



MINUTES

Minutes of the General Meeting of The Kilgetty/Begelly Community Council on Thursday, 14th January 2021 at 7pm, via the medium of Zoom.

Present: Cllrs Diane Lockley (Chair), Gavin Thomas, Peter Adams, David Anderson, Brenda Jones, John Whitby, and Paul Wyatt

Also Present – The Clerk

Meeting Opened by the Chair at 19.02

1) To receive any apologies for absence

Cllrs Chris Ebrey, Jane Ebrey, Sandra Smith and Janet Ward

2) To receive any Declarations of Interest.

Cllr Thomas declared a personal interest in Agenda Item – 12(C)

3) To consider and approve as a true and correct record the draft Minutes of the Full Council meeting held on 10th December 2020

Cllr Whitby proposed that the Minutes, as presented, of the meeting held on 10th December 2020 be signed as a true and accurate record of the meeting; Cllr Wyatt seconded the proposal with all Cllrs in full agreement.

4) Matters Arising from the Minutes of the Full Council meeting held on 10th December 2020, not covered elsewhere on the agenda.

Cllr Wyatt advised the Council that the internet connection at the Scout Hall is proving problematic but a solution is being sought. Access to the CCTV footage is still accessible by the Clerk, one Councillor and the police (if requested)

5) Action Tracking

- a) Resurfacing of Public Footpath outside Community Garden, Kilgetty – This was an error and should read Repair of road in GP Surgery Car Park and entrance

The Clerk advised the council that an Email had been received from the Management company advising that the works have been scheduled and will be carried out as soon as possible.

The Clerk also advised that the Management Company are still seeking information from the owners of this land regarding the possible sale of the Community Centre and adjoining land to the Community Council. If the sale is not supported by either party, the existing lease will be renewed.

It was requested that the future of the Community Centre be considered as an agenda item in the February 2021 meeting.

- b) Waste bin provision in Kilgetty and request for additional waste and recycling bins in area

It was confirmed that an Email containing information relating to the number and location of rubbish bins within the Kilgetty – Begelly Wards has been received and will be circulated to all Councillors. Any additional bins will be requested by Kilgetty-Begelly Community Council if considered necessary and the request will then be assessed by Pembrokeshire County Council.

- c) British Rail Fencing – Miners field

Correspondence received from British Rail advising that an inspection had been carried out of the fence area and do not consider that any works are required at this point in time.

6) County Councillor's Report

None received

7) Reports from Council representatives including:

a) Begelly-Kilgetty Community Association

Cllr Anderson reported that although the Begelly-Kilgetty Community Association have not held meetings the care for the Community Garden has continued.

8) Consideration of Correspondence:

- Email received from Redkite Law providing relevant documentation regarding the registration of the Begelly Play Park, to be signed and then forwarded to the Land Registry Office- The Clerk advised that this has been completed.
- Email received containing certain purported information appertaining to land in the ownership of the Kilgetty-Begelly Community Council – The Clerk advised that this information is outdated and a recent response from the Council's Solicitor confirms such.
- Email received and forwarded to all Cllrs offering virtual training by One Voice Wales. Cllr Lockley requested all Councillors to forward details of any training sessions attended to the Clerk.
- Hand delivered letter received by the Clerk raising concerns regarding
 - The Kilgetty Play Park – Discussed at the December 2020 meeting
 - Fly Grazing on land in the ownership of the Kilgetty-Begelly Community Council – This will be covered in Agenda item 18
 - A request for the Community Council to install benches along the Miners Walk – This is land in the ownership of Pembrokeshire County Council, further information will be requested from Pembrokeshire County Council.

9) To consider payment of any invoices received

05.01.2021	Clerk	Wages (December)	£413.16
05.01.2021	Welsh Audit Office	External Audit Fee	£285.25
05.01.2021	J D R & E G Lewis	Office Space (Apportioned)	<u>£133.32</u>
			<u>£831.73</u>

Cllr Wyatt proposed that the accounts, as listed above, be paid in full; Cllr Thomas seconded the proposal with all Cllrs in full agreement.

10) To consider payment of any invoices received after the distribution of the Agenda

Invoice received from Pembrokeshire County Council relating to the removal of fly tipped items in the Miners Field amounting to : £ 97.80

Cllr Wyatt proposed that the above invoice be paid in full; Cllr Whitby seconded the proposal with all Cllrs in full agreement.

11) Presentation of Kilgetty-Begelly Community Council's Accounts and Bank Reconciliation (October, November and December 2020) and approval of such (to include spend to date information)

All Councillors confirmed that they had received, via Email, all information appertaining to the Kilgetty-Begelly Community Council's accounts.

Cllr Whitby proposed that Kilgetty-Begelly Community Council accept the information, as presented by the Clerk, as a true record; Cllr Anderson seconded the proposal with all Cllrs in full agreement.

