

At a meeting of Jeffreyston Community Council held online on Monday the 12th of April 2021 at 07.30 pm

Present: Chairman: Mrs M Rogers, Vice Chairman: Mrs S Maccreath, Councillors: Mrs A Morgan, Mr *M Harris, Mr P Overall, County Councillor: Mr J Williams

* Please see note below

In Attendance: Clerk: Mrs M Overall

97/21 Chairman's Welcome: Chairman, Mrs M Rogers extended a warm welcome to all present.

98/21 Apologies for absence: None received.

99/21 Declarations of Interest: None received.

100/21 Minutes of the Last Meeting

Resolved: *That the minutes of the last meeting of the Council held on the 01st of March 2021 be confirmed and signed by the Chairman as a true record*

101/21 Receive Clerk's Update

(a) Play Area: Update on the play area project posted on notice boards, web page and social media.

(b) Response to resident: Reply sent.

*Council Harris lost connection at 19.49 pm and re-connected at 19.54 pm

102/21 Actions required in respect of the new Local Government and Elections (Wales) Act 2021

A summary of the provisions of the Act had been circulated to members for their information. Two matters currently requiring attention relate to the publication of a summary of meetings within 7 working days and arrangements for the continuation of remote meetings.

Long term, from the 01.04.2022, community councils have a duty to prepare and publish an annual report on the council's priorities, activities and achievements. Each council will also have a duty to prepare a training plan.

Resolved:

1. Draft minutes of each council meeting to be published on the Pembrokeshire Town & Community Council web page within 7 working days of each meeting.
2. Meetings to continue to be held on a remote basis for the time being subject to review of Welsh Government guidance concerning the safe use of buildings for council meetings. Online access information to be displayed on Agenda for anyone wishing to join the meeting.

103/21 Ford Bridge Update: Following further correspondence with PCC, a more comprehensive response had been received giving reasons for the delay and an assurance made that regular safety checks are being undertaken. Update posted on web page and social media. Start date is scheduled for the summer period.

Resolved: Council is now satisfied with the response given

104/21 Discussion on the NHS Social Care & Frontline Workers Day 05.07.2021

Resolved: Councillor Everall to speak with the Headmaster of St Oswald's to see whether the school children could be involved in some way.

105/21 Discussion on LCREE Survey for the Office of National Statistics

Resolved: Clerk to complete the form and submit by the due date.

106/21 Consider the purchase of brackets for benches.

Resolved: All agreed it was prudent to purchase brackets to secure the benches in place. Meeting scheduled for the 29th of April to position benches / picnic tables. Clerk will remove the pieces of wood with exposed nails/screws from the play area.

107/21 Discussion on Service Level Agreement between Jeffreyston Community Council and Pembrokeshire County Council (PCC).

Clerk had forwarded the Annual Independent Inspection Report undertaken in February 2021. Some low risks had been identified in previous years to PCC that were still outstanding. From the 01.04.2021 the Community Council are responsible for repairs and maintenance, addressing low risk items within 6 months.

Resolved: Council were satisfied that the correspondence received from PCC confirmed that the community council were not expected to address the issues notified in previous years. Clerk asked to arrange a meeting between the community council and the inspectors when they next visit the play area.

108/21 Discussion on potential costs incurred from by-elections. From April 2018 PCC has recharged town and community councils for the administration of an election for a town/community councillor.

Resolved: All agreed that although a contested by-election is unlikely, the possibility must be considered. In previous years the community council decided it was not reasonable to increase the precept by the average costs notified for a contested by-election however funds were already earmarked for the cost of a non-contested by-election.

109/21 Correspondence:

For Information

Long Course weekend 2021 – cancelled. 2022 – 1st – 3rd July

Keep Wales Safe – requested to display posters – Uploaded

Census 2021 – Frequently Asked Questions – Uploaded

Electoral Newsletter

Consultation on a review of Licensing Policy (Licensing Act 2003) – by 31.03.2021

PCC Leaders Update 5th, 12th & 26th March

'Thank You' Letter – Wales Air Ambulance

Keep Wales Safe – Supporting Families / Mental Health / Guidance &

Vaccination Update

Welsh Hearts – Defibrillators - £250 grant available

PCNPA – Invite to attend event 24.03.2021

PCC – 'My Account is changing'

Citizen Led Recovery – Event 3 - 25.03.2021
 OVW update for 2020/2021
 Joint OVW/SLCC Event – 13.05.2021
 PLANED – March Newsletter
 Decide on how you will vote on 06.05.2021
 Natural Resources Wales – Final wording on the Countryside Code
 Request to complete – Digital Connection Survey
 Press Release – Census 2021
 Consultation – Local Authority Power to Trade
 Welsh Gov – Use your views Toolkit
 OVW Climate change newsletter
 Natural Resources Wales – Appointment of Board Members
 PCNPA – International Dark Sky Week 5-12 April – Series of free events
 PCC – Crime & Disorder Survey

Resolved: Items previously forwarded to members prior to meeting – All noted

110/21 Planning Matters:

(a) Planning Application Consultation 20/0858/PA

Proposal: Change of Use from a former school to a Motorcycle training and repair facility.

Site Address: Castle School, CRESSELLY, Kilgetty, Pembrokeshire, SA68 0SP

As the response deadline was on the date of our April meeting, the application was discussed via email and following receipt of 4 replies, the council's response was to recommend approval and this was submitted by the clerk under delegated duties

(b) Policy Announcement – Compulsory Purchase

Welsh Government has produced a manual on Compulsory Purchase Order

111/21 Financial Matters:

(a) HSBC Account Balance as at 20.03.2021 £1774.43

(b) There were no payments for approval

(c) Request for assistance with funding from:

- NSPCC

(d) Clerk informed the council that work was underway to prepare the Annual Return for the 2021/2021 financial year. The return along with associated paperwork will be taken to the Internal Auditor as soon as possible. A **Notice of Appointment of the date for the exercise of electors' rights** had been placed on the community noticeboards and the council web page.

(e) Clerk had a telephone consultation with HSBC bank on the 12.04.2021 – they were undertaking a Safeguarding Review on the account. This is a routine process and part of the bank's initiatives to protect customers from fraud and financial crime.

Resolved: Items (a) (b) (d) and (e) – Noted

Item (c) - Council decided not to grant funding – S137 Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirement of that section, a donation would **not** be made.

112 /21 Highway Matters:

(a) To date the van parked in the village was still there. It is believed to have broken down and the owner is sourcing a new part.

(b) Clerk advised that damage to picnic table located at SA68 0RH, opposite Covert Farm Camping had been reported to PCC on 25.03.2021

Resolved: (a) The council can do nothing further on this item

(b) As the bench was still in situ, the clerk was asked to report again

113/21 Other matters or items for the next Agenda

(a) **Passwords.** Clerk advised that all relevant passwords had been placed in a sealed envelope and would be handed over to the Chairman for safe keeping. No further action required.

(b) K6 Telephone box at Cresswell Quay. Clerk is attempting to establish ownership. Council agreed for this item to be placed on next month's agenda.

114/21 Approve Date of Next Meeting

The next scheduled meeting will be held online and proposed for **Monday the 10th of May 2021 @ 7.30pm** and will be the Annual Meeting of the Council

The Meeting was declared closed at 20.55 pm.

Signed: Chairman

Date: