

# PENALLY COMMUNITY COUNCIL CYNGOR CYMUNED PENALUN

Minutes of the Remote General Meeting of the Penally Community Council held on Wednesday 10<sup>th</sup> March 2021, via Zoom at 6.00 pm.

The Penally Community Council meeting was open to members of the public

Inspector Reuben Palin from Dyfed Powys Police and Sinead Henehan joined the meeting after agenda item 2021/03 39 to update the Council on matters appertaining to Penally Camp

Present: Cllrs P Bradbury, C Bradbury, J D'Arcy, M Neal, J Rilstone, S Snow and O Duckett.

In attendance – Inspector Reuben Palin, Sinead Henehan, County Councillor J Preston, E Hooper and The Clerk

Cllr J Williams-James had advised the Clerk that, due to a work commitment, he would be joining the meeting as soon as he was able

**2021/03 327           Apologies for Absence - None**

**2021/03 328           Consideration of Co-option**

The Clerk advised the Council that Miss Hooper is eligible to be considered for Co-option onto Penally Community Council.

Prior to the presentation Miss Hooper confirmed that she had received a copy of the Standing Orders, the Code of Conduct, the Financial Regulations and the Good Councillor Guide (Electronically)

Miss Hooper made a presentation to the Council, giving a brief outline as to why she would like to be Co-opted as a Community Councillor. Ms Hooper and Councillors were given the opportunity of asking any questions relative to becoming a Councillor.

**2021/03 329           To accept Miss Hooper's Declaration of Office**

Cllr P Bradbury invited Miss Hooper to make her Declaration of Office to Penally Community Council, after which all Cllrs welcomed Cllr Hooper to Penally Community Council.

Following agenda item 328 - Standing orders were suspended to allow for the discussion to take place with the above listed guests

- Inspector Palin - Dyfed Powys Police and Sinead Henehan - Pembrokeshire County Council gave an update to the Council on matters appertaining to Penally Camp including:- Persons are continuing to be moved from the Penally Camp to distribution centres within Wales but, due to Government imposed restrictions regarding travel, no new residents are being moved into Penally Camp
- There are no Covid 19 cases within Penally Camp
- The recent Report carried out by the Independent Chief Inspector for Borders and Immigration was not very complimentary towards the long-term living conditions within the Penally Camp nor the Camp at Napier Barracks. During the inspection period an open and transparent discussion took place between the Pembrokeshire County Council, The Home Office, the Inspectors and County Councillor J Preston.
- No further information has been received relating to the Pre-Planning Application to be submitted by the home Office.

Cllr J Williams-James joined the meeting

- It is believed that all residents within the Penally Camp should submit their information into the 2021 Census. Further information awaited on this subject.
- The topic of additional costs, to date, incurred by Penally Community Council was discussed (circa £750). Sinead advised that all information should be forwarded to her for onward

submission to the relevant department at Pembrokeshire County Council, Cllr Preston to be copied into the Email.

- The increased amount of litter around Penally and in particular the Penally Camp was discussed. Following review of the rubbish collected, it is considered, by Pembrokeshire County Council, that not all additional rubbish is from the Penally Camp with some being traced back to dwellings within Penally village. It was also noted that the increase in rubbish is across the County and not isolated to Penally.
- Concerns were raised regarding residents of the Penally Camp making use of the bicycle initiative but unfortunately not making use of safety equipment supplied. Inspector Palin advised that he would talk with the residents the following day, during his visit to Penally Camp.

Inspector Palin and Sinead Henahan left the meeting.

Standing Orders recommenced at 18.52

**2021/03 330          Chairman's Report** – Cllr P Bradbury advised that all matters would be covered within the Agenda

**2021/03 331          To disclose any personal and prejudicial interests in any items of business listed below**

Cllr Williams-James declared a Personal Interest in agenda item 2021/03 338 as the applicant is a friend

**2021/03 332          To Receive the Minutes of the Meeting Held on the 10<sup>th</sup> February 2021**

Cllr Rilstone proposed that the Minutes of the meeting of Penally Community Council, as presented to the Council, held on 10<sup>th</sup> February 2021 be signed as a true record of the meeting; Cllr D'Arcy seconded the proposal with a majority vote in favour of such.

**2021/03 333          Matters Arising from the Minutes – Information Only**

2021/02 314 Rubbish left on grass verge opposite the Grange development – The Clerk to once again write to Pembrokeshire County Council requesting that action is taken regarding this health and safety issue.