Cllr Jones requested that the Clerk forward the Accounts in Excel format.

12) Consideration of Planning Applications received

A 20/0782/PA HAWTHORN RISE, Little Newton Farm, James Park, Kilgetty

Following consideration of all information provided by the Planning Authority Cllr Thomas proposed that the Kilgetty-Begelly Community Council support this planning application; Cllr Whitby seconded the proposal with all Cllrs in full agreement.

B 20/0437/PA Plot adjacent to Shoemaker Cottage, Begelly

Following consideration of all information provided by the Planning Authority Cllr Thomas proposed that the Kilgetty-Begelly Community Council support this planning application; Cllr Anderson seconded the proposal with all Cllrs in full agreement.

C 20/0687/PA The Rectory, New Road, BEGELLY, Kilgetty

Following consideration of all information provided by the Planning Authority Cllr Wyatt proposed that the Kilgetty-Begelly Community Council support this planning application; Cllr Adams seconded the proposal with all Cllrs in full agreement.

13) Consideration of Planning Applications received after publication of the agenda.

None

14) Notification of Planning Decision/s

None

15) To consider the continuation of the Co-option process

The Clerk advised the Council that further information is awaited from the Returning Officer to advise if Kilgetty-Begelly Community Council can continue the Co-option process. If no Election has been requested the Clerk to display the Co-option Notices.

16) To consider a date for the Clerks Annual Review

It was agreed that Cllrs Lockley and Wyatt will carry out the Clerks annual review – date to be confirmed.

17) The cleaning routine of the public toilets in Kilgetty – Taking into account the current Covid 19 Government Guidelines – the presentation of any updated information

The Clerk advised that the Pembrokeshire County Council have confirmed the public toilets are cleaned once a day, in the morning.

18) To receive a report from Cllr Lockley following the meeting of the Kilgetty – Begelly Community Council's Working party to discuss the Council's actions regarding Fly Grazing on land in the ownership of the Kilgetty-Begelly Community Council (Meeting held 13.01.2021)

Cllr Thomas had advised the Council that he had spoken to the owners of the ponies following the meeting of the working party. It was acknowledged that all animals have been removed.

The Clerk advised the Council that confirmation has now been received from The Land Registry Office, Pembrokeshire County Council and the Kilgetty-Begelly Community Council's Solicitor that no Common Rights remain on any land in the ownership of the Council.

All Councillors confirmed that they had received the draft document depicting the procedure that Kilgetty-Begelly Community Council will follow regarding the removal of grazing animals on land in the ownership of Kilgetty-Begelly Community Council.

Following consideration of such the following points were raised:

- All correspondence with animal owners will be conducted by the Clerk via Royal Mail Recorded Delivery and a copy of such held on file.
- No Grazing signage to be erected on all land in the ownership of the Kilgetty-Begelly Community Council but consideration be given to further signage depicting unauthorised activities.

- Kilgetty-Begelly Community Council would only give permission for animals on land in the ownership of the Community Council be euthanised if so advised by a qualified Veterinarian.

Cllr Lockley proposed that Kilgetty-Begelly Community Council adopt the procedure, as set out in the documentation, for the removal of animals grazing on any land in the ownership of the Kilgetty-Begelly Community Council; Cllr Wyatt seconded the proposal with all Cllrs in full agreement.

19) To review the Financial Regulations

All Councillors confirmed they had received a copy of the Financial Regulations

Cllr Anderson proposed that the Financial Regulations, as presented be accepted; Cllr Whitby seconded the proposal with all Councillors in full agreement.

20) To review the Financial Risk Assessment

All Councillors confirmed they had received a copy of the Financial Risk Assessment

Cllr Wyatt proposed that the Financial Risk Assessment, as presented be accepted; Cllr Anderson seconded the proposal with all Councillors in full agreement.

21) Cllr Wyatt to report to the Council on any updates regarding the footpaths through Stepside

No further updates due to the Christmas break.

22) To consider any emergency items and/or outstanding issues before Full Council

Points raised:

- A number of elderly residents have raised concerns that they have not been called yet to receive their Covid 19 inoculation. The Clerk advised that this was a Health Centre matter, but the Community Councils within the area are offering any assistance they can to the Teams which will be administering the inoculations.
- Common Land – The Clerk confirmed that **no** land in the ownership of Kilgetty-Begelly Community Council has Common Rights upon it.
- Play Parks – Cllr Lockley confirmed that the Enhancing Pembrokeshire Grant application was very near completion – two pieces of information are awaited and the form will be submitted by the February 2021 deadline

23) Any Other Business – please note this item is strictly for information only.

None

24) Date of next meeting – Thursday 11th February 2021 at 6.30 via Zoom

Meeting closed 20.25

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