara Summons, and of the most appropriate way to remember her long-standing contribution to Community affairs.**

Members were unanimous that a suitable memorial would be appropriate to recognise Barbara’s enormous contribution to community affairs, and long service as a member of the Community Council and to the Village. It was agreed that contact should initially be made with her family to discuss the most appropriate way to do this. C’llr David Hancock to contact C’llr Rob. Summons regarding this, at an appropriate time during the next few weeks.

### **Discussion of possible Zoom meeting with W.T. reporter**

Clerk to invite Mr. Riley to attend the May monthly meeting to discuss possible projects of mutual interest, such as possible research into the local history of Rosemarket. Clerk to contact Mr. Riley to invite him to attend.

### **Discussion of actions needed following receipt of most recent Playground Inspection Report**

It was noted that a number of items had been highlighted on the most recent report as needing action. This led Members to conclude that some maintenance was required, which could usefully be carried out over the Summer months.

Members discussed the multi-play unit, which had been reported as having a damaged panel, and as being in generally poor condition. This had been assessed as a medium risk by the P.C.C.-appointed inspector. It was decided to pursue two avenues of action. Clerk to contact Creative Play for a quotation for replacement of the unit, as a more long-term solution. C'lr Caroline Haley to be copied in on communications with Creative Play. C'lr David Hancock to try and source a replacement panel for the damaged one, as a more short-term fix.

In the meantime, it was not considered necessary to close the multi-play unit, due to the risk having been assessed as medium.

Other items of needed maintenance, such as cleaning / repair of matting, treating of areas of equipment affected by rust, etc., to be dealt with progressively over the coming months.

### **Discussion of renewed Financial and Asset Risk Assessments.**

The Financial Risk Assessment had been renewed by the Clerk and circulated to Members.

The Asset Risk Assessment had been renewed by C'lr Steve Davies, and circulated to all Members for consideration. Members resolved to accept these (proposer C'lr Jill Gibson, seconder C'lr Caroline Haley). Regular agenda item to be tabled over the next few months to progress actions needed pursuant to the Asset Risk Assessment, and also to address general village maintenance issues of concern.

### **Any other business**

**Trees opposite the entrance to The Glades.** C'lr Caroline Haley had received contact from residents concerned about the condition of some trees opposite the entrance to the Glades. P.C.C. had been contacted by the Clerk, and had subsequently inspected the trees. They had concluded that there was no immediate action needed. They had also commented that the trees are on private land, that the matter would be kept under review by the P.C.C. Streetcare Department, and the landowners contacted by them if action was considered necessary in the public interest.

### **Date of next meeting**

Tuesday 4<sup>th</sup> May 2021, 7pm, to commence with the 2021 A.G.M., and to avoid a clash with the bank holiday on 3<sup>rd</sup> May.

The meeting concluded at 9-18pm.