**2021/03 334          Consideration of Correspondence Received**

- Email received advising of the Census to be held on the 21<sup>st</sup> March 2021
- Email forwarded to all Councillors from One Voice Wales advising of the on line training being offered to all Councillors, regarding Council policies and procedures.
- Notice Emailed to all Councillors relating to the Local Government and Election (Wales) Act 2021 recently adopted.
- The Clerk requested certain information, from all Councillors be Emailed to the Council's Email address, to enable the 2021/2022 Remuneration be paid.

**2021/03 335          Account(s) for Payment and Bank Reconciliation**

Cllr Snow proposed that the bank reconciliation be accepted as a true record of the Council's finances; Cllr Neal seconded the proposal with all Cllrs in full agreement.

Cllr Rilstone proposed that the invoices, as presented to the Council, be paid in full; Cllr D'Arcy seconded the proposal with all Cllrs in full agreement

**2021/03 336          To consider the Clerks overtime worked during February 2021** – Emailed to all Cllrs prior to the meeting

Cllr Snow proposed that the hours, as reported, were fair and accurate and that Penally Community Council pay the Clerk 10 hours overtime for February 2021; Cllr Neal seconded the proposal a majority vote in favour of such.

**2021/03 337      To consider payment in lieu of leave not taken to the Clerk** (Email sent to all for consideration)

Following consideration of the figures presented to Councillors, Cllr Rilstone proposed that Penally Community Council make a payment to the Clerk, through the PAYE system, in lieu of holiday taken. This amounting to £145.64 (minus any Tax and National Insurance); Cllr D'Arcy seconded the proposal with a majority vote in favour of such.

**2021/03 338      Planning Application(s) Received**

**20/0867/PA      Mayerling, PENALLY, Tenby, Pembrokeshire, SA70 7QE**  
Erection of Garage/Home office outbuilding

Following consideration of all information provided by the Planning Authority, Cllr Neal proposed that Penally Community Council support this application with the considerations that it is within keeping of the surrounding buildings and makes good use of the plot; Cllr P Bradbury seconded the proposal with a majority vote in favour of such.

**2021/03 339      Reports from Council Representatives**

**County Councillor J Preston**

Meeting with the Independent Chief Inspector for Borders and Immigration

Following my submission of evidence to the Independent Chief Inspector for Borders and Immigration I was invited to meet with Mr David Bolt, the Inspector and senior staff at Pembrokeshire county council. Mr. Bolt outlined the responsibilities of his role but made it clear that the Home Office are not obliged to act on his recommendations. The initial findings of the inspection have now been published and paint a grim picture of the Home Offices' management of the situation, stating that there have been 'fundamental failures of leadership and planning'. The Home Office and Simon Hart MP have not yet responded to the report, but I hope that decisive action will now be taken to return Penally camp to the MoD. The full report, which includes Napier barracks in Kent can be found at:

<https://www.gov.uk/government/news/an-inspection-of-the-use-of-contingency-asylum-accommodation-key-findings-from-site-visits-to-penally-camp-and-napier-barracks>

Penally camp cost recovery

At last week's full council meeting I asked the leader to provide a breakdown of all costs to the authority which have been incurred in providing staff, services and other associated resources to Penally camp since its repurposing by the Home Office last September. At an earlier meeting I pointed out that Penally community council has also incurred additional costs in relation to the camp and will require remuneration. These costs will also need to be invoiced at a later date. The leader informed council that on February 22nd an invoice was submitted for £83, 858. The breakdown of which was £65,564 in staff costs, £12,799 of specialist support and £5,495 of miscellaneous works such as providing barriers, environmental services etc. At the time of the meeting on March 4th no payment had been received from the Home Office. As off the 21st of March Penally camp will be occupied by the Home Office without the prerequisite planning permission.

Parking on grass

Vehicles parking on grass verges and grassed areas are creating problems locally. This situation is currently being looked at by the county council following similar issues in the other parts of the county. It's not an easy fix as its about changing attitudes and behaviours or tarmacking over greenspace which does not fit in with the aims of the well being of future generations act. The matter has been raised by a resident in Holloway Court where car's and van's regularly park on the grass. However, unless a vehicle is causing an obstruction there is no law that can be enforced. It will be interesting to see what solution PCC propose.

## The Paddock

Ground works are now underway on the land to the rear of the Paddock where the residential development of 8 detached bungalows, 2 detached garages and a sewage pumping station will be constructed. This has again raised the matter of the resurfacing works that are needed in the Paddock and St. Nicholas Crescent to bring the roads and pavement up to adoption standard. There are conditions within the original planning approval regarding the re-surfacing of the roads on completion of the development. The proposed remedial works will cover the Paddock and St. Nicholas Crescent prior to adoption by the Local Authority. Full details can be found on the PCC planning portal.

## School Lane trees

In an attempt make some progress on the management of the trees on School Lane, I have been in contact with the new head of service to seek a way forward. The trees were inspected again on the 3rd of March. The tree inspector reported that in his view the trees that are in PCC ownership are healthy and safe and therefore he would not recommend any works as per his assessment in 2020. The tree maintenance team are happy to meet with me on site to discuss this further. PCC have in the past granted licenses for agreed pruning works on safe PCC trees to be undertaken and funded by third parties. This is an option council may wish to consider or for third party funding. As I understand it, works would need to be agreed, costed and carried out by PCC

## Fly Tipping

There are some outstanding fly-tipping incidents to be resolved in the ward but in response to the rise in fly-tipping in the county as a whole PCC have issued a press release to remind people that anyone who provides information on fly-tipping which leads to successful enforcement action is eligible for a £100 reward. The message from PCC is "fly-tipping will not be tolerated and those who carry out this scourge on society will be prosecuted". They have also reminded businesses and householders to be aware that they have a duty of care for their waste and that simply handing it onto another person to dispose of did not absolve them of their responsibility.

*(Post meeting note –During last year Penally Community Council carried out extensive correspondence with Pembrokeshire County Council regarding the management of trees within this area and it was resolved with Pembrokeshire County Council providing a plan of which trees could be pruned at the resident's expense. All residents in this area were advised of such – This is a matter between the residents and Pembrokeshire County Council).*

## **2021/03 340 Reports from Council Committees**

Cllr C Bradbury – On Behalf of the Grounds Committee

Rhys Thomas of Smart Gardens has begun work on the entrance to the village by Penally Heights. Shrubs have been removed and compost to enrich the soil has been ordered along with a selection of shrubs for planting.

Mark Smeezum has priced the cost of materials for use in the refurbishment of the village pump area. We have also received the estimate for the cost of the work.

Mr Smeezum will begin work imminently. He has also sent an idea for a Penally village sign which could possibly be erected in the area.

It has been noted that the Perspex screen in the bus shelter near The Paddock is badly damaged. I believe the maintenance of this bus shelter is the responsibility of the County Council.

## **Agenda Items:**

### **2021/03 341 To receive any updates regarding Penally Army Camp**

Concerns were raised, by a Councillor, regarding holiday makers requesting a certain booking agency to move their holiday accommodation from Penally to another area. Following discussion of such it was requested that the booking agency advise the Clerk of their concerns and that any accommodation

will more than likely be re-booked due to travel abroad being restricted and the vast number of persons wishing to have holidays in the UK.

**2021/03 342 To consider the grass cutting tendering process**

An extraordinary meeting will be held on Wednesday 17<sup>th</sup> March 2021 to consider all tenders received.

**2021/03 343 To receive an update from Cllr Snow relating to Village Notice Boards**

Cllr Snow reported that once the History Group's information boards are in place, she will assess how they have been received by Penally residents and then evaluate how to move this project forward.

**2021/03 344 To receive an update regarding the History Group's Information Boards – to be placed in the village to replace existing outdated boards**

The Clerk advised the Council that the three designs have now been finalised and are ready to go to print.

Once the Boards are made the Penally Community Council will be advised of such prior to them being installed, to ensure they are placed where required.

**2021/03 345 To consider the draft letter raising concerns that the Government Imposed Covid 19 restrictions are not being effectively enforced**

During the February 2021 meeting it was resolved that a letter, raising concerns regarding the number of persons visiting the area from away and also the number of persons not adhering to the Government imposed restrictions put in place to protect the community from Covid 19, be drafted and approved by all Councillors prior to it being sent.

This letter was drafted and circulated to all Councillors to comment upon. Following a further two drafts, the final letter was circulated to all Councillors for their approval. As not all Councillors approved the final letter the Clerk did not send such and added an agenda item to record the Council's decision.

Following discussion, it was considered that the issue was not as relevant as in February 2021. Cllr D'Arcy proposed that the letter should not be sent, at this point in time, but be reconsidered at the extraordinary meeting (17.03.2021) following the First Ministers announcement regarding Covid 19 restrictions and the relaxing of such; Cllr Snow seconded the proposal with the majority of Councillors in agreement.

**Date of next meeting –**

Extraordinary meeting to consider Grass Cutting Tenders – Wednesday 17.03.2020 6pm via Zoom

General meeting of Penally Community Council – Wednesday 14.04.2021 6pm via Zoom

Meeting closed 20.35