**Cyngor Cymuned Spittal/Spittal Community Council**

**Clerk & Treasurer**

Christine Williams

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**Minutes of the meeting of the Community Council held on Tuesday 2nd February 2021**

**Minutes No 373**

The meeting took place via Zoom.

1. **Present:**

Community Councillors: R Elston, E Whitby, W Oriel, D Rees, A Jones, D Williams.

County Councillor: D Howlett.

Clerk & Treasurer: C Williams

1. **Apologies:**

There were no apologies – all present.

1. **Minutes of the previous meeting**

The minutes of the previous meeting held on 5th January 2021 (No 372) were read, approved and agreed at the meeting. To be signed by R Elston, Chairperson – Clerk to arrange.

1. **Matters Arising**

* Removal of trees with ash dieback – following a query from a local resident PCC Richard Staden had stated that it would be good practice to refer all potential tree felling (for whatever reason) to him in case there was a preservation order in place. In general, the owner of a property would be responsible for the costs of tree felling.
* PCC transfer of responsibility for the play area to the Community Council. The paperwork agreeing to a service level agreement (SLA) with PCC, to ensure that adequate insurance and professional inspections are in place and carried out had been returned as agreed at the previous meeting.

1. **Correspondence**

**Emails:**

* Police & Crime Commissioner – newsletter. Clerk to forward.
* Notification of road closure – for information only, circulated prior to the meeting.
* Paul Davies AM – newsletter – for information only, circulated prior to the meeting.
* Welsh Government – Keep Wales Safe Campaign – information available if required.
* PLANED – request for information about community newsletter – for information only, forwarded to editor of Spittal Star prior to the meeting.
* Wales NHS – request for Hywal Dda Community Health Council representative to join future virtual meetings. No decision taken.
* PLANED/ Community Well-being & Resilience Officer for Youth – offer of support to recruit a Youth Representative. No decision taken.
* PCC Budget Consultation 2021-22 – electronic link available. Clerk to forward.
* PCC road closure information. Clerk to forward.

**Hardcopy:**

* Western Power Distribution – connection approval for Christmas lights received. Clerk to file.
* Clerks & Councils magazine – received. Clerk to file.
* Wales Air Ambulance – thank you letter received for £50 donation.

1. **Finance**

* PCC – Council Tax Base for Financial Year 2021-22. The paperwork showing the agreed amount forwarded to PCC Finance Department.
* Income & Expenditure Account – update was discussed and will be circulated with the minutes. Clerk to arrange.
* Budget update was discussed and will be circulated with the minutes. Clerk to arrange.
* Lloyds Bank statement to 24th December 2021 received showing a balance of £14,128.35 (a reminder that this included a grant of £10,000 to cover costs of repair work to the village green – this work has been delayed due to coronavirus restrictions).
* NS&I Interest received from 1st January 2020 to 31st December 2020 = £18.69.

1. **Planning**

* PCC approval for the felling of a tree at Bank Farm, Spittal received. Information only.

1. **Appeals**

* Urdd – not at this time. Clerk to inform.
* Paul Sartori – it was agreed on a donation of £50. Clerk to complete paperwork.

1. **Any Other Business**

* New lamp post request had been received to go outside Stafford House.

PCC M Stephens had replied via email ‘we will be shortly commencing a programme of replacing all remaining street lighting within our County to LED which hopefully will improve the overall standard of lighting. Therefore, should you feel that it is still not sufficient at the identified location then please let us know and we will then review’. Clerk to inform.

* Clearance of land which is village green is taking place. The Community Council expressed their appreciation to Mr Jenkins for carrying out this work. The area in question appeared on maps as village green. It was agreed to make enquiries with the Land Registry about formal registration and any costs related. Clerk to follow up.
* Cllr David Howlett informed the meeting that PCC are investigating ways of providing insurance for community councils to cover election costs.
* Subsidence in the road outside Swallow Barn and also towards Lower House Farm was reported. Clerk to inform.
* It was reported that the surface on the roads from Spittal towards Scolton Crossroads and from Spittal towards Golden Hill are in a poor condition.

Cllr Howlett informed the meeting that PCC are carrying out emergency repairs only although they inspect all roads. A list of roads requiring extensive exists.

* Ongoing problems with blocked drains – on Spittal to Scolton road and also on the road from Spittal Cross towards Triffleton. A request for a map of drains was made and Cllr Howlett agreed to make enquiries.
* The meeting was informed that someone had been using a metal detector on the village green. Permission is required from the Community Council for this sort of activity.
* Cllr D Howlett encouraged Community Councillors to respond to PCC’s broad band scheme by responding to an ‘expression of interest’ request.
* Salt boxes not filled – Big House Farm and Golden Hill. Clerk to report.
* Trees are overhanging outside Southgate House and Crosslyn. Clerk to report.
* The condition of the road from Spittal Cross towards Corner Piece is poor. It was suggested that contractors might be asked to stay in the middle of the road. Clerk to explore.

1. **Date of next meeting** – Tuesday 2nd March 2021

Signed………………………………………………………………………………………………………………………………………………….

Date…………………………………………………………………………………………………………………………………………………….